

City of Medford Regular Meeting Agenda*

June 27, 2022, 7:00 PM
City Hall



- I. Call to Order
- II. Pledge of Allegiance
- III. Public Hearing – Amending Medford Zoning Code Governing Corner Lots
 - A. Open Public Comment
 - B. Public Comments
 - C. Close Public Comments
 - i. Approval of Ordinance 2022-02 An Ordinance Amending Sections of the Medford Zoning Code Governing Corner Lots
- IV. Concerns/Requests from the General Public and Organizations
- V. Approval of Agenda
- VI. Approval of Consent Agenda *(All items listed are considered routine or non-controversial by the Council and will be approved by one motion. There will be no separate motion on these items unless a council member, city staff, or citizen so requests, in which case the item will be removed from the consent agenda and be considered in its normal sequence of the agenda. All items approved by majority vote unless noted.)*
 - A. Approval of Minutes
 - B. Approval of City and Liquor Store Bills
 - C. Approval of Check Register
 - D. Approval of Resolution 2022-10 Accepting Donation from CenterPoint Energy in the amount of \$2,300.00 for the purchase of a battery operated fan and chainsaw for the Medford Fire Department.
 - E. Approval of Resolution 2022-11 Accepting Donation from the Minnesota State Fire Department Association for reimbursement of health screens/PPE for new firefighters for the Medford Fire Department.
- VII. Council Committees/Reports
 - A. Planning & Zoning Report – didn't meet
 - B. EDA Commissioner/Board Report
 - C. Park & Pool Commissioner Report
 - D. Water & Wastewater Commissioner Report
 - E. Municipal Liquor Store Commissioner Report
 - F. Streets Commissioner Report
 - G. Capital Advisory Board Report
- VIII. Department Reports
 - A. City Attorney
 - B. Administration Department
 - i. Mayor
 - a. Thank you to Chad Merritt, Chad Langeslag, and Langeslag Family
 - b. City Attorney Phone Call Procedures
 - c. City/Resident Issues Procedures
 - i. City Administrator
 - a. Public Works/General Update
 - ii. City Clerk
 - a. Resolution 2022-09 Designation Election Judges for the 2022 Primary and General Elections
 - b. City Financial Report
 - C. Fire Department
 - D. Administrative Direction of Operations Performance Appraisal
- XIII. Next Meeting Dates
 - A. Special City Council Meeting – Monday, July 25, 2022, 6:30 p.m.
 - B. Regular City Council Meeting – Monday, June 25, 2022, 7:00 p.m.
- XIV. Adjournment

ORDINANCE NO. 2022-02

CITY OF MEDFORD

**AN ORDINANCE AMENDING SECTIONS OF THE MEDFORD ZONING CODE
GOVERNING CORNER LOTS**

THE CITY COUNCIL OF THE CITY OF MEDFORD, ORDAINS (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as their number and title):

1. Medford City Code Section 4.10, Subdivision 2, Subparagraph 61 is hereby amended to read as follows:

61. "Lot Line, Front" - That boundary of a lot which abuts an existing or dedicated public street in the case of a corner lot, the lot line that borders the street address on the property shall be designated as the front lot line;

2. Medford City Code Section 4.25, Subdivision 5, Subparagraph J is hereby amended to read as follows:

J. Fence Requirements.

1. Fences shall be placed not less than two (2) feet from the side and rear property lines, and not less than two (2) feet from the ~~front~~ public right-of-way.
2. Fences shall not exceed six (6) feet in height above finished grade within side and rear yards; fences shall not exceed three (3) feet in height above finished grade within front yards, except that a fence may not exceed four (4) feet in height if the fence is a chain-link fence.
3. Electric fences, or any other fence that creates a dangerous condition, shall not be permitted, used, or constructed.
4. Permanent fences shall not be constructed with snow fencing or any similar type of material; woven wire, including but not limited to chicken wire; or constructed out of any other types of temporary fencing materials. Nothing herein shall limit the use of a chain-link fence.
5. Fences need to be constructed with the finished side of the fence being placed facing the outside towards the street and or adjacent properties.

