

City of Medford Regular Meeting Agenda*

July 27, 2026, 7:00 PM



- I. Call to Order
- II. Pledge of Allegiance
- III. Concerns/Requests from the General Public and Organizations
- IV. Approval of Agenda
- V. Parcel 16-101-0813/Old CJ's Site Potential Purchase
- VI. Potential Sale of Parcel 16-101- 1308
- VII. Approval of Consent Agenda *(All items listed are considered routine or non-controversial by the Council and will be approved by one motion. There will be no separate motion on these items unless a council member, city staff, or citizen so requests, in which case the item will be removed from the consent agenda and be considered in its normal sequence of the agenda. All items approved by majority vote unless noted.)*
 - A. Approval of Minutes
 - B. Approval of City and Liquor Store Bills
 - C. Approval of Check Register
 - D. Resolution 2026-10 Accepting Donation from Auto Value for new score board for the Straight River Park Ball Diamond valued at \$350.00
- VIII. Council Committees/Reports
 - A. Planning and Zoning Board
 - i. Trail Camera Recommendation
 - B. EDA Board – did not meet
 - C. Fire Department
 - D. City Attorney
 - i. City Council Rules of Procedure
 - ii. Letter
 - E. City Engineer
 - i. Minnesota DNR 2026 Local Trail Connections Program Grant Funding in the amount of \$238,000
 - ii. Water Study Update
 - F. Administration Department
 - i. Mayor
 - a. Piper House Property Annexation
 - b. Todd Nelson Counter-Offer Authorization
 - ii. City Administrator
 - a. Public Works/General Updates
 - b. Straight River Park Memorial Bench
 - c. Upcoming City of Medford Projects
 - d. Potential Parcel Split 16-017-1101
 - e. August 5, 2026 Special Council Meeting Cancellation
 - f. Pay Request #3 Moh's Contracting, Inc for \$113,279.44
 - g. Pay Request #2 Moh's Contracting, Inc for \$32,324.84
 - h. 2027 Preliminary Levy Increase
- IX. Civic Club Recognition – Plaque Presentation/Cake Served After Council Meeting
- X. Next Meeting Dates
 - A. Regular City Council Meeting – Monday, August 24, 2026, 7:00 p.m.
- XI. Adjournment

TO: Council

FROM: Elizabeth Jackson
City Administrator

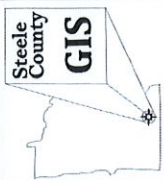
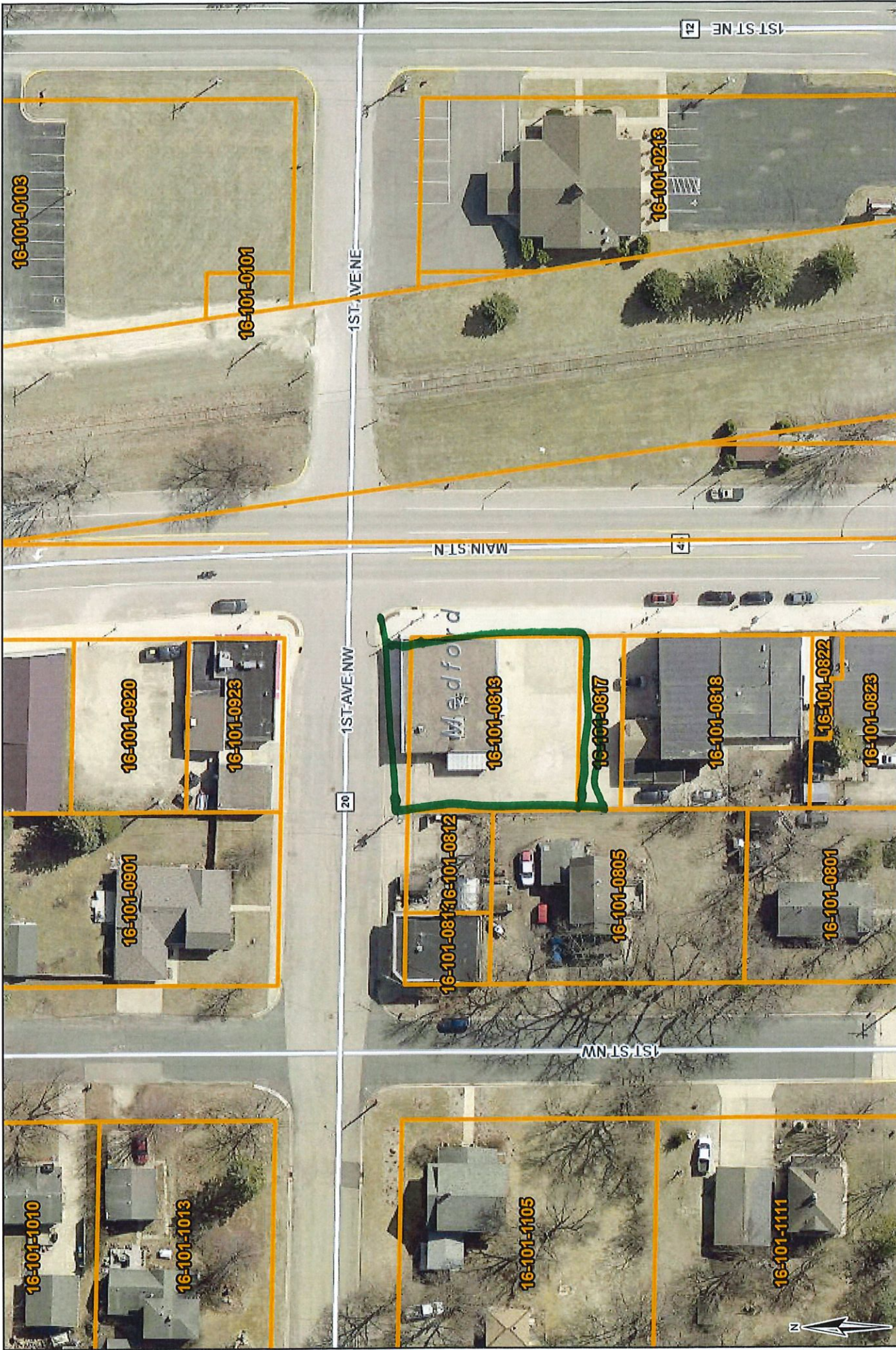
DATE: July 2026

RE: Parcel 16-101-0813/Old CJ's Site Potential Purchase

Mayor Thomas and I met with the Flores family about the City's possible interest in purchasing parcel 16-101-0813 to be used as a Medford Liquor Store Parking lot.

With the new event center coming to Medford, the liquor store will most likely lose some if not all of the parking lot.

The Flores family has stated an asking price of \$180,000 for parcel 16-101-0813.



Tax Parcel Viewer

July 22, 2026



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TO: Council

FROM: Elizabeth Jackson
City Administrator

DATE: July 2026

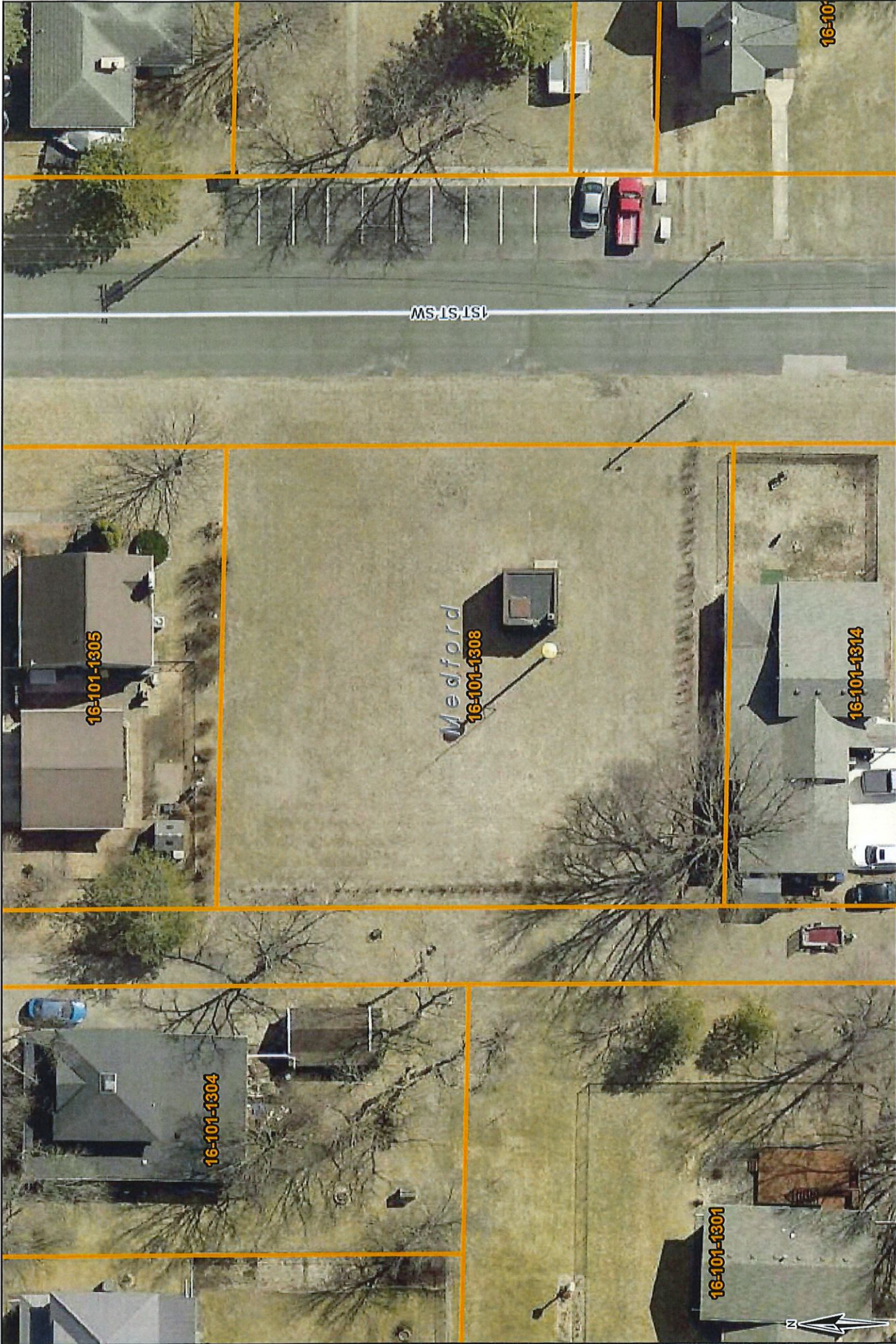
RE: Parcel 16-101-1308

Background:

The City of Medford had parcel 16-101-1308 appraised in December 2025. City Council then asked for estimates to have the old well house removed from the property. After the estimates were received Council decided to leave the parcel as is.

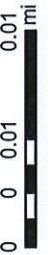
The City of Medford has been approached by a resident that is interested in purchasing the parcel and not having the wellhouse removed. The resident has asked the City remove the pipes inside the building only.

City Council could decide to put parcel 16-101-1308 up for sale through a closed bid process just like the Jones Greenspace was sold previously.



Tax Parcel Viewer

July 22, 2026



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LMH APPRAISAL, INC.

File No. 250568

APPRAISAL OF



LOCATED AT:

209 1ST ST SW
Medford, MN 55049

FOR:

City of Medford
408 2nd Ave SE
Medford, MN 55049

BORROWER:

AS OF:

12/23/2025

BY:

Laurence M Harn
Certified General Real Property Appraiser - #40889763

City of Medford
Elizabeth Jackson, CMC, MCMC
City of Medford
408 2nd Ave SE
Medford, MN 55049

File Number: 250568

In accordance with your request, I have appraised the real property at:

209 1ST ST SW
Medford, MN 55049

The purpose of this appraisal is to develop an opinion of the market value of the subject property, as improved.

In my opinion, the market value of the property as of 12/23/2025 is:

\$47,500
Forty-Seven Thousand Five Hundred Dollars

The attached report contains the description, analysis and supportive data for the conclusions, final opinion of value, descriptive photographs, limiting conditions and appropriate certifications.

LARRY HARN

Laurence M Harn
Certified General Real Property Appraiser - #4088976

Special City Council Meeting
June 22, 2026
6:00 p.m.
Fire Hall

Members present were Thomas, Mueller, Sorensen, Heaser, and Winter.

Members absent were none.

City staff and consultants in attendance were Elizabeth Jackson and Mark Rahrlick.

Others attending were Greg Sanborn, Marie Sexton, Craig Helgeson, Tom Harris, Corey Harguth, Rick Hager, Nick Goodnature, Kim Chester, Greg Chester, Karen Jorgensen, Shane Cobb, Cathi Gasner, Tom Sexton, Matt Mullenbach, Mike Prondzinski, Ben Finholdt, Jonathon Lawson, Brad Hager, Eric Finholdt, John Anhorn, Tim Amberg, Dean Weber, James Brady, and Dyann Reinhard.

Mayor Thomas called the meeting to order at 6:00 p.m.

The purpose of the meeting was to discuss a potential new fire hall.

Administrator Jackson gave a presentation detailing two different possible locations.

Fireman Mullenbach gave a presentation with concerns about the potential locations.

No action was taken by Council at this meeting.

Motion by Winter, seconded by Heaser to adjourn the special council meeting at 6:51 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.

Regular City Council Meeting
June 22, 2026
7:00 p.m.
Fire Hall

Members present were Thomas, Mueller, Heaser, Sorensen, and Winter.

Members absent were none.

City staff and consultants in attendance were Elizabeth Jackson and Mark Rahrlick.

Others attending were Matt Mullenbach, Mike Prondzinski, Eric Finholdt, Tom Harris, Tom Sexton, Marie Sexton, and Craig Helgeson.

Mayor Thomas call the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – Matt Mullenbach distributed the League of MN Cities Council member handbook to the City Council.

Agenda – Add stop signs at 3rd/Central to Mayor Reports. Motion by Heaser, seconded by Sorensen to approve the amended agenda. All members voted aye for approval. Motion carried.

