



City of Medford Park Board Regular Meeting

September 14, 2020 at 7:00 pm

Present: Jerry Paschke, Nick Sorenson, Bianca Ward

Absent: Kasi Bilitz, ~~Missy Underdahl~~

Also Present: Marie Sexton, James ~~Wentz~~ *Wicks*

1. Meeting called to Order at 7:10
2. Agenda Approved - motion to approve by B Ward, seconded by N Sorenson.
3. Minutes Approved- motion to approve by J Paschke, seconded by N Sorenson
4. Old Business

A. Disk Golf Course. Discussed information received from DNR regarding requirement for “no rise certification” from an engineer. Also, discussed proposed layout of course provided by Brian Gustafson. Proposed layout includes the land currently owned by Met-Con, and this land would need to be acquired by the City in order for this course to be feasible. Based on the discussion, the next steps for the project are:

- i. Contact Met-Con about their plans to sell or donate their land to the City.
- ii. Get the City Council to approve a name for the park. Name proposed by Park Board is River Walk Park.
- iii. Complete a proposed design to present to the DNR for the “no rise certification.”
- iv. Contact the DNR about getting the engineering review done by one of their employees for the “no rise certification.”
- v. Present plan to City staff for feedback and potential permitting for course.

B. Follow-up on sign replacement for Straight River, Central, Radel, and Woodfill Parks. Signs are in generally good condition, except for the sign in Straight River Park. That sign is in need of new legs/supports so it can stand on its own. Suggestion was to contact Tim Larson, Industrial Ed teacher at Medford School, to see if he can get some of his students to help with this project.

C. Maintenance at Woodfill Park. Minimal maintenance has been done there, except for mowing. No large trash items, such as old appliances, have been dumped there. Park is in relatively good shape with no major maintenance needed.

D. Benches & Picnic Tables. James reported that there is no room for any more benches or picnic tables on any of the City's park land.

5. New Business

A. Swimming Pool Review. James reported that the pool was at or near its COVID-19 capacity most of the time this summer. The new diving board has been ordered, but has not arrived.

B. Skating Rinks. Weather dependent. Will remain in the same location as the last few years, near the Veterans' Memorial.

C. Other Items. Steele County Recreation Grant – Application Due 11/15. One proposed project is a trail from the Swimming Pool to the playground at Straight River Park. Another is to purchase playground equipment in the green space near the Old Water Tower. Nick will look into both projects for feasibility and cost.

6. Next Regular Park Board Meeting is Monday, November 9, 2020 at 7:00 p.m.

7. Adjourn- Motion by B Ward, seconded by N Sorenson to adjourn at 8:17 PM



**City of Medford
Park Board
Regular Meeting**

May 12, 2020 at 5:30 pm

Location: Proposed Riverwalk Park, Behind Casey's

Present: Jerry Paschke, Nick Sorenson, Karisa Bilitz

Absent: Ben Goodwin, Missy Underdahl,

Also Present: Lois Nelson, Marie Sexton, Donna Mack, James Wicks

1. Meeting called to Order at 5:30
2. Approval of Agenda: motion to approve by J Paschke, seconded by N Sorenson
3. January Minutes Approved- motion to approve by N Sorenson, seconded by J Paschke
4. Election of Officers- Elected K Bilitz – Secretary.
5. Old Business - None
6. New Business.

A. Walked around proposed Riverwalk Park area.

B. Discussed with Donna trail requirements for grant money around park area. Trail must be at least 10 feet wide, and made of asphalt to be ADA-compliant, which would qualify for grant. Also need an asphalt egress from nearby street with low-enough curb for wheel-chair access. Would likely keep trail surface a mowed grassy surface, given the close proximity to the river, and the likelihood of the trail flooding.

C. Also discussed options for Disc Golf Course on land. Would need at least 1 acre of land per hole. Total area is 13.88 acres, but usable area is about 9 acres, enough for a 9-hole course. Also discussed types of baskets to be used for each hole. Recommend a basket set in a concrete slab that can be removed in the event of flooding. But baskets cannot be completely portable such that they are easy to steal. Also discussed adding trees later to course to make it more challenging. Suggested that discs could be sold at Casey's, once course is completed.

D. Discussed possibility of Met-Con selling or donating a 3-acre parcel of land which contains a water hole adjacent to the proposed park. This land could be used for a Chalet, or picnic area.



**City of Medford
Park Board
Regular Meeting**

January 13, 2020 at 7:00 pm

Present: Jerry Paschke, Nick Sorenson, Ben Goodwin

Absent: Missy Underdahl,

Also Present: Marie Sexton, James Wicks

1. Meeting called to Order at 7:05
2. Approval of modified Agenda to discuss future projects/goals as requested by City Admin: motion to approve by B Goodwin, seconded by J Paschke
3. Minutes Approved- motion to approve by J Paschke, seconded by N Sorenson
4. Election of Officers- J Paschke: Chair & N Sorenson: Vice Chair. Election of secretary deferred until next meeting when all members are in attendance
5. Old Business
 - A. Pool Area – Floor resurfacing for bathrooms and pool deck complete
 - B. Pool area Lifeguard stands- One tall and one short lifeguard stands have been delivered, will be assembled and placed in spring.
 - C. Benches & Picnic Tables- will be reviewed for grant approval in February.
 - D. Skating Rinks planned to be filled mid-January
 - E. September proposal to name the space by the old water tower “Old Water Tower Park” not approved by City Council
6. New Business
 - A. Sign replacements for Straight, Central, Woodfill, Radel done as standardized signs similar to Woodfill with rustic, low maintenance wood. Motion to propose signs to Council by B Goodwin, seconded by N Sorenson.

B. Future Projects/Goals for Park Board-

1. Work with city maintenance in removing buckthorn from Woodfill, as time allows. It has overtaken much of the space in the park. Explore possibility to chip buckthorn and use as mulch. Also, inquire with local tree services for any donated service and community volunteers. Any suspect Ash trees would also be removed as part of project.
2. Identify a permanent space for the ice rink and warming house before next winter
3. Propose that green space/park next to Casey's be named "Riverwalk Park"

Motion to propose future projects/goals N Sorenson seconded by B Goodwin

5. Next Regular Park Board Meeting is Monday, March 9, 2020 at 7:00 p.m.

6. Adjourn- Motion by B Goodwin, seconded by N Sorenson to adjourn at 8:30 PM