

Regular Council Meeting  
August 26, 2024  
7:00 p.m.  
City Hall

Members present were Thomas, Merritt, Mueller, Sorensen, and Winter.

Members absent were: none.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahrick, Brandon Theobald, Tom Harris, and Craig Helgeson.

Others attending were Tony Durand, Dyann Reinhard, Marie Sexton, Phil Kasperek, Roberta Fitzgerald, Kay Fate, Jenny Kath, and Bryan Duncan.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Concerns/Requests from the General Public/Organizations – none.

Anthony Durand – Street Light Concern – Mr. Durand stated he would like a light added to the pole at the corner of 2<sup>nd</sup> Ave and Central Ave. Mayor Thomas stated Steele Waseca had been contacted and a light would be installed.

Agenda – motion by Mueller, seconded by Winter to approve the agenda as presented. All members voted aye for approval. Motion carried.

2025 Preliminary Budget – motion by Mueller, seconded by Merritt to approve the 2025 Preliminary Budget as presented. All members voted aye for approval. Motion carried.

Resolution 2024-18 A Resolution Adopting 2025 Preliminary Levy – motion by Mueller, seconded by Winter to approve Resolution 2024-18. All members voted aye for approval. Motion carried.

Consent Agenda – agenda items are approved by one motion unless a council member requests separate action.

Approval of the July 22, 2024 regular council meeting minutes.

Approval of the July and August city and liquor store bills.

Approval of the July check register numbers E5244-E5338, 17652-17707, and 52133-52264.

Resolution 2024-19 A Resolution Accepting Grant Award from CenterPoint Energy for the Medford Fire Department in the amount of \$2500.00

Resolution 2024-20 A Resolution Accepting Donation from the Medford Bus Company in the amount of \$500.00 for the Medford Fire Department.

Motion by Merritt, seconded by Mueller to accept the consent agenda as presented. All members voted aye for approval. Motion carried.

Zoning Board – did not meet.

EDA Board

Jennifer Kath EDA Revolving Loan Request – the EDA Board recommended Council approve Jennifer Kath’s request for a \$40,000 EDA Revolving Loan. Motion by Mueller, seconded by Winter to approve the \$40,000 Revolving Loan request. All members voted aye for approval. Motion carried.

Fire Department

Medford Volunteer Fireman’s Relief Association Updated Bylaws with Benefit Increase – motion by Thomas, seconded by Winter to approve the update bylaws with benefit increase. All members voted aye for approval. Motion carried.

City Engineer – none.

City Attorney

Resolution 2024-16 A Resolution Approving Easement Agreement – motion by Mueller, seconded by Sorensen to approve Resolution 2024-16. All members voted aye for approval. Motion carried.

Mayor

Roundabout – Administrator Jackson and Engineer Theobald will work with MNDOT on developing a new landscape plan for the Medford roundabouts.

City Administrator

Public Works/City General Updates – Administrator Jackson presented a memo.

Mueller Meter Systems Data Collector – Administrator Jackson presented a memo. Jackson recommended Council consider purchasing a backup data collector for the new water meters. Council consensus was not to purchase a backup data collector.

Regular City Council Meeting – Monday, September 23, 2024, 7:00 p.m.

Motion by Mueller, seconded by Winter to adjourn the regular council meeting at 7:44 p.m. All members voted aye. Motion carried.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.