Consent Agenda – agenda items are approved by one motion unless a council member requests separate action.

Approval of the May 18, 2026 regular council meeting minutes.

Approval of the May and June city and liquor store bills.

Approval of the May check register numbers E6117-E6180, 54130-54188, and 18639-18666.

Resolution 2026-08 A Resolution Accepting Donation from Marie and Paul Gillis in the amount of \$1,000 for the Medford Municipal Complex Fund.

Motion by Sorensen, seconded by Winter to approve the consent agenda. All members voted aye for approval. Motion carried.

Zoning Board – did not meet.

EDA Board – Farmers Markets are going well.

Fire Department –

Mini Pumper Repairs – motion by Heaser, seconded by Winter to approve up to \$60,000 for mini pumper repairs. All members voted aye for approval. Motion carried.

City Attorney – nothing.

City Engineer –

Change Order #2 Heselton Construction in the amount of \$167,474.93. Motion by Sorensen, seconded by Heaser to approve change order #2. All members voted aye for approval. Motion carried.

Pay Request #8 Heselton Construction in the amount of \$224,085.74. Motion by Sorensen, seconded by Winter to approve pay request #8. All members voted aye for approval. Motion carried.

Mayor –

Stop Signs – Council consensus was for the Zoning Board to discuss making 3rd and Central a 4 way stop and bring a recommendation back to Council.

City Administrator –

Public Works/General Update – Administrator Jackson presented a memo.

Ordinance 2026-04 An Ordinance Amending Section 3.03, Subd. 9 of the Medford City Code Governing Water Disconnections – motion by Mueller, seconded by Winter to approve Ordinance 2026-04. All members voted aye for approval. Motion carried.

Liquor Store Premises Use Policy – Motion by Mueller, seconded by Sorensen to approve the premises use policy with the removal of paragraph 8. All members voted aye for approval. Motion carried.

Ordinance 2026-05 Amending the Master Fee Schedule – motion by Mueller, seconded by Winter to approve Ordinance 2026-05. All members voted aye for approval. Motion carried.

Resolution 2026-08 Publication by Title and Summary the Ordinance Amending the Master Fee Schedule. Motion by Mueller, seconded by Winter to approve Resolution 2026-08. All members voted aye for approval. Motion carried.

Moh's Contracting Inc. Labor Pay Request #1 in the amount of \$1,275.37. Motion by Winter, seconded by Heaser to approve pay request #1. All members voted aye for approval. Motion carried.

Moh's Contracting Inc. Materials Pay Request #2 in the amount of \$16,339.09. Motion by Sorensen, seconded by Heaser to approve pay request #2. All members voted aye for approval. Motion carried.

Heinrichs Pay Rate – motion by Thomas, seconded by Sorensen to increase Heinrichs' rate of pay to \$34.62 effective June 15, 2026. All members voted aye for approval. Motion carried.

Open House Date – Motion by Mueller, seconded by Heaser to schedule an open house meeting for August 5, 2026. All members voted aye for approval. Motion carried.

Resolution 2026-09 Designating Election Judges for the 2026 Primary and General Elections – motion by Mueller, seconded by Winter to approve Resolution 2026-09. All members voted aye for approval. Motion carried.

Motion by Mueller, seconded by Winter to adjourn the regular council meeting at 7:37 p.m. Motion carried.

Regular City Council Meeting – July 17, 2026, 7:00 pm.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.

CITY OF MEDFORD BILLS FOR JUNE 2026

Alex Air	fire dept	\$1,999.66	
Amazon	public works, fire dept, park, pool		
Anhorn's Gas & Tire	public works	\$785.63	
Anhorn's Gas & Tire	fire dept		
Ballstadt	roundabouts	\$1,305.29	
Batteries Plus	batteries	\$21.95	
B&B	handicap toilet	\$190.00	
Carbonite	computer backup	\$182.38	
CCS	call service	\$121.25	
Caseys	fuel	\$330.04	
Cintas	public works/city hall	\$95.39	
Centerpoint		\$427.80	
City of Owatonna	sewer connection monthly	\$19,334.23	
Colonial Life			
Culligan			
Dave Nielsen	material testing	\$200.00	
Delta Dental		\$293.31	
Electric Pump	lift station chains	\$1,255.23	
First Independent Bank	2018A and 2014A Bonds	\$4,440.00	
Fleet Farm	pool	\$115.00	
Flom Disposal	garbage	\$159.41	
Flom Septic	6th St SE sump line	\$6,100.00	
Google	emails	\$84.00	
Gopher State One-Call	locates		
Groundsmaster	mosquito control	\$755.13	
Hermel	pool candy, parade	\$677.07	
Hawkins	chemical	\$2,249.52	
Heselton Construction	pay request 8	\$224,810.74	
Jaguar Communications	phone/internet	\$876.43	
Kibble	public works	\$269.22	
Innovative Office	office supplies		
Imperial Dade	soap	\$164.40	
Lowe's	public works	\$304.21	
Marathon Tech	computer support	\$780.00	
Blue Cross	health insurance	\$6,342.49	
MK Repair	scale inhibitor	\$37.00	
Mohs Construction	public works building	\$17,614.46	
Minnesota Dept of Revenue	May Sales tax	\$115.00	
Minnesota Dept of Revenue	2nd Qtr Water Tax		
MCFOA	membership	\$50.00	
Postmaster	stamps	\$844.00	
MN Dept of Health	connection fees	\$1,902.00	
Northland Bond Services	bond payment	\$23,245.00	
Sams Club	pool	\$2,016.40	
Marathon Tech	computer support		
St Marc Material	rental space	\$3,093.76	
Steve James Excavating	concrete repair	\$2,045.00	
Steele County Info	EDA Sign	\$400.00	
Steele Waseca		\$5,355.35	
Thatcher Pools		\$1,209.26	
Westbrack Marketing	fire dept	\$194.18	
Verizon Wireless	cell phones/IPAD	\$206.46	
Wal Mart	pool candy, parade	\$742.16	
WHKS	engineering		
	Total	\$333,739.81	\$0.00

Approved by City Council on Monday, July 27, 2026

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

LIQUOR STORE BILLS FOR JUNE 2026

<u>MISCELLANEOUS</u>	<u>Paid</u>	<u>Unpaid</u>
Amazon	\$646.28	
Freedom Stage	\$1,200.00	
Faribo Air	\$120.00	
Bussler Publishing	\$198.00	
Shari Stromme	\$975.00	
Kwik Trip	\$9.21	
So MN Glazers	\$1,573.72	
Cashwise	\$117.28	
Jenny Amberg	\$100.00	
Culligan		
Dollar Tree	\$44.74	
Cintas	\$120.51	
Erica Johnson	\$350.00	
Firehouse	\$250.00	
Huber Supply		
Nola Olson	\$350.00	
Dr Fresh Tap		
Minnesota Dept of Revenue	\$4,062.00	
So River Rentals	998.00	
Shamrock	\$205.50	
Townsquare Media	\$50.00	
Midco	\$258.91	
Stuart Bohlman	\$50.00	
Star Sports		
Plunketts		
Steele Waseca	566.10	
Sams Club		
WalMart		
Flom Disposal	\$466.77	
Total	\$12,712.02	\$0.00
<u>FOOD</u>		
Heggies Pizza	\$162.40	
Hermel Wholesale	\$3,078.72	
Lakes Co Eats	\$296.00	
Total	\$3,241.12	\$0.00
<u>BEER</u>		
College City Beverage	\$12,112.29	
Northern Beverage	\$2,134.55	
Locher Bros Inc	\$1,780.60	
Total	\$16,027.44	\$0.00
TOTAL	\$31,980.58	\$0.00

Approved by City Council on Monday, July 27, 2026

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

CITY OF MEDFORD BILLS FOR JULY 2026

		<u>Paid</u>	<u>Unpaid</u>
Ancom	fire dept		
Alex Air	fire dept	\$1,264.00	
Advanced First Aid	fire dept		
Amazon	pool candy, city flags		
Ace Industrial	public works		
Anhorn's Gas & Tire	public works		\$238.10
Anhorn's Gas & Tire	fire dept	\$613.17	
Automatic Systems	water plant		
Bussler Publishing	notices	\$406.00	
B & B Pumping & Portables, Inc	handicap portable toilet		\$190.00
Ballstadt	weed control, RR tracks	\$2,116.51	
Blossom Flower	vets committee		
CFS	week control	\$149.21	
Centerpoint			\$26.91
City of Owatonna	sewer flow	\$19,060.77	
CCS	call service	\$111.88	\$293.31
Delta Dental			
Cintas		\$161.37	\$29.41
Culligan		\$72.11	
Colonial Life	insurance	\$56.82	
Core & Main	public works		\$216.20
Danny Thomas	mileage	\$35.72	
Electric Pump	air cushion replacement	\$749.15	
Elizabeth Jackson	mileage		\$77.84
Fame Awards	plaques		\$60.00
First Independent Bank	Central Ave interest bond payment		
First Independent Bank	2018 Street Project interest payment		
First Independent Bank	2021 Main Street interest payment	\$5,501.55	
First Supply	public works	\$70.18	
Fastenal	public works	\$16.60	
Google	emails		
Innovative	office supplies	\$60.41	
Gopher State One-Call	locates	\$54.00	
Hach	testing supplies		
HM Cragg	generator		
Hawkins	chemical	\$1,917.99	\$444.09
Hermel	pool candy	\$141.14	
Heiman Fire	fire dept		
J&L Collision	fire dept		
League of MN Cities	property/casualty insurance and work comp		\$13,449.00
Lowe's	public works		
Kibble	public works		
Midwest Transmission	fire dept	\$1,595.00	
Marathon Tech	computer/IT services	\$1,938.41	
Imperial Dade	public works	\$148.58	
Minnesota Dept of Revenue	June tax	\$1,017.19	
Minnesota Dept of Revenue	water tax	\$345.00	
MN Fire Cert Board	officer certification fire dept		
Jaguar Communications	phone internet		\$646.25
MN Dept of Labor	pressure vessel		
Blue Cross	health insurance	\$6,342.49	
MN Pollution Control	annual permit fee		
Nagel Sod	dirt		
Minnesota Dept of Revenue	Sales Tax/Water Tax		
NexGen Home Services	fire dept	\$816.39	
PFA	bond payment	\$244,790.40	
Postmaster	postage		

CITY OF MEDFORD BILLS FOR JULY 2026

OHA Architecture	public works bldg	\$21,294.36	
Owatonna Fire & Safety	fire extinguishers checks	\$372.00	
Riteway Business Forms	checks	\$174.73	
RiverCity Refrigeration	fire dept/public works	\$348.00	
Rice & Steele 911	fire dept		\$293.33
R&K	electric		\$100.00
Schaefer Lettering	vets memorial	\$150.00	
Smith, Tollefson, Rahrck & Cass	2nd quarter attorney's fees		\$2,776.00
St Marc Materials	shop rental	\$3,073.51	
Steele County	2nd quarter law enforcement		
Steele County	election equipment maintenance		
Steele Waseca			\$1,351.91
Steele County Information	EDA sign	\$400.00	
Steve James Excavation	catch basin repair outlet mall	\$1,340.50	
Stryker Sales	fire dept		
US Bank	city hall copy machine	\$135.89	
UPS	samples		
Utility Consultants	testing	\$50.46	
Terry's Repair	fire dept		\$1,874.60
Verizon Wireless	cell phones	\$206.46	
WHKS	engineering	\$26,276.50	
Water Bill Overpayments	misc	\$447.17	
	Total	\$343,821.62	\$22,066.95

Approved by City Council on Monday, July 27, 2026

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

LIQUOR STORE BILLS FOR JULY 2026

<u>MISCELLANEOUS</u>	<u>Paid</u>	<u>Unpaid</u>
Erica Johnson	\$100.00	
Aldi		
Breakthru Beverage	\$413.20	
Block Plumbing	\$175.00	
Jenny Amberg	\$200.00	
Centerpoint		
Cintas	\$120.51	\$133.50
Culligan	\$39.82	
Electro Watchman, Inc		\$310.52
Fairbo Air		
Flom Disposal	\$626.18	
Huber Supply	\$147.37	
Kwik Trip		
Cashwise		
Nola Olson	\$500.00	
MMBA		
MIDCO	\$317.68	
Star Music		\$260.00
Southern MN Glazers		
Minnesota Dept of Revenue	\$4,959.81	
Illinois Casualty		6233.00
Shamrock Group	\$66.75	205.50
Dr Fresh Tap	\$65.00	
Shari Stromme	\$1,050.00	
Stuart Bohlman	\$100.00	
Steele County Sheriff		1357.50
Townsquare Media		
Flom Septic	\$1,500.00	
Walmart		
Total	\$10,281.32	
<u>FOOD</u>		
Kline Distributing		
Heggies Pizza	\$494.05	\$473.70
Hermel Wholesale	\$1,312.90	\$611.17
Lakes Eats CO	\$187.00	
Total	\$1,993.95	\$1,084.87
<u>BEER</u>		
College City Beverage	\$9,344.90	\$1,815.35
Northern Beverage	\$1,206.25	
Locher Bros Inc	\$1,307.10	\$690.90
Total	\$11,858.25	\$2,506.25
TOTAL	\$24,133.52	\$3,591.12