6. Use of the two feet along property line, for instances only involving fence placement - Following City inspection of the exact location of property pins/markers, property owners may utilize the area with landscaping materials. In the instance that the actual property pins/markers cannot be located, the City has the authority to request a survey before approving any alterations that will run to a property line. Surfaces including, but not limited to, asphalt and concrete will not be considered landscaping materials and must follow the two foot setback requirement.”

3. Medford City Code Section 4.26, Subdivision 4, Subparagraph J is hereby amended to read as follows:

J. Fence Requirements.

1. Fences shall be placed not less than two (2) feet from the side and rear property lines, and not less than two (2) feet from the ~~front~~ public right-of-way.
 2. Fences shall not exceed six (6) feet in height above finished grade within side and rear yards; fences shall not exceed three (3) feet in height above finished grade within front yards, except that a fence may not exceed four (4) feet in height if the fence is a chain-link fence.
 3. Electric fences, or any other fence that creates a dangerous condition, shall not be permitted, used, or constructed.
 4. Permanent fences shall not be constructed with snow fencing or any similar type of material; woven wire, including but not limited to chicken wire; or constructed out of any other types of temporary fencing materials. Nothing herein shall limit the use of a chain-link fence.
 5. Fences need to be constructed with the finished side of the fence being placed facing the outside towards the street and or adjacent properties.
 6. Use of the two feet along property line, for instances only involving fence placement - Following City inspection of the exact location of property pins/markers, property owners may utilize the area with landscaping materials. In the instance that the actual property pins/markers cannot be located, the City has the authority to request a survey before approving any alterations that will run to a property line. Surfaces including, but not limited to, asphalt and concrete will not be considered landscaping materials and must follow the two foot setback requirement.”
- 4. This Ordinance shall be effective immediately upon its passage and publication.**

ADOPTED this 27th day of June, 2022, by the City Council of the City of Medford.

By: _____
Danny Thomas
Mayor

ATTEST:

Elizabeth Jackson
City Clerk

Special City Council Meeting
May 23, 2022
6:00 p.m.
Fire Hall

Members present were Thomas, Langeslag, Merritt, Mueller, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen and Elizabeth Jackson.

Others attending were Marie Sexton.

Mayor Thomas called the meeting to order at 6:03 p.m.

The purpose of tonight's meeting was to discuss and decide on the 2023 levy increase percentage.

Clerk Jackson presented a memo showing a comparison of different percentage rate increases for the 2023 levy.

Clerk Jackson answered several questions from Council members.

Motion by Langeslag, seconded by Mueller to set the 2023 levy increase percentage at 6%. All members voted aye for approval. Motion carried.

Motion by Mueller, seconded by Langeslag to adjourn the special council meeting at 6:22 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.

Regular City Council Meeting
May 23, 2022
7:00 p.m.
Fire Hall

Members present were Thomas, Langeslag, Merritt, Mueller, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen, Elizabeth Jackson, and Mark Rahrlick.

Others attending were Rich Quiring, Whitney Bartsh, Mark Heaser, and Marie Sexton.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – Marie Sexton presented an option for the City of Medford to file for a SMIF grant.

Agenda – Motion by Merritt, seconded by Langeslag to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent agenda – agenda items are approved by one motion unless a council member requests separate action.

Approval of the April 25, 2022 Board of Appeal and Equalization meeting minutes and the April 25, 2022 regular meeting minutes.

Approval of the April and May city and liquor store bills.

Approval of the April check register numbers E4377-E4422, 16573-16613, and 49974-50073.

Approval of LMCIT liability Coverage – Waiver form.

Motion by Langeslag, seconded by Mueller to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning Board –

Approval of Ordinance 2022-02 An Ordinance Amending Sections of the Medford Zoning Code Governing Corner Lots.

