

Regular City Council Meeting
July 24, 2023
7:00 p.m.
City Hall

Members present were Thomas, Mueller, Merritt, and Sorensen.

Members absent were Helgeson.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahricks, Brandon Theobald, and Chad Langeslag.

Others attending were Marie Sexton, John Anhorn, Jason Winter, Chris Ditlevson, Bernie LaCanne, Bernie LaCanne Jr, Theresa Wetmore, Carol Strusz, Denise Halvorson, Dawn Stadler, Kris Maas, Stan Frank, Jason Brandvold, Josh Ihlenfeld, Kay Fate, Rob Barbeau, Judy Bauer, Mary Brandvold, Matt Mullenbach, and Greg Sanborn.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – Bernie LaCanne asked City Council to consider connecting the Lazy U to the sewer connection to the City of Owatonna. Motion by Merritt, seconded by Mueller to have WHKS compile the cost to add the Lazy U to the connection plan. All members voted aye for approval. Motion carried.

Agenda – Motion by Mueller, seconded by Sorensen to approve the agenda as presented. All members voted aye for approval. Motion carried.

Steele Waseca Substation – Matt Rohman went through the idea of a possible substation by Medford Senior Care.

City Engineer –

Jones Greenspace – Engineer Theobald presented pictures and the certificate of survey for the Jones Greenspace. Motion by Mueller, seconded by Sorensen to put the Jones Addition Greenspace up for bid. All members voted aye for approval. Motion carried.

Todd Nelson Development – Engineer Theobald went thru the punch list of items that need to be addressed at the development site. Motion by Thomas, seconded by Merritt to have Engineer Theobald get the MCPA involved in getting the development site into compliance. All members voted aye for approval. Motion carried.

Todd Nelson 3rd Phase Approval – Mr. Nelson was not in attendance. No action was taken by Council.

Consent Agenda – agenda items are approved by one motion unless a council member requests separate action.

Approval of the June 26, 2023 special and regular council meeting minutes and the July 10, 2023 special council meeting minutes.

Approval of the June and July city and liquor store bills.

Approval of the June check register numbers E4798-E4871, 17112-17152, and 51051-51124.

Motion by Mueller, seconded by Sorensen to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning Board –

Chairman Langeslag presented the recommendations to Council.

Ordinance 2023-04 An Ordinance Creating Section 7.20 of the Medford City Code Regulating Mobile Food Carts and Mobile Food Vehicles – motion by Sorensen, seconded by Merritt to approve Ordinance 2023-04. All members voted aye for approval. Motion carried.

Resolution 2023-11 A Resolution Approving Publication of Ordinance by Title and Summary – motion by Mueller, seconded by Merritt to approve Resolution 2023-11. All members voted aye for approval. Motion carried.

Motion by Thomas, seconded by Merritt to hold a public hearing for Ordinance 2023-05 An Ordinance Amending Chapter 4 of the Medford Code Governing Parcels in Excess of 10 Acres, with adding an exception to the Ordinance that buildings cannot exceed a height of 35 feet. All members voted aye for approval. Motion carried.

Motion by Thomas, seconded by Sorensen that any further development on a 10-acre or bigger lot would need have City services connected. All members voted aye for approval. Motion carried.

EDA Report – the new LED sign is in progress of being installed.

Liquor Store Manager –

Administrator Jackson gave a brief update on the liquor store operations.

City Attorney –

Ordinance 2023-02 An Ordinance Amending Chapter 3 of the Medford Zoning Code – motion by Merritt, seconded by Mueller to approve Ordinance 2023-02. All members voted aye for approval. Motion carried.

Mayor –

Barbeau Fence Quotes – Motion by Thomas, seconded by Merritt to authorize the quote from Shane Wutschke to install the new fence. All members voted aye for approval. Motion carried.

City Administrator –

Ordinance 2023-06 An Ordinance Amending Section 2.65 Master Fee Schedule of the Medford City Code – motion by Mueller, seconded by Merritt to approve Ordinance 2023-06. All members voted aye for approval. Motion carried.

Resolution 2023-10 A Resolution Approving the Publication of Ordinance by Title and Summary – motion by Mueller, seconded by Merritt to approve Resolution 2023-10. All members voted aye for approval. Motion carried.

Public Works/General City Updates – Administrator Jackson presented a memo to Council on the City activities for the previous month.

Christmas Lights Purchase – motion by Sorensen, seconded by Mueller to authorize the purchase of new Christmas lights up to \$4,000. All members voted aye for approval. Motion carried.

Plow Truck Purchase – motion by Merritt, seconded by Mueller to authorize the purchase of a new plow truck up to \$100,000 with John Anhorn inspected the vehicle before purchase. All members voted aye for approval. Motion carried.

Snow blower/Sweeper Purchase – tabled until more quotes are received from the City Administrator.

Councilmember Merritt –

Medford Liquor Store Roof – Councilmember Merritt presented information he obtained from a previous study down on the Liquor Store Roof.

Fire Department –

Yearly Service Pension Amount Increase – Motion by Thomas, seconded by Thomas to increase the yearly service pension amount by \$2500 effective January 1, 2024. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, August 28, 2023, 7:00 p.m.

Motion by Mueller, seconded by Sorensen to adjourn the regular city council meeting at 8:52 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.