Approved by City Council on Monday, July 27, 2026

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

CITY OF MEDFORD

07/23/26 4:49 PM

Page 1

Checks for Month

10100 Cash
 Since JUNE 2026
 Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
006151E	HEALTH EQUITY	6/9/2026	\$45.00	6-5-26hsa		-\$413,340.70
006152E	EFTPS	6/9/2026	\$2,710.28	6-5-26fed	Withholding	-\$416,050.98
006153E	STATE OF MINNESOTA	6/9/2026	\$407.22	6-5-26fed		-\$416,458.20
006154E	PUBLIC EMPLOYEES RETIR	6/9/2026	\$1,937.93	6-5-26fed		-\$418,396.13
006155E	MINNESOTA DEPT OF REVE	6/16/2026	\$4,177.00	May 2026 Sales T	Sales Tax	-\$422,573.13
006181E	EFTPS	6/18/2026	\$260.08	6-17-26fed	Withholding	-\$422,833.21
006182E	HEALTH EQUITY	6/18/2026	\$45.00	6-18-26hsa		-\$422,878.21
006183E	EFTPS	6/18/2026	\$3,444.05	6-19-26fed	Withholding	-\$426,322.26
006184E	STATE OF MINNESOTA	6/18/2026	\$541.11	6-19-26fed		-\$426,863.37
006185E	PUBLIC EMPLOYEES RETIR	6/18/2026	\$2,017.90	6-19-26fed		-\$428,881.27
006186E	HEALTH EQUITY	7/7/2026	\$45.00	7-2-26hsa		-\$428,926.27
006187E	EFTPS	7/7/2026	\$4,428.14	7-2-26fed	Withholding	-\$433,354.41
006188E	STATE OF MINNESOTA	7/7/2026	\$732.95	7-2-26fed		-\$434,087.36
006189E	PUBLIC EMPLOYEES RETIR	7/7/2026	\$2,188.94	7-2-26fed		-\$436,276.30
006193E	MINNESOTA DEPT OF REVE	7/20/2026	\$5,977.00	July 2026 Sales T		-\$442,253.30
006194E	MINNESOTA DEPT OF REVE	7/20/2026	\$345.00	2nd Qtr 2026 Wat	water tax	-\$442,598.30
006195E	HEALTH EQUITY	7/21/2026	\$45.00	7-17-26HSA		-\$442,643.30
006196E	EFTPS	7/21/2026	\$3,795.06	7-17-26FED	Withholding	-\$446,438.36
006197E	STATE OF MINNESOTA	7/21/2026	\$582.62	7-17-26FED		-\$447,020.98
006198E	PUBLIC EMPLOYEES RETIR	7/21/2026	\$1,987.17	7-17-26FED		-\$449,008.15
006199E	INTERNET PURCHASES	6/1/2026	\$84.00	6-1-26google	emails	-\$449,092.15
006200E	LOWES	6/2/2026	\$32.15	6-2-26lowes	pool	-\$449,124.30
006201E	FLEET FARM	6/2/2026	\$37.82	6-2-26F Farm	pool	-\$449,162.12
006202E	AMAZON.COM	6/2/2026	\$66.24	6-2-26am	pool	-\$449,228.36
006203E	AMAZON.COM	6/2/2026	\$67.98	6-2-26am2		-\$449,296.34
006204E	AMAZON.COM	6/2/2026	\$159.92	6-2-26am3		-\$449,456.26
006205E	MCFOA	6/3/2026	\$50.00	6-3-26MFOA	membership	-\$449,506.26
006206E	WALMART COMMUNITY/GE	6/3/2026	\$113.46	6-3-26wm		-\$449,619.72
006207E	POSTMASTER	6/3/2026	\$461.00	6-3-26post		-\$450,080.72
006208E	FLEET FARM	6/4/2026	\$77.18	6-4-26F Farm	park	-\$450,157.90
006209E	WALMART COMMUNITY/GE	6/5/2026	\$24.34	6-5-26wm		-\$450,182.24
006210E	AMAZON.COM	6/5/2026	\$33.99	6-5-26am		-\$450,216.23
006211E	WALMART COMMUNITY/GE	6/5/2026	\$34.54	6-5-26wm2		-\$450,250.77
006212E	KIBBLE EQUIPMENT	6/5/2026	\$98.04	6-5-26kibble	mower	-\$450,348.81
006213E	WALMART COMMUNITY/GE	6/5/2026	\$236.43	6-5-26wm3		-\$450,585.24
006214E	SAM'S CLUB	6/5/2026	\$1,066.50	6-5-26sams		-\$451,651.74
006215E	AMAZON.COM	6/9/2026	\$36.28	6-9-26am		-\$451,688.02
006216E	HEALTH EQUITY	6/9/2026	\$3.00	6-9-26H Eq		-\$451,691.02
006217E	AMAZON.COM	6/11/2026	\$9.99	6-11-26am		-\$451,701.01
006218E	AMAZON.COM	6/11/2026	\$17.51	6-11-26am2		-\$451,718.52
006219E	CASEYS GENERAL STORE	6/12/2026	\$48.60	6-12-26Caseys	Fuel - Mower	-\$451,767.12
006220E	CASEYS GENERAL STORE	6/12/2026	\$84.30	6-12-26caseys2	service truck fuel	-\$451,851.42
006221E	KIBBLE EQUIPMENT	6/12/2026	\$171.18	6-12-26Kibble	mower	-\$452,022.60
006222E	KWIK TRIP	6/15/2026	\$7.32	6-15-26kt	muni	-\$452,029.92
006223E	AMAZON.COM	6/15/2026	\$16.17	6-15-26am		-\$452,046.09
006224E	AMAZON.COM	6/15/2026	\$22.25	06-15-26am2		-\$452,068.34
006225E	DOLLAR TREE	6/15/2026	\$25.95	6-15-26DT	muni	-\$452,094.29
006226E	CASEYS GENERAL STORE	6/15/2026	\$28.25	6-15-26caseys	mower fuel	-\$452,122.54
006227E	WALMART COMMUNITY/GE	6/15/2026	\$59.29	6-15-26wm		-\$452,181.83
006228E	SAM'S CLUB	6/15/2026	\$430.84	6-15-26sams		-\$452,612.67
006229E	SAM'S CLUB	6/15/2026	\$519.06	6-15-26sams2		-\$453,131.73
006230E	AMAZON.COM	6/16/2026	\$36.99	6-16-26am		-\$453,168.72
006231E	WALMART COMMUNITY/GE	6/16/2026	\$100.59	6-16-26wm		-\$453,269.31
006232E	AMAZON.COM	6/16/2026	\$112.98	6-16-26am2	fire dept	-\$453,382.29
006233E	DOLLAR TREE	6/18/2026	\$18.79	6-18-26DT		-\$453,401.08
006234E	WALMART COMMUNITY/GE	6/18/2026	\$57.76	6-18-26wm		-\$453,458.84
006235E	CASEYS GENERAL STORE	6/22/2026	\$4.84	6-22-26caseys		-\$453,463.68
006236E	WALMART COMMUNITY/GE	6/22/2026	\$20.36	6-22-26wm		-\$453,484.04

CITY OF MEDFORD

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Checks for Month

10100 Cash
 Since JUNE 2026
 Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
006237E	CASHWISE	6/22/2026	\$23.26	6-22-26cw		-\$453,507.30
006238E	CASEYS GENERAL STORE	6/22/2026	\$33.00	6-22-26caseys2	fuel	-\$453,540.30
006239E	WALMART COMMUNITY/GE	6/22/2026	\$75.00	6-22-26wm2		-\$453,615.30
006240E	CASHWISE	6/22/2026	\$94.02	6-22-26cw2		-\$453,709.32
006241E	FIREHOUSE LIQUOR	6/22/2026	\$250.00	6-22-26Firehouse		-\$453,959.32
006242E	CASEYS GENERAL STORE	6/24/2026	\$88.05	6-24-26caseys	fuel	-\$454,047.37
006243E	WALMART COMMUNITY/GE	6/25/2026	\$20.39	6-25-26wm		-\$454,067.76
006244E	CARBONITE	6/25/2026	\$182.38	6-25-26Carbon		-\$454,250.14
006245E	CASEYS GENERAL STORE	6/26/2026	\$43.00	6-26-26caseys	fuel	-\$454,293.14
006246E	KWIK TRIP	6/29/2026	\$1.89	6-29-26kt	muni	-\$454,295.03
006247E	AMAZON.COM	6/29/2026	\$4.79	6-29-26am		-\$454,299.82
006248E	AMAZON.COM	6/29/2026	\$61.19	6-29-26am2		-\$454,361.01
006249E	POSTMASTER	7/23/2026	\$383.00	6-30-26post		-\$454,744.01
	Deposits	\$0.00				
	Checks	-\$41,448.31				
			-\$41,448.31			

FILTER: (([Act Year]='2026' and [period] in (6,7))) and (([EFT])) and [Cash Act]='10100'

Checks for Month

10100 Cash

Since JULY 2026

Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
018562	Johnson, Erica	8/30/2024	\$99.08	PAYXX00.00		-\$413,394.78
054189	SHARI STROMME	6/3/2026	\$975.00	May Cleaning		-\$414,369.78
054190	STUART BOHLMAN	6/3/2026	\$50.00	May Cleaning		-\$414,419.78
054191	ERICA JOHNSON	6/3/2026	\$350.00	May Cleaning		-\$414,769.78
054192	JENNIFER AMBERG	6/3/2026	\$100.00	May Cleaning		-\$414,869.78
054193	NOLA OLSON	6/3/2026	\$350.00	May Cleaning		-\$415,219.78
054194	CASH	6/4/2026	\$3,500.00	2026 SRD	Gate cash - Straight River	-\$418,719.78
054195	CASH	6/4/2026	\$15,000.00	2026SRD ATM	atm	-\$433,719.78
054196	CASH	6/4/2026	\$5,000.00	6-4-26atm	atm	-\$438,719.78
054197	CASH	6/4/2026	\$5,000.00	6-5-26atm	atm	-\$443,719.78
054198	ALEX AIR APPARATUS 2 LLC	6/9/2026	\$975.00	6-9-26Bills	fire dept	-\$444,694.78
054199	ANHORNS GAS & TIRE	6/9/2026	\$558.37	6-9-26Bills	fire dept	-\$445,253.15
054200	B & B PUMPING & PORTABL	6/9/2026	\$190.00	6-9-26Bills	handicap toilet	-\$445,443.15
054201	BALLSTADT ENTERPRISES	6/9/2026	\$1,305.29	6-9-26Bills	weed control/lawn mowing	-\$446,748.44
054202	BLOCK PLUMBING & HEATIN	6/9/2026	\$846.63	6-9-26Bills	park drinking fountain	-\$447,595.07
054203	BOUND TREE MEDICAL	6/9/2026	\$32.36	6-9-26Bills	fire dept	-\$447,627.43
054204	BRAD HAGER	6/9/2026	\$335.86	6-9-26Bills	fire dept reimbursement	-\$447,963.29
054205	BUSSLER PUBLISHING INC	6/9/2026	\$60.00	6-9-26Bills	publications	-\$448,023.29
054206	CINTAS	6/9/2026	\$361.43	6-9-26Bills		-\$448,384.72
054207	CITY OF OWATONNA	6/9/2026	\$19,334.23	6-9-26Bills	Monthly Flow/Monthly Servi	-\$467,718.95
054208	COLLEGE CITY BEVERAGE,	6/9/2026	\$12,200.49	6-9-26Bills		-\$479,919.44
054209	COLONIAL LIFE	6/9/2026	\$56.82	6-9-26Bills		-\$479,976.26
054210	CORE & MAIN, LP	6/9/2026	\$142.65	6-9-26Bills		-\$480,118.91
054211	CRAIG HELGESON	6/9/2026	\$733.39	6-9-26Bills	fire dept reimbursement	-\$480,852.30
054212	CULLIGAN WATER CONDITI	6/9/2026	\$67.54	6-9-26Bills	water softner	-\$480,919.84
054213	DAHLHEIMER BEVERAGE LL	6/9/2026	\$1,182.45	6-9-26Bills		-\$482,102.29
054214	DINGES FIRE COMPANY	6/9/2026	\$350.00	6-9-26Bills		-\$482,452.29
054215	DR. FRESH TAP	6/9/2026	\$65.00	6-9-26Bills		-\$482,517.29
054216	ELECTRIC PUMP	6/9/2026	\$1,255.23	6-9-26Bills	lift station chains	-\$483,772.52
054217	ERIC FINHOLDT	6/9/2026	\$60.84	6-9-26Bills	fire dept reimbursement	-\$483,833.36
054218	FARIBO AIR CONDITIONING	6/9/2026	\$265.00	6-9-26Bills	muni	-\$484,098.36
054219	FARIBO PLUMBING & HEATI	6/9/2026	\$550.00	6-9-26Bills	RPZ testing	-\$484,648.36
054220	FLOM DISPOSAL SERVICE	6/9/2026	\$626.18	6-9-26Bills		-\$485,274.54
054221	GOPHER STATE ONE-CALL	6/9/2026	\$102.60	6-9-26Bills	locates	-\$485,377.14
054222	HAWKINS	6/9/2026	\$643.97	6-9-26Bills	chemical	-\$486,021.11
054223	HEGGIES PIZZA	6/9/2026	\$441.60	6-9-26Bills		-\$486,462.71
054224	HERMEL WHOLESALE	6/9/2026	\$1,842.21	6-9-26Bills		-\$488,304.92
054225	HUBER SUPPLY CO., INC	6/9/2026	\$150.15	6-9-26Bills		-\$488,455.07
054226	LAKES CO EATS	6/9/2026	\$252.00	6-9-26Bills		-\$488,707.07
054227	LIMBERG PRODUCTIONS LL	6/9/2026	\$400.00	6-9-26Bills	digital sign	-\$489,107.07
054228	LOWES BUSINESS ACCOUN	6/9/2026	\$126.35	6-9-26Bills	public works	-\$489,233.42
054229	M & W BLACKTOPPING, LLC	6/9/2026	\$10,900.00	6-9-26Bills	2026 Street Patching	-\$500,133.42
054230	M2 POWERSPORTS	6/9/2026	\$357.71	6-9-26Bills	fire dept	-\$500,491.13
054231	MACQUEEN EQUIPMENT	6/9/2026	\$1,024.65	6-9-26Bills	fire dept	-\$501,515.78
054232	MARATHON TECH CO	6/9/2026	\$780.00	6-9-26Bills	computer support	-\$502,295.78
054233	METRO SALES INC.	6/9/2026	\$120.62	6-9-26Bills	city hall copies	-\$502,416.40
054234	MIDCONTINENT COMMUNIC	6/9/2026	\$258.91	6-9-26Bills	muni	-\$502,675.31
054235	MIDWEST MACHINERY CO	6/9/2026	\$871.70	6-9-26Bills	broom kit	-\$503,547.01
054236	MINNESOTA DEPT OF HEAL	6/9/2026	\$1,902.00	6-9-26Bills	connection fees	-\$505,449.01
054237	MINNESOTA FIRE CHIEFS A	6/9/2026	\$470.00	6-9-26Bills	fire dept	-\$505,919.01
054238	NAGELS SOD	6/9/2026	\$906.00	6-9-26Bills	Hanzlicek turf repair	-\$506,825.01
054239	NORTHERN BEVERAGE DIS	6/9/2026	\$1,122.45	6-9-26Bills		-\$507,947.46
054240	NORTHLAND BOND SERVIC	6/9/2026	\$23,245.00	6-9-26Bills	2025A Bond Payment	-\$531,192.46
054241	PLUNKETT S INC.	6/9/2026	\$123.68	6-9-26Bills	pest control	-\$531,316.14
054242	PRIME GARAGE DOOR	6/9/2026	\$750.00	6-9-26Bills	fire dept	-\$532,066.14
054243	R & K ELECTRIC INC	6/9/2026	\$882.91	6-9-26Bills	park outlets	-\$532,949.05
054244	RCM SPECIALTIES INC.	6/9/2026	\$9,150.00	6-9-26Bills	street maintenance	-\$542,099.05
054245	RIVERCITY REFRIGERATION	6/9/2026	\$278.00	6-9-26Bills	pool heater	-\$542,377.05