Council consensus was to hold a public hearing to change Medford Zoning Code to make the street address of a property be considered the front yard for a corner lot property.

EDA Commissioner/Board Report – none.

Park & Pool Commissioner Report – Council member Mueller stated the Medford Pool was in the process of getting ready to open for the 2022 season. Mueller stated the planters at the Straight River Park had been planted for the season.

Water/Wastewater Commissioner Report – nothing new to report.

Liquor Store Commissioner Report – Council member Bartlett stated the Medford Liquor Store had a few minor plumbing issues that were being fixed.

Streets Commissioner Report – Council member Merritt stated there is a catch basin and curb on 3rd Ave NW that needs to be fixed.

Capital Advisory Board – did not meet.

City Attorney – Attorney Rahrck gave a brief update on a possible annexation proposal between the City of Medford and Josh Ihlenfeld.

Mayor –

Letter to Residents – Council consensus was to delete the first paragraph and send the letters.

City Administrator –

Public Works/General Update – Administrator Petersen presented a memo.

City Clerk –

Approval of Ordinance 2022-01 Amending Section 2.65 of the Master Fee Schedule – motion by Mueller, seconded by Bartlett to approve Ordinance 2022-01. All members voted aye for approval. Motion carried.

Resolution 2022-08 Publication by Title and Summary the Ordinance Amending the Master Fee Schedule – motion by Mueller, seconded by Langeslag to approve Resolution 2022-08. All members voted aye for approval. Motion carried.

City Financial Report – Clerk Jackson presented the city financial memo.

Fire Department – none.

Motion by Langeslag, seconded by Merritt to adjourn the regular council meeting at 8:02 p.m. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, June 27, 2022, 7:00 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.

CITY OF MEDFORD BILLS FOR MAY 2022

		<u>Paid</u>	<u>Unpaid</u>
Aflac		\$415.13	
Andrew Fischer	contract operator	\$1,100.00	
Anhorn's Gas & Tire	public works	\$865.26	
Atlas Outfitters	fire dept	\$1,826.00	
Amazon	office supplies	\$92.98	
B & B Pumping & Portables, Inc	handicap portable toilet	\$320.00	
Bolton & Menk	main street	\$3,141.50	
Carrot Top	vets memorial flags	\$171.15	
Carbonite	computer backup	\$159.58	
Centerpoint		\$279.96	
Batteries & Bulbs	public works	\$121.83	
Culligan		\$93.13	
Faribo Fleet	public works	\$1,194.94	
Fastenal	public works	\$43.94	
Fire Safety USA	fire dept	\$1,484.60	
Gopher State One	locates	\$32.40	
Further	admin fees	\$9.00	
Hawkins	chemical	\$4,098.40	
Jaguar Communications	phone/internet	\$675.03	
Innovative	office supplies	\$93.84	
Lowe's	public works	\$50.99	
MN Peip	health insurance	\$1,559.84	
Jerrie Wencil	flowers	\$49.69	
Medford Township	jetter storage	\$300.00	
Medford Sand	public works	\$25.00	
Medical & Safety Resources	fire dept	\$1,575.00	
Minnesota Dept of Revenue	Sales Tax	\$17.00	
Minnesota Dept of Human Serv	janitorial	\$44.00	
Minnesota Dept of Health	connection fees	\$1,215.00	
MN Pollution Control	Jed	\$303.95	
MN Pump Works	mixer	\$290.00	
Dept of Public Safety	HAZMAT fees	\$202.50	
Milbank Winwater	water meter	\$12,119.40	
Mueller	maintenance agreement	\$3,003.90	
Northland Farm Systems	public works	\$1,026.25	
Owatonna Peoples Press	publications	\$1,028.70	
Postmater	postage	\$850.00	
Plunketts	pest control	\$343.18	
Steele Waseca		\$5,308.83	
Stewart Sanitation	city garbage disposal	\$136.28	
Synchrony Bank	public works	\$530.93	
Sunburst Memorials	vets memorial	\$2,520.00	
UPS	samples	\$25.83	
US Bank	city hall copy machine	\$135.89	
Utility Consultants	testing	\$733.73	
Verizon Wireless	cell phones	\$46.21	
Walmart	office supplies	\$30.71	
W.S. Darly	fire dept	\$1,045.85	
	Total	\$50,737.33	\$0.00

