

Regular City Council Meeting
April 22, 2024
7:00 p.m.
City Hall

Members present were Thomas, Merritt, Mueller, Sorensen, and Winter.

Members absent were none.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahrick, and Brandon Theobald.

Others in attendance were Marie Sexton, Ollie Schmidt, Matthew Mullenbach, Dyann Reinhard, Judy Bauer, Abby Schmidt, and Kay Fate.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – none.

Agenda – add fence discussion after Zoning Report. Motion by Mueller, seconded by Winter to approve the amended agenda. All members voted aye for approval. Motion carried.

Audit Presentation- Abby Schmidt with ABDO went over the 20223 Financial Audit Statements. Abby gave a brief recap of how all the funds did for 2023. The cash balance of the water fund increased slightly. The cash balance of the sewer fund increased slightly.

Consent Agenda – agenda items are approved by one motion unless a Council member requests separate action.

Approval of the March 25, 2024, regular council meeting minutes.

Approval of the March and April city and liquor store bills.

Approval of the March check register numbers E5109-E5162, 17494-17542, and 51812-51875.

Approval of the Medford Municipal Liquor Store Temporary Liquor License Application Request.

Motion by Mueller, seconded by Winter to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning and Zoning Board

Purrier Lot Combination of parcels 16-008-2020 and 16-017-1101. Zoning Board recommended Council approve the lot combination. Motion by Sorensen, seconded by Winter to approve the new lot split of Parcel 16-008-2020. All members voted aye for approval. Motion carried. Motion by Mueller, seconded by Winter to approve the lot combination with the easement and sale of parcel 16-017-1101. All members voted aye for approval. Motion carried.

Fence on Parcel 16-101-0901 – Councilmember Mueller inquired about the new fence on the property. Administrator Jackson will verify the fence is within City Code requirements.

EDA Board – did not meet.

Fire Department- Matt Mullenbach gave an update on the fire department activities in the last month.

City Attorney –

Master Fee Discussion – Council consensus is for Administrator Jackson to send a letter, then issue a fine for code violations. If the property owner is still in violation then Attorney Rahrck will send a letter, obtain a court order, and contact an outside company to bring the property into compliance.

Ordinance 2024-05 An Ordinance Amending Section 4.33 of the Medford City Code Regulating Performance Standards - Attorney Rahrck will make revisions and bring to the May Council meeting.

Ordinance 2024-03 An Ordinance Amending Section 2.65 Master Fee Schedule of the Medford City Code – tabled until May meeting.

Resolution 2024-08 A Resolution Approving Publication by Title and Summary – tabled until May meeting.

Ordinance 2024-01 An Ordinance Creating Section 11.30 of the Medford City Code Regulating Use of Cannabis on Public Property – motion by Merritt, seconded by Winter to approve Ordinance 2024-01. Thomas voted aye, Winter voted aye, Merrit voted aye, Sorensen voted aye, Mueller voted nay. Motion carried.

City Engineer –

Engineer Theobald will bring update on the Todd Nelson Development NDPS compliance issues at the May Council meeting.

Mayor –

Rental Inspections will be started by November 1, 2024.

City Administrator –

Public Works/ General Updates – Administrator Jackson presented a memo.

2024 Pool Rates – Administrator Jackson presented a memo recommending the Council increase private swimming lessons to \$50.00 per hour and increase pool party rentals to \$60.00 for one hour and \$100.00 for two hours. Motion by Sorensen, seconded by Winter to approve the pool rates changes. All members voted aye for approval. Motion carried.

2024 Pool Employees – Administrator Jackson presented a memo recommending the hiring of the pool employees/wages as follow:

Pool Manager	Morgan Langeslag
Assistant Pool Manger	Tate Hermes
Returning Lifeguard/WSI	Clara Kniefel
Returning Lifeguard/WSI	Bennett Stinocher
Returning Lifeguard/WSI	Grace Keller
Returning Lifeguard/WSI	Payton Ristau
Returning Lifeguard	Jade Laue
Returning Lifeguard	Olivia Ward
Returning Lifeguard	Meghan Amberg
New Lifeguard	Lexi Laue
New Lifeguard	James Wegner
New Lifeguard	Justin Limon

2024 Pool Season Staff Wages:
Pool Manager \$18.00/hour
Assistant Pool Manager \$15.00/hour
WSI & Teach Lessons \$14.50/hour
Returning Lifeguard \$14.00/hour
New Lifeguard \$13.50/hour

Motion by Merritt, seconded by Sorensen to approve Administrator Jackson’s recommendations for the 2024 pool season. All members voted aye for approval. Motion carried.

Tennis Courts - City Engineer will look at options and bring them to next Council meeting.

Volleyball Waiver and Release – this is for informational purposes only.

Volleyball Premises License Agreement – motion by Sorensen, seconded by Winter to approve the agreement. All members voted aye for approval. Motion carried.

Motion by Mueller, seconded by Sorensen to adjourn the regular council meeting at 8:22 p.m. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, May 20, 2024, 7:00 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.