Checks for Month

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CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054246	RIVERLAND COMMUNITY C	6/9/2026	\$430.00	6-9-26Bills	fire dept	-\$542,807.05
054247	SHAMROCK GROUP	6/9/2026	\$223.99	6-9-26Bills	muni	-\$543,031.04
054248	SHERWIN WILLIAMS CO	6/9/2026	\$98.88	6-9-26Bills	paint	-\$543,129.92
054249	SOUTHERN GLAZERS OF M	6/9/2026	\$1,573.72	6-9-26Bills		-\$544,703.64
054250	ST. MARC MATERIALS	6/9/2026	\$3,093.76	6-9-26Bills	rental space	-\$547,797.40
054251	STAR SPORTS AND APPARE	6/9/2026	\$309.00	6-9-26Bills	straight river days	-\$548,106.40
054252	steve james excavating	6/9/2026	\$2,045.00	6-9-26Bills	concrete patch	-\$550,151.40
054253	SUPERIOR SEWER SERVIC	6/9/2026	\$12,556.40	6-9-26Bills	jetting services	-\$562,707.80
054254	TARYN ANDERSON	6/9/2026	\$136.35	6-9-26Bills	WATER BILL REFUND	-\$562,844.15
054255	US BANK EQUIPMENT FINA	6/9/2026	\$149.48	6-9-26Bills	copier lease	-\$562,993.63
054256	UTILITY CONSULTANTS	6/9/2026	\$50.46	6-9-26Bills	testing	-\$563,044.09
054257	VAN IWAARDEN ASSOCIATE	6/9/2026	\$1,000.00	6-9-26Bills	GASB 67/68	-\$564,044.09
054258	VERIZON WIRELESS	6/9/2026	\$206.46	6-9-26Bills	cell phones	-\$564,250.55
054259	BLUE CROSS BLUE SHIELD	6/9/2026	\$6,342.49	6-9-26 HIns	Health Insurance	-\$570,593.04
054260	GREG SANBORN	6/10/2026	\$32.19	Sanborn	fire dept reimb	-\$570,625.23
054261	CASH	6/10/2026	\$5,000.00	6-10-26atm	atm	-\$575,625.23
054262	CASH	6/10/2026	\$5,000.00	6-12-26atm	atm	-\$580,625.23
054263	CASH	6/10/2026	\$5,000.00	6-13-26atm	atm	-\$585,625.23
054264	DAVE NIELSEN	6/16/2026	\$200.00	Dave Nielsen	material testing - public wor	-\$585,825.23
054265	CASH	6/17/2026	\$500.00	6-17-26petty	muni petty cash	-\$586,325.23
054266	AL MARTIN	6/17/2026	\$3,100.00	2026Tent	SRD tent/stage	-\$589,425.23
054267	ATARI THE BAND LLC	6/17/2026	\$2,250.00	SRD 2026 Band	SRD BAND	-\$591,675.23
054268	CASH	6/18/2026	\$1,500.00	SRD Extra	Straight River Days	-\$593,175.23
054269	ALEX AIR APPARATUS 2 LLC	6/23/2026	\$1,999.66	6-23-26bills	fire dept	-\$595,174.89
054270	ANHORNS GAS & TIRE	6/23/2026	\$785.63	6-23-26bills	public works	-\$595,960.52
054271	B & B PUMPING & PORTABL	6/23/2026	\$190.00	6-23-26bills	handicap toilet	-\$596,150.52
054272	BATTERIES PLUS BULBS	6/23/2026	\$21.95	6-23-26bills		-\$596,172.47
054273	BUSSLER PUBLISHING INC	6/23/2026	\$198.00	6-23-26bills	publications	-\$596,370.47
054274	CCS	6/23/2026	\$121.25	6-23-26bills	call service	-\$596,491.72
054275	CENTERPOINT	6/23/2026	\$427.80	6-23-26bills	6044309	-\$596,919.52
054276	CINTAS	6/23/2026	\$215.90	6-23-26bills		-\$597,135.42
054277	COLLEGE CITY BEVERAGE,	6/23/2026	\$8,706.31	6-23-26bills		-\$605,841.73
054278	DAHLHEIMER BEVERAGE LL	6/23/2026	\$1,780.60	6-23-26bills		-\$607,622.33
054279	FARIBO AIR CONDITIONING	6/23/2026	\$120.00	6-23-26bills	muni	-\$607,742.33
054280	FIRST INDEPENDENT BANK	6/23/2026	\$2,047.50	6-23-26bills	2018A Bond Interest	-\$609,789.83
054281	FIRST INDEPENDENT BANK	6/23/2026	\$2,392.50	6-23-26bills	2014A Bond Interest	-\$612,182.33
054282	FLOM SEPTIC SERVICE	6/23/2026	\$6,100.00	6-23-26bills	6th St SE Sump Line	-\$618,282.33
054283	FREEDOM STAGE RENTAL	6/23/2026	\$1,200.00	6-23-26bills	SRD Stage	-\$619,482.33
054284	HAWKINS	6/23/2026	\$2,249.52	6-23-26bills	chemical	-\$621,731.85
054285	HEGGIES PIZZA	6/23/2026	\$162.40	6-23-26bills		-\$621,894.25
054286	HERMEL WHOLESALE	6/23/2026	\$2,574.71	6-23-26bills		-\$624,468.96
054287	HESELTON CONSTRUCTIO	6/23/2026	\$224,810.74	6-23-26bills	Pay Request 8	-\$849,279.70
054288	imperial dade	6/23/2026	\$164.40	6-23-26bills		-\$849,444.10
054289	LAKES CO EATS	6/23/2026	\$296.00	6-23-26bills	muni	-\$849,740.10
054290	LOWES BUSINESS ACCOUN	6/23/2026	\$272.06	6-23-26bills	public works	-\$850,012.16
054291	METRO FIBERNET LLC	6/23/2026	\$876.43	6-23-26bills	1674166	-\$850,888.59
054292	MK SERVICE & REPAIR	6/23/2026	\$37.00	6-23-26bills	scale inhibitor	-\$850,925.59
054293	MOHS CONTRACTING	6/23/2026	\$17,614.46	6-23-26bills	Pay Request #2 - Material	-\$868,540.05
054294	NORTHERN BEVERAGE DIS	6/23/2026	\$2,134.55	6-23-26bills		-\$870,674.60
054295	OWATONNA GROUNSMAS	6/23/2026	\$755.13	6-23-26bills	mosquito spraying	-\$871,429.73
054296	SHAMROCK GROUP	6/23/2026	\$205.50	6-23-26bills	muni	-\$871,635.23
054297	SORIVER RENTALS LLC	6/23/2026	\$998.00	6-23-26bills	SRD fencing	-\$872,633.23
054298	STEELE WASECA COOP EL	6/23/2026	\$5,921.45	6-23-26bills	1063927	-\$878,554.68
054299	THATCHER POOLS & SPAS	6/23/2026	\$1,209.26	6-23-26bills	pool	-\$879,763.94
054300	TOWNSQUARE MEDIA FARI	6/23/2026	\$50.00	6-23-26bills	advertising	-\$879,813.94
054301	WESTBRACK MARKETING	6/23/2026	\$194.18	6-23-26bills	fire dept	-\$880,008.12
054302	DELTA DENTAL	6/23/2026	\$293.31	6-23-26Dental	Elizabeth	-\$880,301.43
054303	CASH	6/30/2026	\$5,000.00	6-30-26atm	atm	-\$885,301.43

Checks for Month

10100 Cash
 Since JULY 2026
 Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054304	CASH	6/30/2026	\$5,000.00	7-1-26atm	atm	-\$890,301.43
054305	CASH	6/30/2026	\$5,000.00	7-3-26atm	atm	-\$895,301.43
054306	ERICA JOHNSON	7/1/2026	\$100.00	June Cleaning		-\$895,401.43
054307	STUART BOHLMAN	7/1/2026	\$100.00	June Cleaning		-\$895,501.43
054308	JENNIFER AMBERG	7/1/2026	\$200.00	June Cleaning		-\$895,701.43
054309	SHARI STROMME	7/1/2026	\$1,050.00	June Cleaning		-\$896,751.43
054310	NOLA OLSON	7/1/2026	\$500.00	June Nola		-\$897,251.43
054311	MIDWEST TRANSMISSION	7/8/2026	\$1,595.00	Midwest	fire dept	-\$898,846.43
054312	CASH	7/9/2026	\$5,000.00	7-9-26atm	atm	-\$903,846.43
054313	CASH	7/9/2026	\$5,000.00	7-10-26atm	atm	-\$908,846.43
054314	ALEX AIR APPARATUS 2 LLC	7/14/2026	\$1,264.00	7-14-26bills	fire dept	-\$910,110.43
054315	ANHORNS GAS & TIRE	7/14/2026	\$613.17	7-14-26bills	fire dept	-\$910,723.60
054316	BALLSTADT ENTERPRISES	7/14/2026	\$2,116.51	7-14-26bills	weed control - park, RR tra	-\$912,840.11
054317	BLOCK PLUMBING & HEATIN	7/14/2026	\$175.00	7-14-26bills	muni	-\$913,015.11
054318	BREAKTHRU BEVERAGE MN	7/14/2026	\$413.20	7-14-26bills	liquor for re sale	-\$913,428.31
054319	BUSSLER PUBLISHING INC	7/14/2026	\$406.00	7-14-26bills	publications	-\$913,834.31
054320	CCS	7/14/2026	\$111.88	7-14-26bills		-\$913,946.19
054321	CENTRAL FARM SERVICE	7/14/2026	\$149.21	7-14-26bills	weed killer	-\$914,095.40
054322	CINTAS	7/14/2026	\$281.88	7-14-26bills		-\$914,377.28
054323	CITY OF OWATONNA	7/14/2026	\$19,060.77	7-14-26bills	Monthly Sewer Flow Invoice	-\$933,438.05
054324	COLLEGE CITY BEVERAGE,	7/14/2026	\$9,344.90	7-14-26bills		-\$942,782.95
054325	COLONIAL LIFE	7/14/2026	\$56.82	7-14-26bills		-\$942,839.77
054326	CULLIGAN WATER CONDITI	7/14/2026	\$111.93	7-14-26bills	water softner	-\$942,951.70
054327	DAHLHEIMER BEVERAGE LL	7/14/2026	\$1,307.10	7-14-26bills		-\$944,258.80
054328	DANNY THOMAS	7/14/2026	\$35.72	7-14-26bills	mileage	-\$944,294.52
054329	DR. FRESH TAP	7/14/2026	\$65.00	7-14-26bills		-\$944,359.52
054330	ELECTRIC PUMP	7/14/2026	\$749.15	7-14-26bills	air cushion - Baker lift stati	-\$945,108.67
054331	FASTENAL COMPANY	7/14/2026	\$16.60	7-14-26bills	public works	-\$945,125.27
054332	FIRST INDEPENDENT BANK	7/14/2026	\$5,401.55	7-14-26bills	2021A Bond Payment	-\$950,526.82
054333	FIRST SUPPLY COMPANY	7/14/2026	\$70.18	7-14-26bills	public works	-\$950,597.00
054334	FLOM DISPOSAL SERVICE	7/14/2026	\$626.18	7-14-26bills		-\$951,223.18
054335	FLOM SEPTIC SERVICE	7/14/2026	\$1,500.00	7-14-26bills	Muni Straight River Days	-\$952,723.18
054336	GOPHER STATE ONE-CALL	7/14/2026	\$54.00	7-14-26bills	locates	-\$952,777.18
054337	HAWKINS	7/14/2026	\$1,917.99	7-14-26bills	chemicals	-\$954,695.17
054338	HEGGIES PIZZA	7/14/2026	\$494.05	7-14-26bills		-\$955,189.22
054339	HERMEL WHOLESALE	7/14/2026	\$1,454.04	7-14-26bills		-\$956,643.26
054340	HUBER SUPPLY CO., INC	7/14/2026	\$147.37	7-14-26bills		-\$956,790.63
054341	imperial dade	7/14/2026	\$148.58	7-14-26bills	public works	-\$956,939.21
054342	INNOVATIVE OFFICE SOLUT	7/14/2026	\$60.41	7-14-26bills		-\$956,999.62
054343	LAKES CO EATS	7/14/2026	\$187.00	7-14-26bills	muni	-\$957,186.62
054344	LIMBERG PRODUCTIONS LL	7/14/2026	\$400.00	7-14-26bills	digital sign	-\$957,586.62
054345	MARATHON TECH CO	7/14/2026	\$1,938.41	7-14-26bills		-\$959,525.03
054346	MIDCONTINENT COMMUNIC	7/14/2026	\$317.68	7-14-26bills	muni	-\$959,842.71
054347	MN PUBLIC FACILITIES AUT	7/14/2026	\$244,790.40	7-14-26bills	water/wastewater loan pay	-\$1,204,633.11
054348	NexGen Home Services	7/14/2026	\$816.39	7-14-26bills	fire dept - gas monitor repai	-\$1,205,449.50
054349	NORTHERN BEVERAGE DIS	7/14/2026	\$1,206.25	7-14-26bills		-\$1,206,655.75
054350	OLESON & HOBBIE ARCHIT	7/14/2026	\$21,294.36	7-14-26bills	public works building	-\$1,227,950.11
054351	OWATONNA FIRE & SAFETY	7/14/2026	\$372.00	7-14-26bills	lost check replacement	-\$1,228,322.11
054352	RITEWAY	7/14/2026	\$174.73	7-14-26bills	payroll checks	-\$1,228,496.84
054353	RIVERCITY REFRIGERATION	7/14/2026	\$348.00	7-14-26bills	fire dept ice machine	-\$1,228,844.84
054354	SCHAEFER LETTERING	7/14/2026	\$150.00	7-14-26bills	Vet's Memorial Engraving	-\$1,228,994.84
054355	SHAMROCK GROUP	7/14/2026	\$66.75	7-14-26bills		-\$1,229,061.59
054356	ST. MARC MATERIALS	7/14/2026	\$3,073.51	7-14-26bills	shop rental	-\$1,232,135.10
054357	steve james excavating	7/14/2026	\$1,340.50	7-14-26bills	catch basin repair - outlet c	-\$1,233,475.60
054358	US BANK EQUIPMENT FINA	7/14/2026	\$135.89	7-14-26bills	copier lease	-\$1,233,611.49
054359	UTILITY CONSULTANTS	7/14/2026	\$50.46	7-14-26bills	testing	-\$1,233,661.95
054360	VERIZON WIRELESS	7/14/2026	\$206.46	7-14-26bills	cell phones	-\$1,233,868.41
054361	WHKS	7/14/2026	\$26,276.50	7-14-26bills	engineering	-\$1,260,144.91