Approved by City Council on Monday, June 27, 2022

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

LIQUOR STORE BILLS FOR MAY 2022

<u>MISCELLANEOUS</u>	<u>Paid</u>	<u>Unpaid</u>
Breakthru Beverage	\$3,907.45	
Centerpoint		
C & S Vending	\$34.68	
City Laundering Co	\$614.91	
Culligan	\$131.29	
Huber	\$95.77	
MN Deot of Human Services	\$462.00	
Minnesota Dept of Revenue	\$3,023.00	
Peoples Press	200.15	
Quality Plumbing	\$225.24	
Plunketts		
Steele Waseca	454.44	
Waste Management	\$269.89	
Total	<u>\$9,418.82</u>	\$0.00
<u>FOOD</u>		
Kline Distributing	\$357.60	
Heggies Pizza	\$1,119.65	
Hermel Wholesale	\$1,163.78	
Pepsi		
Total	<u>\$2,283.43</u>	\$0.00
<u>BEER</u>		
College City Beverage	\$13,083.20	
Northern Beverage	\$2,715.40	
Locher Bros Inc	\$2,526.20	
Total	<u>\$18,324.80</u>	\$0.00
TOTAL	\$30,027.05	\$0.00

Approved by City Council on Monday, June 27, 2022

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

CITY OF MEDFORD BILLS FOR JUNE 2022

Aflac		\$415.13	
Alex Schwartz	fire dept		\$980.00
Alex Air	fire dept		\$1,692.00
Amazon	time clock ink	\$15.90	
Andrew Fischer	contract operator	\$1,100.00	
Anhorn's Gas & Tire	public works		\$910.30
Anhorn's Gas & Tire	fire dept		\$1,249.34
B & B			\$160.00
Centerpoint			\$76.79
Culligan			\$93.13
Delta Dental	insurance	\$48.65	\$303.85
Elizabeth Jackson	mileage	\$94.77	
Election Judges		\$73.41	
First Supply	public works	\$69.14	\$344.88
Fire Safety	fire dept		\$110.00
Ferguson	park bathrooms	\$88.05	
Gopher State One-Call	locates	\$110.70	
Hach	testing supplies	\$501.62	
Hawkins	chemical		\$1,277.03
Hermel	pool candy/ice cream		\$1,036.37
Jaguar Communications	phone/internet		
Jed Petersen	reimbursement		\$13.12
Lowe's	public works supplies	\$138.62	
Lumberjack Landscaping	park benches		\$800.00
MJM Medical	fire dept		\$500.00
MacQueen	fire dept		\$61.82
Marvin Purrier Concrete	park, water main break	\$4,700.00	\$6,235.00
MN PEIP	health insurance		\$4,434.12
Metro Sales	copier	\$81.11	\$170.00
Medford Township	jetter storage	\$300.00	
Mike Repair	fire dept		\$1,303.00
Minnesota Dept of Health	janitorial		\$44.00
Minnesota Dept of Revenue	Sales Tax		
Minnesota Dept of Revenue	Water Tax		
Milbank Winwater	meters	\$3,107.09	\$2,698.08
Owatonna Peoples Press	publications		
Postmaster	stamps	\$200.00	
Poly-Tex	pool shade cloth	\$220.80	
R & K	water tower	\$780.92	\$392.63
Smith, Tollefson, Rahrck, & Cass	attorney fees	\$3,007.70	
Schaefer Lettering	veterans memorial		
Sherwin Williams	paint		\$73.40
Steele Waseca			
Stewart Sanitation	city garbage disposal		\$63.27
Synchrony Bank	public works	\$309.10	
US Bank	city hall copy machine	\$135.89	
Utility Consultants	testing		\$930.95
Verizon Wireless	cell phones	\$46.21	
WHKS	engineering fees		\$3,249.97
	Total	\$15,544.81	\$29,203.05

