

Regular City Council Meeting
April 25, 2022
7:00 p.m.
City Hall

Members present were Thomas, Langeslag, Bartlett, Merritt, and Mueller.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen, Elizabeth Jackson, Mark Rahrick, and Brandon Theobald.

Others attending were Marie Sexton, John Anhorn, Cathi Gasner, Mark Heaser, Mark Ristau, Whitney Bartsch, Pete Roberts, and Kandi Roberts.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – Whitney Bartsch at 219 S Main St had concerns regarding installing a chain link fence in her front yard that is a corner lot.

Pete and Kandi Roberts have concerns about a drainage issue on Main Street.

Motion by Langeslag, seconded by Bartlett to have Planning and Zoning look at a revised ordinance from Attorney Rahrick making the front yard being the side with the driveway and allowing chain link fences. All members voted aye for approval. Motion carried.

Agenda – Motion by Langeslag, seconded by Bartlett to approve the agenda as presented. All members voted aye for approval. Motion carried.

Digital Sign – School Superintendent Ristau requested a formal proposal explaining who would manage the digital sign, the cost per ad/contribution so he could bring to the School Board for discussion.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the March 28, 2022 special and regular council meeting minutes.

Approval of the March and April city and liquor store bills.

Approval of the March check register numbers E4369-E4376, 16543-16572, and 49893-49973.

Approval of the Civic Club Parade Permit Request

Approval of the Medford Fire Relief Association Temporary Liquor License Application Request.

Motion by Merritt, seconded by Langeslag to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning – did not meet.

EDA Board/Commissioner Report – Cathi Gasner stated the EDA board had decided to put money toward the digital sign instead of a billboard.

Park/Pool Commissioner Report – Council member Mueller stated the Medford Pool would be opening the first week of June. Mueller requested Council authorization to purchase flowers for the Straight River Park planters. Council consensus was for Mueller to purchase and plant flowers.

Water/Wastewater Commissioner Report –

Water/Sewer Rates – Council member Langeslag presented a memo outlining water and sewer rates for neighboring communities. Motion by Thomas, seconded by Langeslag to raise the flat sewer rate to \$14.00 and raise the sewer rate to \$8.00/1000 gallons.

WWTP Discussion – none.

Senator Meeting – City staff met with Senator Jasinski concerning the City's issues with the wastewater plant.

Municipal Liquor Store Commissioner Report – none.

Streets Commissioner Report – none.

Capital Advisory Board – did not meet.

City Attorney – none.

City Engineer – Engineer Theobald gave Council a brief update. Council consensus is for Engineer Theobald to continue to go forward with a possible WWTP connection with Owatonna or Faribault.

Mayor –

Roundabouts – Administrator Petersen met with MNDOT. The City of Medford will be responsible for maintenance on the roundabouts. The City will be putting down wood chips and weeding the roundabouts.

Flags/Christmas Lights – Public works is making a template to take to Jeno Welding to be able to install flags/Christmas lights on the light poles.

Public Works Part Time Position – Motion by Thomas, seconded by Merritt to post and hire a part time public works worker at \$15.00/hour. Thomas aye, Merritt aye, Langeslag aye, Mueller aye, Bartlett nay. Motion carried.

U Turn by Post Office Discussion – Steele County engineer and the Sheriff's Department are aware of the issue and are monitoring the area.

Administrative Director of Operations –

Public Works/General Update – Administrator Petersen presented a memo updating Council on the City activities for the month.

Park Bathroom Update – Administrator Petersen presented the quote he received from MetCon. Motion by Thomas, seconded by Mueller to authorize paint, remodel, new kick plates, LED fixtures not to exceed \$5,000. All members voted aye for approval. Motion carried.

Pool Landscaping Quotes – Administrator Petersen presented the quotes received from Ty Svenby for a retaining wall and landscaping at the pool. Council consensus was to do nothing at this time.

City Clerk –

2022 Pool Employees – Clerk Jackson presented a memo. Jackson recommended Council approve the hiring of the following 2022 pool staff:

Pool Manager & WSI	Morgan Langeslag	\$15.00/hour
Assistant Pool Manager	Tate Hermes	\$13.00/hour
Returning Lifeguard/WSI	Clara Kniefel	\$12.50/hour
Returning Lifeguard/WSI	Peyton Ristau	\$12.50/hour
Returning Lifeguard/WSI	Grace Keller	\$12.50/hour
New Lifeguard	Aiden Ahrens	\$11.00/hour
New Lifeguard	Emma McAdams	\$11.00/hour
New Lifeguard	Meghan Amberg	\$11.00/hour

Motion by Merritt, seconded by Bartlett to approve the recommended employees and wages for the 2022 pool season. Thomas aye, Merritt aye, Mueller aye, Bartlett aye, Langeslag abstained. Motion carried.

R.A.W. Pay Request #5 - motion by Mueller, seconded by Bartlett to approve pay request #5. All members voted aye for approval. Motion carried.

City Financial Report – Clerk Jackson presented a memo.

Fire Department – none.

Motion by Mueller, seconded by Langeslag to adjourn the regular council meeting at 9:34 p.m. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, May 23, 2022, 7:00 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.