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Checks for Month

10100 Cash
 Since JULY 2026
 Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054362	BLUE CROSS BLUE SHIELD	7/14/2026	\$6,342.49	7-14-26H INs	Health Insurance	-\$1,266,487.40
054363	IAN JUSKIV	7/14/2026	\$37.43	Water Refunds	over payment of final water	-\$1,266,524.83
054364	DYLAN STENZEL	7/14/2026	\$86.62	Water Refunds	overpayment of final water	-\$1,266,611.45
054365	BART RINK	7/14/2026	\$179.64	Water Refunds	overpayment of water bill	-\$1,266,791.09
054367	DAN KAISER	7/14/2026	\$143.48	Water Refunds	overpayment of water bill	-\$1,266,934.57
054368	CASH	7/16/2026	\$5,000.00	7-16-26atm	atm	-\$1,271,934.57
054369	CASH	7/16/2026	\$5,000.00	7-17-26atm	atm	-\$1,276,934.57
054370	CASH	7/23/2026	\$5,000.00	7-23-26atm	atm	-\$1,281,934.57
	Deposits	\$0.00				
	Checks	-\$868,638.87				
			-\$868,638.87			

FILTER: ((([Act Year]='2026' and [period] in (6,7))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??')) and [Cash Act]='10100')

CITY OF MEDFORD

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Checks for Month

10100 Cash

Since JUNE 2026

Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
018667	Amberg, Jennifer	6/5/2026	\$322.30	PAY20260212.00		-\$413,618.00
018668	Bohlman, Angela	6/5/2026	\$840.85	PAY20260212.00		-\$414,458.85
018669	Butterfield, Paige	6/5/2026	\$165.26	PAY20260212.00		-\$414,624.11
018670	Evans, Andy	6/5/2026	\$714.23	PAY20260212.00		-\$415,338.34
018671	Heinrichs, Mathias	6/5/2026	\$1,719.21	PAY20260212.00		-\$417,057.55
018672	Jackson, Elizabeth	6/5/2026	\$3,774.71	PAY20260212.00		-\$420,832.26
018673	Johnson, Erica	6/5/2026	\$425.02	PAY20260212.00		-\$421,257.28
018674	Krogh, James	6/5/2026	\$2,286.15	PAY20260212.00		-\$423,543.43
018675	Olson, Nola	6/5/2026	\$142.54	PAY20260212.00		-\$423,685.97
018676	Will, Richard W	6/5/2026	\$360.16	PAY20260212.00		-\$424,046.13
018677	Ahrens, Liam	6/18/2026	\$446.01	PAY20260213.00		-\$424,492.14
018678	Amberg, Jennifer	6/18/2026	\$388.36	PAY20260213.00		-\$424,880.50
018679	Anhorn, Julia	6/18/2026	\$312.94	PAY20260213.00		-\$425,193.44
018680	Bohlman, Angela	6/18/2026	\$961.07	PAY20260213.00		-\$426,154.51
018681	Butterfield, Paige	6/18/2026	\$83.27	PAY20260213.00		-\$426,237.78
018682	Evans, Andy	6/18/2026	\$676.81	PAY20260213.00		-\$426,914.59
018683	Heinrichs, Mathias	6/18/2026	\$1,719.21	PAY20260213.00		-\$428,633.80
018684	Jackson, Elizabeth	6/18/2026	\$3,774.71	PAY20260213.00		-\$432,408.51
018685	Johnson, Erica	6/18/2026	\$304.95	PAY20260213.00		-\$432,713.46
018686	Krogh, James	6/18/2026	\$2,286.15	PAY20260213.00		-\$434,999.61
018687	Langeslag, Morgan	6/18/2026	\$511.05	PAY20260213.00		-\$435,510.66
018688	Laue, Jade	6/18/2026	\$458.77	PAY20260213.00		-\$435,969.43
018689	Laue, Lexi	6/18/2026	\$251.88	PAY20260213.00		-\$436,221.31
018690	Limon, Justin	6/18/2026	\$331.05	PAY20260213.00		-\$436,552.36
018691	Olson, Nola	6/18/2026	\$388.05	PAY20260213.00		-\$436,940.41
018692	Sheeler, Jared	6/18/2026	\$202.29	PAY20260213.00		-\$437,142.70
018693	Stinocher, Bennett	6/18/2026	\$288.46	PAY20260213.00		-\$437,431.16
018694	Ulrich, Holly	6/18/2026	\$275.55	PAY20260213.00		-\$437,706.71
018695	Ward, Olivia	6/18/2026	\$26.78	PAY20260213.00		-\$437,733.49
018696	Wegner, James	6/18/2026	\$417.00	PAY20260213.00		-\$438,150.49
018697	Will, Richard W	6/18/2026	\$337.85	PAY20260213.00		-\$438,488.34
018698	Finholdt, Eric	6/17/2026	\$115.44	PAY20260306.00		-\$438,603.78
018699	Hager, Richard	6/17/2026	\$115.44	PAY20260306.00		-\$438,719.22
018700	Heaser, Mark	6/17/2026	\$207.79	PAY20260306.00		-\$438,927.01
018701	Helgeson, Craig H	6/17/2026	\$230.87	PAY20260306.00		-\$439,157.88
018702	Mueller, Amanda	6/17/2026	\$207.79	PAY20260306.00		-\$439,365.67
018703	Sorensen, Nicholas	6/17/2026	\$207.79	PAY20260306.00		-\$439,573.46
018704	Thomas, Danny	6/17/2026	\$277.05	PAY20260306.00		-\$439,850.51
018705	Winter, Jason	6/17/2026	\$207.79	PAY20260306.00		-\$440,058.30
018706	Ahrens, Liam	7/2/2026	\$319.87	PAY20260214.00		-\$440,378.17
018707	Amberg, Jennifer	7/2/2026	\$497.92	PAY20260214.00		-\$440,876.09
018708	Anhorn, Julia	7/2/2026	\$408.58	PAY20260214.00		-\$441,284.67
018709	Bohlman, Angela	7/2/2026	\$1,179.93	PAY20260214.00		-\$442,464.60
018710	Butterfield, Paige	7/2/2026	\$470.56	PAY20260214.00		-\$442,935.16
018711	Evans, Andy	7/2/2026	\$690.97	PAY20260214.00		-\$443,626.13
018712	Heinrichs, Mathias	7/2/2026	\$2,137.90	PAY20260214.00		-\$445,764.03
018713	Jackson, Elizabeth	7/2/2026	\$3,674.71	PAY20260214.00		-\$449,438.74
018714	Krogh, James	7/2/2026	\$2,286.15	PAY20260214.00		-\$451,724.89
018715	Langeslag, Morgan	7/2/2026	\$438.58	PAY20260214.00		-\$452,163.47
018716	Laue, Jade	7/2/2026	\$470.13	PAY20260214.00		-\$452,633.60
018717	Laue, Lexi	7/2/2026	\$588.95	PAY20260214.00		-\$453,222.55
018718	Limon, Justin	7/2/2026	\$644.33	PAY20260214.00		-\$453,866.88
018719	Olson, Nola	7/2/2026	\$286.96	PAY20260214.00		-\$454,153.84
018720	Sheeler, Jared	7/2/2026	\$431.45	PAY20260214.00		-\$454,585.29
018721	Stinocher, Bennett	7/2/2026	\$226.65	PAY20260214.00		-\$454,811.94
018722	Ulrich, Holly	7/2/2026	\$433.60	PAY20260214.00		-\$455,245.54
018723	Ward, Olivia	7/2/2026	\$771.64	PAY20260214.00		-\$456,017.18
018724	Wegner, James	7/2/2026	\$891.43	PAY20260214.00		-\$456,908.61

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Checks for Month

10100 Cash

Since JULY 2026

Begin Balance (\$413,295.70)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
018725	Will, Richard W	7/2/2026	\$296.96	PAY20260214.00		-\$457,205.57
018726	Ahrens, Liam	7/17/2026	\$213.07	PAY20260215.00		-\$457,418.64
018727	Amberg, Jennifer	7/17/2026	\$246.14	PAY20260215.00		-\$457,664.78
018728	Anhorn, Julia	7/17/2026	\$559.31	PAY20260215.00		-\$458,224.09
018729	Bohlman, Angela	7/17/2026	\$854.41	PAY20260215.00		-\$459,078.50
018730	Butterfield, Paige	7/17/2026	\$182.43	PAY20260215.00		-\$459,260.93
018731	Evans, Andy	7/17/2026	\$480.39	PAY20260215.00		-\$459,741.32
018732	Heinrichs, Mathias	7/17/2026	\$2,075.48	PAY20260215.00		-\$461,816.80
018733	Jackson, Elizabeth	7/17/2026	\$3,674.71	PAY20260215.00		-\$465,491.51
018734	Johnson, Erica	7/17/2026	\$307.40	PAY20260215.00		-\$465,798.91
018735	Krogh, James	7/17/2026	\$2,286.15	PAY20260215.00		-\$468,085.06
018736	Langeslag, Morgan	7/17/2026	\$574.25	PAY20260215.00		-\$468,659.31
018737	Laue, Jade	7/17/2026	\$93.74	PAY20260215.00		-\$468,753.05
018738	Laue, Lexi	7/17/2026	\$324.35	PAY20260215.00		-\$469,077.40
018739	Limon, Justin	7/17/2026	\$775.38	PAY20260215.00		-\$469,852.78
018740	Olson, Nola	7/17/2026	\$200.30	PAY20260215.00		-\$470,053.08
018741	Sheeler, Jared	7/17/2026	\$396.12	PAY20260215.00		-\$470,449.20
018742	Stinocher, Bennett	7/17/2026	\$103.11	PAY20260215.00		-\$470,552.31
018743	Ulrich, Holly	7/17/2026	\$202.03	PAY20260215.00		-\$470,754.34
018744	Ward, Olivia	7/17/2026	\$579.60	PAY20260215.00		-\$471,333.94
018745	Wegner, James	7/17/2026	\$457.21	PAY20260215.00		-\$471,791.15
018746	Will, Richard W	7/17/2026	\$403.09	PAY20260215.00		-\$472,194.24
	Deposits	\$0.00				
	Checks	-\$58,898.54				
			-\$58,898.54			

FILTER: ((([Act Year]='2026' and [period] in (6,7))) and ((([Source] like 'PAY?????????.??')))) and [Cash Act]='10100'

RESOLUTION 2026-10
A RESOLUTION ACCEPTING DONATION FROM
AUTO VALUE - OWATONNA

WHEREAS, the City of Medford has received a donation valued at \$350.00 from Auto Value - Owatonna; and

WHEREAS, the stated purpose of the donation is for a new scoreboard for the Straight River Park Ball Diamond; and

NOW, THEREFORE, BE IT RESOLVED, the City of Medford has received and accepts a donation valued at \$350.00 from Auto Value – Owatonna for a new scoreboard for the Straight River Park Ball Diamond.

Passed and adopted on this 27th day of July, 2026, with the following votes:

	AYE	NAY	ABSTAIN	ABSENT
Danny Thomas	_____	_____	_____	_____
Amanda Mueller	_____	_____	_____	_____
Mark Heaser	_____	_____	_____	_____
Jason Winter	_____	_____	_____	_____
Nick Sorensen	_____	_____	_____	_____

DANNY THOMAS
MAYOR

ATTEST:

ELIZABETH JACKSON
CITY ADMINISTRATOR

**City of Medford
City Council
Rules of Procedure**

Adopted by Council: May 22, 2023

1. **Purpose.** The purpose of this policy is to set the groundwork for orderly and respectful communications between and among council members, city staff and citizens to promote the efficient working of the city.
2. **Electronic Communications.** In keeping with the intent of the Minnesota Open Meeting Law, city council members shall not use any form of electronic communications technology, such as text messaging or email, to communicate with one another or third parties during a public meeting.
3. **Voting.** The votes of the city council will be taken by voice vote. The mayor shall announce the results of all votes of council.
 - a. Council members may ask for a roll call vote for any item to be voted on by council.
 - b. The Mayor or City Clerk may ask for a verification roll call if the vote of a council member is not clear on the voice vote or if the roll call vote is not unanimous.
 - c. Whenever a matter is put forward for a vote, every council member shall vote, unless a bona fide conflict of interest, as defined by state law, exists. If a conflict of interest exists, a council member shall announce as early in the discussion as possible that they have a conflict and that they are abstaining from the vote and discussion on a matter.
 - d. The Mayor and council members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole. In so doing, council members should support the majority opinion of the council once a vote has been taken.