Approved by City Council on Monday, June 27, 2022

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

LIQUOR STORE BILLS FOR JUNE 2022

<u>MISCELLANEOUS</u>	<u>Paid</u>	<u>Unpaid</u>
Breakthru Beverage		\$268.95
Bussler Publishing		\$90.00
C & S		
Centerpoint		
Collection Bureau	\$30.00	
Craig O Hearn		
Culligan		\$36.19
City Laundering		171.49
Four Seasons		
Huber Supply	\$28.70	
Johnson Bros		
Minnesota Dept of Revenue		
Minnesota Human Services-Janitorial		440.00
Performance Draft Beer		
Plunkett's	\$108.03	
Southern Glazers of MN		
Star Music		
Steele Waseca		
Waste Management		\$275.18
Total	\$166.73	\$1,281.81
<u>FOOD</u>		
Kline Distributing		
Heggies Pizza		
Hermel Wholesale	\$388.37	\$1,942.20
Pepsi		
Total	\$388.37	\$1,942.20
<u>BEER</u>		
College City Beverage		\$3,745.70
Northern Beverage		\$774.70
Locher Bros Inc		\$742.58
Total	\$0.00	\$5,262.98
TOTAL	\$555.10	\$8,486.99

Approved by City Council on Monday, June 27, 2022

Elizabeth Jackson, City Clerk

Danny Thomas, Mayor

Checks for Month

10100 Cash

Since MAY 2022

Begin Balance \$502,916.57

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
050074	FOUR SEASONS CENTRE	5/4/2022	\$220.00	2022Stage	SRD Stage	\$502,696.57
050075	CASH	5/6/2022	\$4,000.00	5-6-22atm	atm	\$498,696.57
050076	CASH	5/10/2022	\$177.44	5-10-22petty	muni petty cash	\$498,519.13
050077	CASH	5/10/2022	\$5,000.00	5-10-22atm	atm	\$493,519.13
050078	MN PEIP	5/11/2022	\$1,559.84	5-11-22HINS	Health Insurance	\$491,959.29
050079	AFLAC	5/11/2022	\$415.13	5-11-22bills	Aflac	\$491,544.16
050080	ANDREW FISCHER	5/11/2022	\$1,100.00	5-11-22bills	contract operator	\$490,444.16
050081	BREAKTHRU BEVERAGE MN	5/11/2022	\$2,998.67	5-11-22bills	liquor for re sale	\$487,445.49
050082	C & S VENDING COMPANY I	5/11/2022	\$34.68	5-11-22bills	muni coffee	\$487,410.81
050083	CARROT TOP INDUSTRIES	5/11/2022	\$171.15	5-11-22bills	Veteran's Flags	\$487,239.66
050084	CENTERPOINT	5/11/2022	\$279.90	5-11-22bills	9244692-1	\$486,959.76
050085	CITY LAUNDERING CO	5/11/2022	\$221.87	5-11-22bills		\$486,737.89
050086	COLLEGE CITY BEVERAGE,	5/11/2022	\$5,834.55	5-11-22bills		\$480,903.34
050087	FASTENAL COMPANY	5/11/2022	\$43.94	5-11-22bills	public works	\$480,859.40
050088	GOPHER STATE ONE-CALL	5/11/2022	\$32.40	5-11-22bills	locates	\$480,827.00
050089	HAWKINS	5/11/2022	\$1,762.62	5-11-22bills	Ferric/LCP-AM	\$479,064.38
050090	HEGGIES PIZZA	5/11/2022	\$346.80	5-11-22bills		\$478,717.58
050091	HERMEL WHOLESALE	5/11/2022	\$643.29	5-11-22bills		\$478,074.29