4. **Agenda.** An agenda shall be prepared for all regular council meetings by the City Clerk.

a. A council member may request to have an item placed on the agenda. All requests should follow these guidelines:

- i. The request must be submitted on a council member agenda request form and contain sufficient information to clearly describe the subject matter to be considered by council and any action requested or required. The council member shall strive to provide factual background information and avoid opinion and personal bias on the agenda request form.
- ii. The City Clerk shall review the form for clarity and ask for clarification if needed.
- iii. Staff time will not be spent on an individual council member's agenda request until council as a whole has discussed and requested additional information for possible council action.
- iv. Council member agenda request forms should be submitted to the City Clerk by 4:30 p.m. on the Tuesday before the meeting.
- v. If a council member has requested an item be placed on the agenda, and the council has previously acted upon the matter, a council member may not request to have the same item placed back on the agenda for a period of 6 months (without significant new information to present). Nothing herein shall be interpreted to prevent a majority of the city council from revisiting an item previously on a meeting agenda.

b. A data sheet shall be included in the agenda packet for each item on the meeting agenda. The data sheet shall include, among other things, the following information:

- i. The person initiating the agenda item.
- ii. The subject.
- iii. A description/overview of the subject.

- iv. The action requested.
 - v. The recommendation of staff, if appropriate.
 - vi. The budget impact of the proposed action.
 - vii. Any attachments to be considered by the council.
- c. A council member may make a motion to remove an item from the agenda during the time to adopt the agenda. The motion must be approved by a simple majority vote.
 - d. To ensure the public's ability to know the items being addressed by council, and to allow council members the ability to be prepared to discuss the matters before them, no items may be added to the agenda after the agenda is posted, unless an urgent situation arises that requires immediate attention.
 - e. Agendas shall be posted and emailed to council members no later than the Thursday prior to the meeting.
 - f. To assist with the effective flow of information during council meetings, Council members should send questions on agenda items to the City Administrator and/or City Clerk by noon on Monday. This will assist staff with their preparation for the meetings so they can be prepared to address the questions. This does not preclude council members' ability to ask additional questions during the meeting.
5. **Consent Agenda.** The consent agenda is used to improve the efficiency of the meetings and allows council to consider several times at one time. Only one motion is necessary to approve all items on the consent agenda.
- a. If a council member wants to remove an item from the consent agenda and place it on the regular agenda, the council member may request that the item be pulled from the consent agenda at the time that the meeting agenda is approved. The item shall then be removed from the consent agenda and placed on the regular agenda.

6. Public Comment and Participation During Council Meetings.

- a. Public participation at council meetings. City council meetings are the forum for the city council to conduct the city's business. While city council meetings are open to the public pursuant to the Minnesota Open Meeting Law, they are not a forum for public expression. As such, members of the public are not allowed to participate in council discussion and debate without a specific invitation and/or formal recognition by the Mayor. Members of the public shall not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the proceedings of council.
- b. Public conduct at council meetings. Members of the public who do not follow the direction of the mayor will be warned that further disruptive conduct will result in removal from the meeting. After warning, if the conduct continues, the Mayor may ask the member of the public to leave the meeting room. If the member of the public refuses to follow the direction of the Mayor, the Mayor may direct the removal of the person through any lawful means or ask for a motion to recess the meeting. In emergency situations, or where conduct is an egregious threat to the safety of the public or the council, a warning is not necessary before the removal may be directed.
- c. Public Comment Period. Members of the public may provide public comment during the public comment section of the agenda. All public comments are subject to these limitations.
 - i. Speakers are required to state their name and residential address at the beginning of their comments.
 - ii. Speakers will not have a time limitation. The Mayor may request that a speaker conclude their remarks in the event that the speaker takes an inordinate amount of time.
 - iii. When multiple speakers appear to speak on the same topic, comments should not be repetitive. The Mayor may request that the speakers appoint a spokesperson.
 - iv. When several members of the public appear to provide comment during a meeting, the Mayor may ask council to limit the public

comment period to no longer than 30 minutes to ensure the efficient operation of the council meeting. A decision to limit the public comment period must be approved by a majority vote of the city council.

- v. Speakers shall not use obscene, profane or threatening language, nor conduct themselves in a threatening, loud or boisterous manner that disrupts the conduct of the meeting or the security of the public.
- vi. Speakers are required to follow the direction of the Mayor.
- vii. Council members shall not be required to respond at the same meeting where an issue is initially raised by a member of the public. Matters raised by members of the public will generally be referred to staff for further research and possible report of action at a future council meeting.

7. **Public Hearings.** Public hearings are sometimes required by law to allow the public to offer input on city council decisions. When public hearings are required by law, notice shall be provided as required by state statute. Public hearings shall be commenced at the time advertised in any notice required by law, or as soon thereafter as is practical.

a. General procedure for public hearings. The order of business for all public hearings conducted by council shall be:

- i. Mayor announces the purpose of the public hearing and opens the public hearing.
- ii. Staff presents information on the public hearing.
- iii. Developer/other presentation (if any).
- iv. Public comments are received.
- v. Written comments submitted prior to or during the meeting by interested persons shall be read.
- vi. Motion and vote to close the public hearing.

- vii. Mayor announces the public hearing is closed.
 - b. Interested persons who wish to address the city council at a public hearing must follow the same rules as provided for public comment. However, the Mayor may allow additional time for speakers, as required, to comply with applicable state law.
 - c. Speakers may also provide written comments to the city council before or at the meeting. Written comments shall be read aloud by the city clerk. Anonymous, unsigned communications will not be read.
8. **Communications.** In order to maintain a consistent, open, and mutually productive relationship between the city council and city staff, a common communication protocol is needed. To further these objectives, communications should follow these guidelines.
- a. Council Questions. Council members should direct all questions to the City Administrator or City Clerk.
 - b. Staff Communication and Direction. The city council directs city staff and consultants only through the City Administrator, as determined by majority vote of the council. Individual council members shall not direct city staff, nor the City Administrator.
 - c. Citizen Questions. Council members should refer questions and concerns from citizens to the City Administrator. City staff should report back to the city council on the resolution of the referral.
 - d. Respect for staff time. If a council member is utilizing an inordinate amount of staff time, the City Administrator may bring this to the attention of the city council for resolution. *City council may direct staff to not expend any additional time on matters brought by the council member without receiving direction from a majority vote of council.*
 - e. Confidential Attorney Communication. Council members should refer all questions to the City Administrator and not directly to the city attorney. The City Administrator will forward questions/concerns to the city attorney with appropriate information for the city attorney to be able to provide legal guidance and opinion as needed. However, nothing herein

shall limit a council member's ability to contact the city attorney directly to discuss city business.

9. **Confidential Information.** Council members shall respect and preserve the confidentiality of non-public, protected nonpublic, private, and confidential information provided to them concerning matters of the city. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or private interests.

SMITH, TOLLEFSON, RAHRICK & CASS

Attorneys-at-Law

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Benjamin M. Cass

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Owatonna, MN 55060
Telephone: 507-451-6540
Facsimile: 507-451-1846
www.owatonnalaw.com

John M. Smith (1922-1981)
Richard E. Tollefson (1952-2019)
Stephen J. Smith (Of Counsel)

July 22, 2026

Medford City Council Members

Re: Council Member Conduct

Dear Medford City Council Members:

Mayor Thomas requested that I draft a letter that sets forth the various roles and responsibilities of council members and, by extension, other representatives of the city such as fire department members. As has been described to me, the issue of the construction of a fire hall has been a source of high emotions and conflict within the city.

Members of the city council (which includes the mayor), as well as fire department members, have a right to voice their opinion. No law or procedure should be interpreted to limit the ability of any citizen to form their own opinion and to freely express it.

Likewise, everyone has a right to gather information. This particularly applies to city council members. One of the roles of council members is to be fully informed so that they can make informed decisions on behalf of the city. There should be no prohibitions on council members, or any citizen, to freely discuss issues and gather information. Locally elected leaders interact daily with their residents, local business leaders, and other community stakeholders, actively listening, discussing issues and solving problems. This is as it should be.

On the other hand, no individual council member has the authority to act on behalf of the city or to commit the city to any action without prior authorization from the entire city council.

To the extent that any council member or other representative of the City converses with others within or outside the city, those conversations should be limited to gathering information—a

city representative should take care to not to imply that they speak on behalf of the city or that they can bind the city to a particular agreement or course of action.

It would be reasonable to suggest that it may be more efficient for the city to act with one voice, i.e., to have the city administrator, for example, collect information, speak with property owners, etc., and present her findings to the city council for its consideration. Doing so would limit confusion in the community regarding the direction the city may be headed.

But how the city council gathers information is ultimately a discussion for the council to have. As already stated, nothing limits individual council members from conducting their own investigations.

I think Mayor Thomas requested that I draft this letter in part because of the heated conversations and passions relating to the fire hall project. It sounds like on occasion the conversations have turned into personal attacks.

We can't control how others act or speak. That's part of free speech, and political decisions often times get heated. City representatives can control how they themselves act, however, and can lead by example. I recently had the following statement read at a city council meeting for another city that is experiencing high conflict:

Honoring people's dignity does not mean softening our passions on any matter of principle. It doesn't call on us to drop any conviction, but to add one, that everyone should be treated with dignity and no one should be treated with contempt.

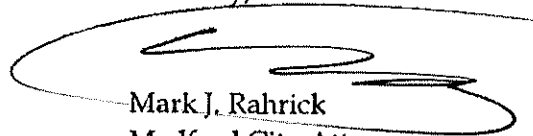
And treating people with dignity is a much more effective way of holding people accountable. Instead of calling them names or attacking their character, we focus narrowly on facts, actions, decisions, and outcomes. It puts attention on the issue, not the individual.

Even if your cause is just, even if what you say is true, if you express it with contempt for the other side, it increases divisions, makes enemies, and undercuts your cause.

Tom Rosshirt

Please feel free to reach out to me with any questions you may have.

Sincerely,



Mark J. Rahrnick
Medford City Attorney



Minnesota Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road
St. Paul, MN 55155-4039

June 30, 2026

Elizabeth Jackson, City Administrator
City of Medford
408 2nd Avenue SE
Medford, MN 55049

Dear Elizabeth Jackson,

RE: City of Medford, Project Number: C009-26-4D
County Road 12 Trail Connection

I am pleased to inform you that your application to the 2026 Local Trail Connections Program has been selected for funding. A reimbursement grant in the amount of \$238,000 will be established contingent upon final processing of your application.

Our program staff will contact you soon with more information on how to proceed with your project. If you have any questions, please contact Ryan Bloomberg, Trail Grants Specialist at 651-259-5666 or ryan.bloomberg@state.mn.us.

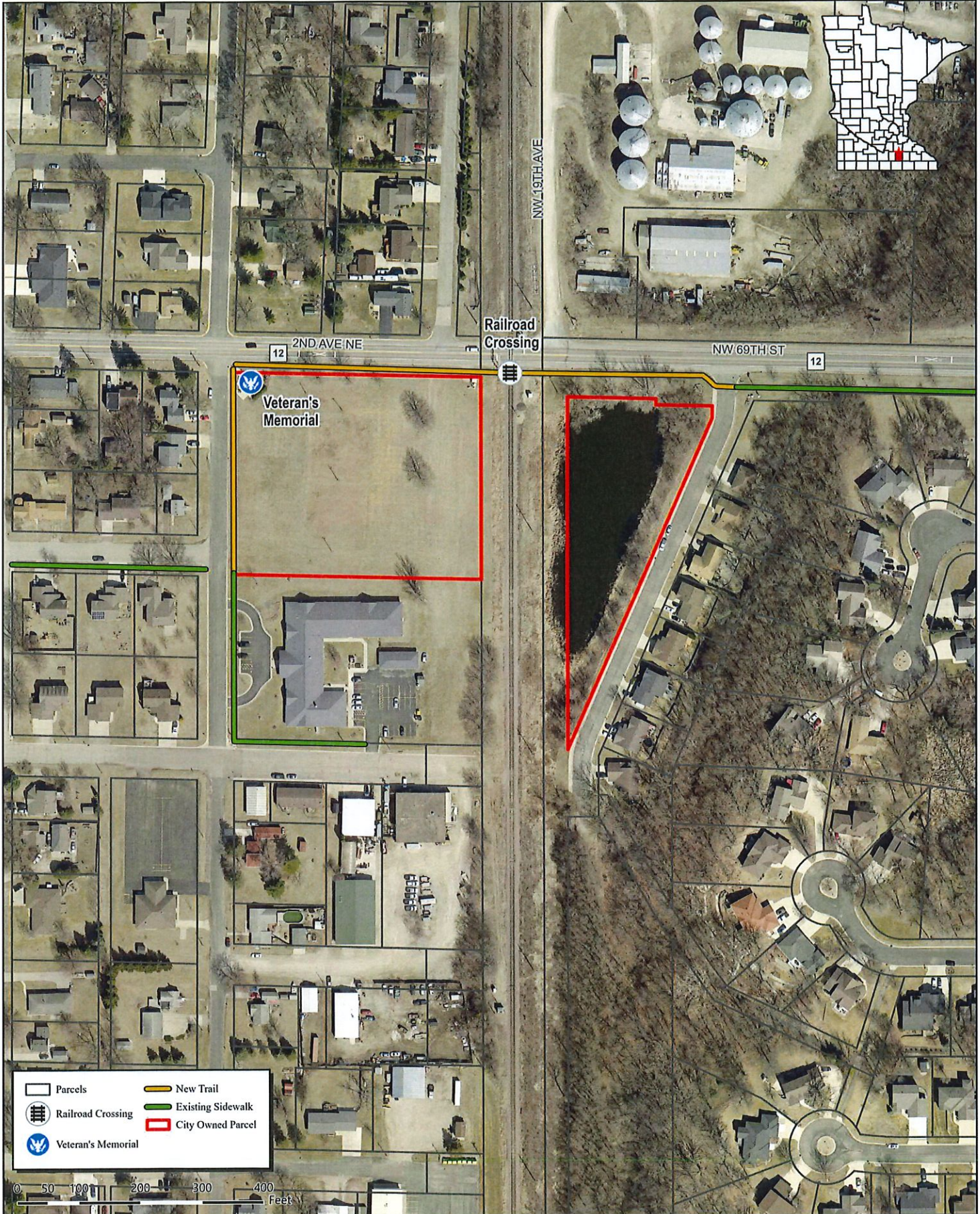
Thank you for helping to connect people and the outdoors by providing outstanding parks and trails in your community.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Ann M. Pierce'.

Ann M. Pierce, Director
Division of Parks and Trails

CC: File #C009-26-4D



TO: Council

FROM: Elizabeth Jackson
City Administrator

DATE: July 2026

RE: Piper House Annexation

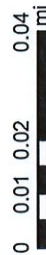
Background:

Brad Price, the owner of the Piper House property has expressed interest in annexing at least a portion of the Piper house property into the City of Medford for the construction of more storage units.



Tax Parcel Viewer

July 22, 2026



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TO: Council

FROM: Elizabeth Jackson
City Administrator

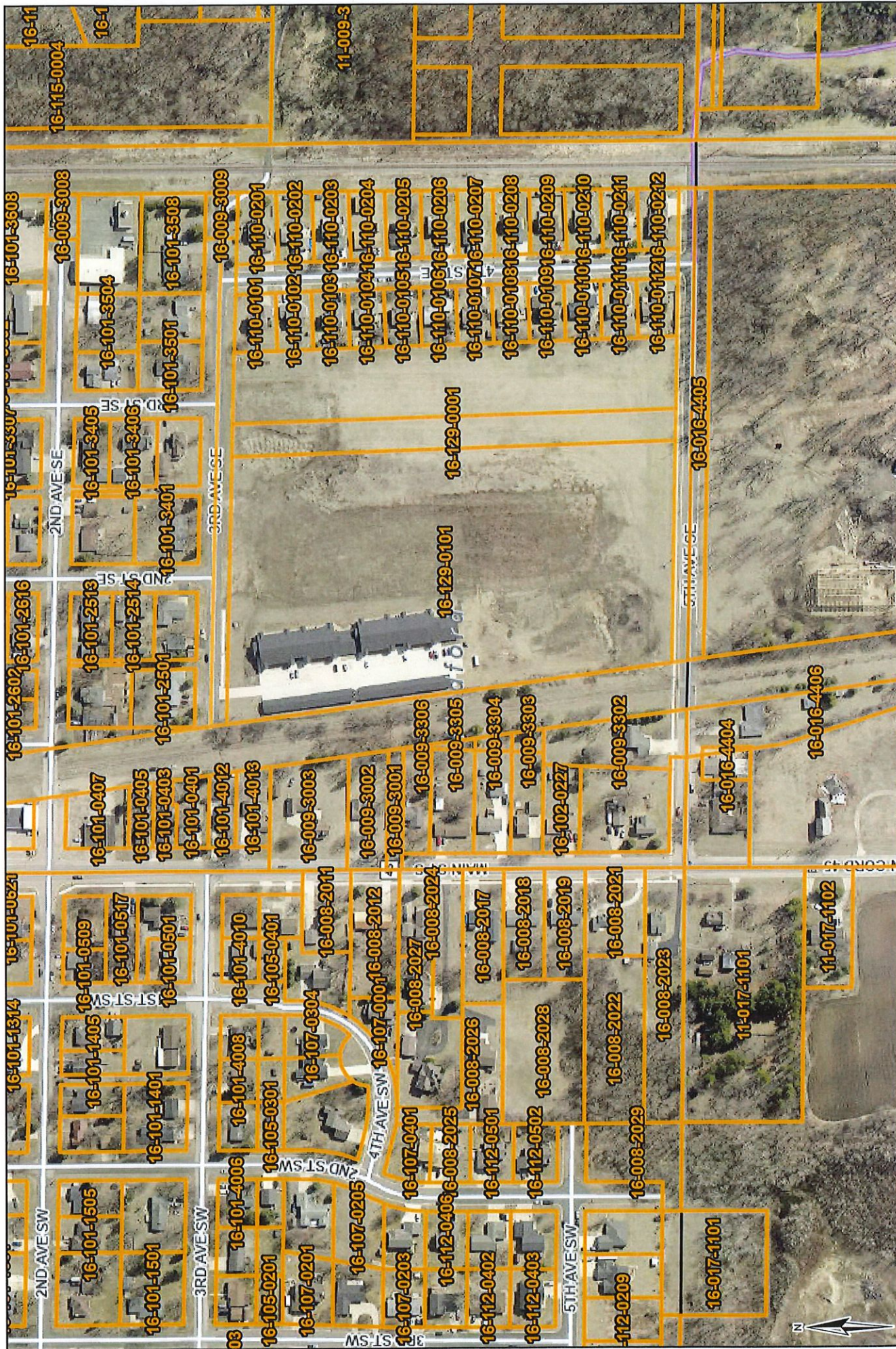
DATE: July 2026

RE: Todd Nelson Property

Background:

I contacted Todd Nelson about the possibility of Medford purchasing three acres of his property for a possible new fire hall.

Todd Nelson has stated an asking price of \$650,000 for the three acres.



Tax Parcel Viewer

0 0.02 0.04 0.08 mi

July 22, 2026

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TO: Council

FROM: Elizabeth Jackson
City Administrator

DATE: July 2026

RE: City Financial Report/Public Works and General Updates

Public Works Updates:

Daily Rounds
Water Testing
Safety Training
Equipment Repairs
Minor Street Sweeping
Mowing
Tree Trimming
Public Works Building Meetings/Daily Issues

City Updates:

2nd Quarter Reports
2027 Levy Preparation
2027 Preliminary Budget Prep
Insurance Renewals
New City of Medford Website Photos/Review
Public Works Building Meetings/Daily Issues
Fire Department Meeting
Zoning Meeting
Meeting with liquor store lead bartenders

City of Medford Potential Future Projects

1. Street Project – Estimated Cost \$1,500,000 (bond necessary)
2. Water Tower Maintenance – Estimated Cost \$1,200,000 (partial bond necessary)
3. Water Connection to Owatonna Public Utilities – Estimated Cost \$1,000,000 - \$2,000,000 (bond necessary)
4. Medford Liquor Store Parking Lot Purchase – Estimated Cost \$250,000
5. New Fire Hall – Estimated Cost \$2,000,000 (Relief Association plan to make bond payments)
6. Law Enforcement Contract – Estimated increase \$100,000-\$300,000 with new event center being added to Medford.
7. Swimming Pool Repairs – Estimated Cost \$25,000 - \$100,000

cityclerk@medfordminnesota.com

From: Mark Rahrack <Mark@owatonnaalaw.com>
Sent: Thursday, June 18, 2026 8:12 AM
To: Amber Kniefel (cityclerk@medfordminnesota.com)
Subject: Re: Parcel Split 16-017-1101

Beth,

I think it would involve the following steps:

1. Have a general discussion with the council to determine whether it would be okay with a parcel split and new covenants.
2. Robyn would accomplish a parcel split through Steele County. There is a process for accomplishing that.
3. Once the parcel split is complete, the city and the property owner can sign a covenant agreement similar to what we did before.

Mark R.

On Jun 17, 2026, at 10:00 AM, cityclerk@medfordminnesota.com wrote:

Mark,

Please see below. I would imagine I would still need zoning to have a hearing to split the lot?

Elizabeth Jackson, CMC, MCMC
Medford City Administrator
408 2nd Ave SE
Medford, MN 55049
507-455-2866
507-273-7133 (cell)
cityclerk@medfordminnesota.com

From: shannon jones <sjonesya@gmail.com>
Sent: Wednesday, June 17, 2026 8:58 AM
To: Medford City <cityclerk@medfordminnesota.com>
Cc: Robyn Purrier <robynpurrier@gmail.com>
Subject: Re: FW: Parcel Split 16-017-1101

Hello Beth,

Robyn and I reviewed and would like to continue with the green space split option mentioned below.

Is there something we would need to do with the city and/or county first to get this process going?

We appreciate any advice you can provide as this process is new to both Robyn and I.

Feel free to reach out via email phone or text, my # is 507-676-3151 and Robyn is 507-676-2996.

Shannon

On Mon, Jun 8, 2026, 1:22 PM <cityclerk@medfordminnesota.com> wrote:

Shannon,

Please share the response below with Robyn. Let me know what further questions you may have.

From: Mark Rahrack <Mark@owatonnalaw.com>

Sent: Monday, June 8, 2026 1:20 PM

To: cityclerk@medfordminnesota.com

Subject: RE: Parcel Split 16-017-1101

Beth,

As to the easement, the city has an easement in place. That would not change regardless of what we do with the greenspace parcel.

The greenspace parcel remains a stand-alone parcel—subject to the Covenant Agreement that we did with the Purriers. That agreement could be revoked and Robyn could sell the parcel as she wishes.

If she instead wants to split this parcel in two, we could probably accommodate that. It would probably involve doing a similar covenant agreement if Shannon wants to “combine” it to his parcel.

Mark J. Rahrack
Smith, Tollefson, Rahrack & Cass
108 West Park Square, Suite A
P.O. Box 271
Owatonna, MN 55060
Phone: (507) 451-6540
Facsimile: (507) 451-1846
Email: mark@owatonnalaw.com

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From: cityclerk@medfordminnesota.com <cityclerk@medfordminnesota.com>

Sent: Monday, June 8, 2026 12:43 PM

To: Mark Rahrack <Mark@owatonna.com>

Subject: Parcel Split 16-017-1101

Mark,

Robyn Purrier and Shannon Jones came in last week inquiring about splitting the "Jones greenspace" that was purchased by Marvin Purrier.

I have informed them both that even if they split the lot, they won't be able to combine it to either parcel (Shannon or Robyn's) because of the different section numbers in the parcel ids.

Is there any other reason the parcel couldn't be split? Is there still an easement in effect for the "dirt road" access or did that easement go away when the parcel was purchased?

Elizabeth Jackson, CMC, MCMC
Medford City Administrator
408 2nd Ave SE
Medford, MN 55049
507-455-2866
507-273-7133 (cell)
cityclerk@medfordminnesota.com

TO OWNER/CLIENT:

City of Medford
408 2nd Ave. SE
Medford, Minnesota 55049

PROJECT:

Medford Maintenance Garage
409 2nd Ave. SE
Medford, Minnesota 55049

APPLICATION NO: 3

INVOICE NO: 3

PERIOD: 06/01/26 - 06/30/26

PROJECT NO: 26-007

FROM CONTRACTOR:

Mohs Contracting, Inc.
1330 State Ave. NW
Owatonna, Minnesota 55060

VIA ARCHITECT/ENGINEER:

Tim Auringer (Oleson & Hobbie Architects)
330 Stadium Road Suite 202
Mankato, Minnesota 56001

CONTRACT DATE:

CONTRACT FOR: Medford Maintenance Garage - Material

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

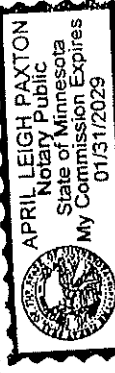
1.	Original Contract Sum	\$394,660.00
2.	Net change by change orders	\$8,841.52
3.	Contract Sum to date (Line 1 ± 2)	\$403,501.52
4.	Total completed and stored to date (Column G on detail sheet)	\$156,821.51
5.	Retainage: a. 5.00% of completed work b. 5.00% of stored material	\$7,118.83 \$722.25
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$7,841.08
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$148,980.43
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$35,700.99
8.	Current payment due:	\$113,279.44
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$254,521.09

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$(976.50)
Total approved this month:	\$16,783.72	\$(6,965.70)
Totals:	\$16,783.72	\$(7,942.20)
Net change by change orders:	\$8,841.52	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Mohs Contracting, Inc.

By: [Signature] Date: 7/1/26

State of: MNCounty of: SteeleSubscribed and sworn to before
me this 1st day of July 2026Notary Public: April PaxtonMy commission expires: 1/31/2029

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$113,279.44

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: [Signature]Date: 7-9-26

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3
APPLICATION DATE: 6/30/2026
PERIOD: 06/01/26 - 06/30/26

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
1	01 00 00-01 31 00-01 31 13NR.O Project Coordination-Site Supervision, Other	General Conditions Materials	\$61,445.00	\$6,123.29	\$8,442.82	\$0.00	\$14,566.11	23.71%	\$46,878.89	\$728.30
2	01 00 00-01 78 00-01 78 33NR.O Bonds, Other	Bonds	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100.00%	\$0.00	\$325.00
3	01 00 00-01 41 00-01 41 35NR.O Building Permit, Other	Building Permit	\$7,000.00	\$72.00	\$6,928.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$350.00
4	02 00 00-02 41 00-02 41 00R.O Demolition, Other	Demolition Materials	\$5,840.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,840.00	\$0.00
5	03 00 00-03 05 00-03 05 00R.O Common Work Results For Concrete, Other	Concrete Materials	\$28,508.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,508.00	\$0.00
6	07 00 00-07 21 00-07 21 00R.O Thermal Insulation, Other	Thermal Insulation Material	\$29,399.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$29,399.00	\$0.00
7	07 00 00-07 71 00-07 71 00R.O Gutters	Gutter Materials	\$2,038.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,038.00	\$0.00
8	07 00 00-07 92 00-07 92 00R.O Joint Sealants, Other	Joint Sealants Materials	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$200.00	\$0.00
9	08 00 00-08 11 00-08 11 00NR.O Metal Doors And Frames, Other	Frame Door and Hardware Material	\$12,807.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,807.00	\$0.00
10	08 00 00-08 36 00-08 36 00R.O Panel Doors/Overhead Doors, Other	Sectional Door Material	\$27,095.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$27,095.00	\$0.00
11	09 00 00-09 27 00-09 27 00NR.O FRP Materials	FRP Material	\$760.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$760.00	\$0.00
12	09 00 00-09 29 00-09 29 00R.O Gypsum Board, Other	Drywall Material	\$1,444.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,444.00	\$0.00
13	09 00 00-09 65 00-09 65 00R.O Resilient Flooring, Other	Flooring Material	\$2,350.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,350.00	\$0.00
14	09 00 00-09 91 00-09 91 00R.O Painting, Other	Painting Material	\$490.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$490.00	\$0.00

A		B	C	D	E		F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE	
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
15	10 00 00-10 05 00-10 05 00NR.O Specialties Materials	Specialties Material	\$964.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$964.00	\$0.00	
16	13 00 00-13 34 00-13 34 00NR.O Fabricated Engineered Structures.Other	Post Framed Building Material	\$105,878.00	\$10,439.70	\$94,182.30	\$0.00	\$104,622.00	98.81%	\$1,256.00	\$5,231.11	
17	22 00 00-22 05 00-22 05 00R.O Common Work Results For Plumbing.Other	Plumbing Material	\$31,300.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$31,300.00	\$0.00	
18	23 00 00-23 05 00-23 05 00R.O Common Work Results For HVAC.Other	HVAC Material	\$39,162.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$39,162.00	\$0.00	
19	26 00 00-26 05 00-26 05 00R.O Common Work Results For Electrical.Other	Electrical Material	\$28,640.00	\$0.00	\$0.00	\$14,445.00	\$14,445.00	50.44%	\$14,195.00	\$722.25	
20	32 00 00-32 92 00-32 92 00R.O Hydroseeding	Hydroseeding Materials	\$2,840.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,840.00	\$0.00	
TOTALS:			\$394,660.00	\$23,134.99	\$109,553.12	\$14,445.00	\$147,133.11	37.28%	\$247,526.89	\$7,356.66	

Change Orders

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
21	PCCO#001								
21.1	08 00 00-08 36 00R.O Panel Doors/Overhead Doors,Other Door Change to TM200C	\$(930.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(930.00)	\$0.00
21.2	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other fee	\$(46.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(46.50)	\$0.00
22	PCCO#002								
22.1	13 00 00-13 34 00-13 34 00NR.O Fabricated Engineered Structures,Other Wainscoting & Window Change	\$650.00	\$0.00	\$650.00	\$0.00	\$650.00	100.00%	\$0.00	\$32.50
22.2	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Fee	\$32.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$32.50	\$0.00
22.3	08 00 00-08 11 00-08 11 00NR.O Metal Doors And Frames,Other Exterior Hardware Change	\$(504.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(504.00)	\$0.00
22.4	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Fee	\$(25.20)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(25.20)	\$0.00
22.5	08 00 00-08 11 00-08 11 00NR.O Metal Doors And Frames,Other Lock Changes	\$(230.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(230.00)	\$0.00
22.6	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other	\$(11.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(11.50)	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
	fee									
22.7	22 00 00-22 05 00-22 05 00R.O Common Work Results For Plumbing,Other Unit Heater Material	\$(5,900.00)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(5,900.00)	\$0.00
22.8	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Material Fee	\$(295.00)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(295.00)	\$0.00
22.9	03 00 00-03 05 00-03 05 00R.O Common Work Results For Concrete,Other Bollard Materials	\$2,092.50		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,092.50	\$0.00
22.10	03 00 00-03 05 00-03 05 00R.O Common Work Results For Concrete,Other Bollards Concrete Material	\$2,750.00		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,750.00	\$0.00
22.11	09 00 00-09 91 00-09 91 00R.O Painting,Other Bollard Painting Material	\$100.00		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$100.00	\$0.00
22.12	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Bollards Material Fee	\$247.12		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$247.12	\$0.00
22.13	08 00 00-08 11 00-08 11 00NR.O Metal Doors And Frames,Other Key Pad Materials	\$659.00		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$659.00	\$0.00
22.14	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Key Pad Fee	\$32.95		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$32.95	\$0.00
22.15	02 00 00-02 41 00-02 41 00R.O Demolition,Other Water Line Materials	\$1,125.00		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,125.00	\$0.00
22.16	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Material Fee	\$56.25		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$56.25	\$0.00
22.17	02 00 00-02 41 00-02 41 00R.O Demolition,Other Soil Correction Material	\$8,608.00		\$0.00	\$8,608.00	\$0.00	\$8,608.00	100.00%	\$0.00	\$430.40
22.18	01 00 00-01 31 00-01 31 28NR.O Construction Fee,Other Material Fee	\$430.40		\$0.00	\$430.40	\$0.00	\$430.40	100.00%	\$0.00	\$21.52
TOTALS:		\$8,841.52	\$0.00	\$0.00	\$9,688.40	\$0.00	\$9,688.40	109.58%	\$(846.88)	\$484.42

Grand Totals

Grand Totals									
A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	\$403,501.52	\$23,134.99	\$119,241.52	\$14,445.00	\$156,821.51	38.87%	\$246,680.01	\$7,841.08

OWNER/CLIENT:
City of Medford
18 2nd Ave. SE
Medford, Minnesota 55049

PROJECT:
Medford Maintenance Garage
409 2nd Ave. SE
Medford, Minnesota 55049

FROM CONTRACTOR:
Mohs Contracting, Inc.
130 State Ave. NW
Mankato, Minnesota 56001

VIA ARCHITECT/ENGINEER:
Tim Auringer (Oleson & Hobbie Architects)
330 Stadium Road Suite 202
Mankato, Minnesota 56001

APPLICATION NO: 2
INVOICE NO: 2
PERIOD: 06/01/26 - 06/30/26
PROJECT NO: 26-007
CONTRACT DATE:

CONTRACT FOR: Medford Maintenance Garage - Labor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation sheet is attached.

Original Contract Sum	\$261,930.00
Net change by change orders	\$18,187.05
Contract Sum to date (Line 1 ± 2)	\$280,117.05
Total completed and stored to date (Column G on detail sheet)	\$35,368.65
Retainage:	
a. 5.00% of completed work	\$1,768.44
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$1,768.44
Total earned less retainage (Line 4 less Line 5 Total)	\$33,600.21
Less previous certificates for payment (Line 6 from prior certificate)	\$1,275.37
Current payment due:	\$32,324.84
Balance to finish, including retainage (Line 3 less Line 6)	\$246,516.84

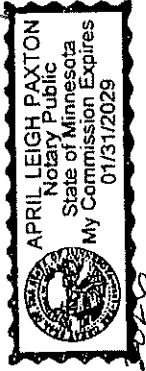
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$18,943.05	\$(756.00)
Totals:	\$18,943.05	\$(756.00)
Net change by change orders:	\$18,187.05	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Mohs Contracting, Inc.

By: [Signature] Date: 7/1/26

State of: MA
County of: Steele
Subscribed and sworn to before me this 1st day of July
Notary Public: April Paxton
My commission expires: 1/31/2029



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$32,324.84

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: [Signature]

By: [Signature] Date: 7-9-26

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
contractor's signed Certification is attached.
See Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 2
APPLICATION DATE: 6/30/2026
PERIOD: 06/01/26 - 06/30/26

Contract Lines

A	B	C	D	E		F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	01 00 00-01 31 00-01 31 13NR.O Project Coordination-Site Supervision,Other	General Conditions	\$0.00	\$0.00	\$12,600.00	\$0.00	\$12,600.00	31.37%	\$27,564.00	\$630.00
2	02 00 00-02 41 00-02 41 00R.O Demolition,Other	Demolition Labor	\$0.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	38.89%	\$16,500.00	\$525.00
3	03 00 00-03 05 00-03 05 00R.O Common Work Results For Concrete,Other	Concrete Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$27,650.00	\$0.00
4	06 00 00-06 11 00-06 11 00R.O Wood Framing Labor (Retention Applied),Other	Wood Framing Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$70,396.00	\$0.00
5	07 00 00-07 21 00-07 21 00R.O Thermal Insulation,Other	Insulation Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,857.00	\$0.00
6	07 00 00-07 71 00-07 71 00R.O Gutters	Gutter Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,038.00	\$0.00
7	07 00 00-07 92 00-07 92 00R.O Joint Sealants,Other	Joint Sealant Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$800.00	\$0.00
8	08 00 00-08 11 00-08 11 00R.O Door Install	Door Install	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,700.00	\$0.00
9	08 00 00-08 36 00-08 36 00R.O Panel Doors/Overhead Doors,Other	Sectional Doors Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,135.00	\$0.00
10	09 00 00-09 27 00-09 27 00R.O FRP Labor	FRP Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$680.00	\$0.00
11	09 00 00-09 29 00-09 29 00R.O Gypsum Board,Other	Drywall Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,839.00	\$0.00
12	09 00 00-09 65 00-09 65 00R.O Resilient Flooring,Other	Flooring Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$850.00	\$0.00
13	09 00 00-09 91 00-09 91 00R.O Painting,Other	Painting Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,700.00	\$0.00
14	10 00 00-10 05 00-10 05 00R.O Specialties Install	Specialties Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$340.00	\$0.00

A	B	C	D	E	F	G		H	I	
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
15	22 00 00-22 05 00-22 05 00R.O Common Work Results For Plumbing,Other	Plumbing Labor	\$40,255.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,255.00	\$0.00
16	23 00 00-23 05 00-23 05 00R.O Common Work Results For HVAC,Other	HVAC Labor	\$4,676.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,676.00	\$0.00
17	26 00 00-26 05 00-26 05 00R.O Common Work Results For Electrical,Other	Electrical Labor	\$26,850.00	\$1,342.50	\$0.00	\$0.00	\$1,342.50	5.00%	\$25,507.50	\$67.13
18	32 00 00-32 92 00-32 92 00R.O Hydroseeding	Hydroseeding Labor	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
TOTALS:			\$261,930.00	\$1,342.50	\$23,100.00	\$0.00	\$24,442.50	9.33%	\$237,487.50	\$1,222.13

ange Orders

A	B	C	D	E		F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	PCCO#001									
1	06 00 00-06 11 00-06 11 00R,O Wood Framing Labor (Retention Applied),Other Wainscoting Labor	\$680.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$680.00	\$0.00
2	01 00 00-01 31 00-01 31 28NR,O Construction Fee,Other Fee	\$34.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$34.00	\$0.00
3	22 00 00-22 05 00-22 05 00R,O Common Work Results For Plumbing,Other Unit Heater Labor	\$(720.00)	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$(720.00)	\$0.00
4	01 00 00-01 31 00-01 31 28NR,O Construction Fee,Other Labor Fee	\$(36.00)	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$(36.00)	\$0.00
5	02 00 00-02 41 00-02 41 00R,O Demolition,Other Soil Correction Labor	\$10,683.00	\$0.00		\$10,392.00	\$0.00	\$10,392.00	97.28%	\$291.00	\$519.60
6	01 00 00-01 31 00-01 31 28NR,O Construction Fee,Other Labor Fee	\$534.15	\$0.00		\$534.15	\$0.00	\$534.15	100.00%	\$0.00	\$26.71
7	09 00 00-09 91 00-09 91 00R,O Painting,Other Bollard Painting Labor	\$1,080.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,080.00	\$0.00
8	03 00 00-03 05 00-03 05 00R,O Common Work Results For Concrete,Other Bollards Concrete Labor	\$2,750.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,750.00	\$0.00
9	01 00 00-01 31 00-01 31 28NR,O Construction Fee,Other Bollard Labor Fee	\$191.50	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$191.50	\$0.00
10	02 00 00-02 41 00-02 41 00R,O Demolition,Other Water line Labor	\$2,848.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,848.00	\$0.00
11	01 00 00-01 31 00-01 31 28NR,O Construction Fee,Other Labor Fee	\$142.40	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$142.40	\$0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
TOTALS:		\$18,187.05	\$0.00	\$10,926.15	\$0.00	\$10,926.15	60.08%	\$7,260.90	\$546.31

Grand Totals

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	\$280,117.05	\$1,342.50	\$34,026.15	\$0.00	\$35,368.65	12.63%	\$244,748.40	\$1,768.44

TO: Council

FROM: Elizabeth Jackson
City Administrator

DATE: July 27, 2026

RE: Proposed Preliminary Levy Increase

Background:

I recommend Council consider a levy increase of 5%. The preliminary levy can only be lowered once it is approved and sent to the County.

I will not have the updated renewal amounts for employee health insurance or any of the City's property/casualty or workers compensation insurance until after the preliminary levy has been set.

Levy Increase Comparison

	<u>2026 Levy</u>	<u>4% Increase</u>	<u>5% Increase</u>	<u>6% Increase</u>	<u>7% Increase</u>	<u>8% Increase</u>
General Fund	\$ 726,829.00	\$ 746,907.00	\$ 755,247.00	\$ 763,588.00	\$ 771,929.00	\$ 780,269.00
Fire Relief	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
2014 Central Ave	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00
2021 Main Street	\$ 48,344.00	\$ 48,344.00	\$ 48,344.00	\$ 48,344.00	\$ 48,344.00	\$ 48,344.00
2018 Street Project	\$ 17,143.00	\$ 17,143.00	\$ 17,143.00	\$ 17,143.00	\$ 17,143.00	\$ 17,143.00
EDA	\$ -	\$ 13,285.00	\$ 13,285.00	\$ 13,285.00	\$ 13,285.00	\$ 13,285.00
Total	\$ 834,066.00	\$ 867,429.00	\$ 875,769.00	\$ 884,110.00	\$ 892,451.00	\$ 900,791.00

Debt Service Payments:

2014 Central Ave = last payment 2/1/29
2021 Main Street = last payment 2/1/32
2018 Street = last payment 2/1/29