050092	HUBER SUPPLY CO., INC	5/11/2022	\$27.77	5-11-22bills	muni	\$478,046.52
050093	INNOVATIVE OFFICE SOLUT	5/11/2022	\$68.00	5-11-22bills		\$477,978.52
050094	LOCHER BROS INC	5/11/2022	\$712.30	5-11-22bills		\$477,266.22
050095	MEDFORD SAND AND GRAV	5/11/2022	\$25.00	5-11-22bills		\$477,241.22
050096	MEDFORD TOWNSHIP	5/11/2022	\$300.00	5-11-22bills	jetter storage	\$476,941.22
050097	MILBANK WINWATER WORK	5/11/2022	\$12,119.40	5-11-22bills	meters	\$464,821.82
050098	NORTHERN BEVERAGE DIS	5/11/2022	\$1,270.80	5-11-22bills		\$463,551.02
050099	NORTHLAND FARM SYSTEM	5/11/2022	\$1,026.25	5-11-22bills	skid loader	\$462,524.77
050100	OWATONNA GRANITE & MO	5/11/2022	\$2,520.00	5-11-22bills	Veteran's Memorial	\$460,004.77
050101	OWATONNA PEOPLE S PRE	5/11/2022	\$1,028.70	5-11-22bills	publications	\$458,976.07
050102	OWATONNA PEOPLE S PRE	5/11/2022	\$200.15	5-11-22bills	MUNI PAPER	\$458,775.92
050103	PLUNKETT S INC.	5/11/2022	\$343.18	5-11-22bills		\$458,432.74
050104	STEWART SANITATION	5/11/2022	\$136.28	5-11-22bills	city garbage disposal	\$458,296.46
050105	SYNCHRONY BANK	5/11/2022	\$530.93	5-11-22bills		\$457,765.53
050106	US BANK EQUIPMENT FINA	5/11/2022	\$135.89	5-11-22bills	city hall copier	\$457,629.64
050107	UTILITY CONSULTANTS	5/11/2022	\$733.73	5-11-22bills	testing	\$456,895.91
050108	VERIZON WIRELESS	5/11/2022	\$46.21	5-11-22bills	cell phones	\$456,849.70
050109	WASTE MANAGEMENT	5/11/2022	\$269.89	5-11-22bills	muni garbage disposal	\$456,579.81
050110	MN Pollution Control Agency	5/17/2022	\$23.00	Jed License	Jed License Renewal	\$456,556.81
050111	CASH	5/19/2022	\$5,000.00	5-19-22atm	atm	\$451,556.81
050112	CASH	5/25/2022	\$6,000.00	5-25-22atm	atm	\$445,556.81
050113	ELIZABETH JACKSON	5/26/2022	\$94.77	Beth Mile	mileage	\$445,462.04
050116	JERRIE WENCL	6/3/2022	\$49.69	Jerrie Wenccl	flowers	\$445,412.35
	Deposits	\$0.00				
	Checks		-\$57,504.22			

FILTER: ((([Act Year]='2022' and [period] in (5)))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY????????')) and [Cash Act]='10100')

Checks for Month

10100 Cash

Since MAY 2022

Begin Balance \$502,916.57

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
016614	Bohlman, Angela	5/13/2022	\$171.39	PAY20220210.00		\$502,745.18
016615	Brannan, Miles	5/13/2022	\$1,657.42	PAY20220210.00		\$501,087.76
016616	Grinnell, Bryce	5/13/2022	\$1,522.95	PAY20220210.00		\$499,564.81
016617	Jackson, Elizabeth	5/13/2022	\$2,209.73	PAY20220210.00		\$497,355.08
016618	Jorgenson, Kristi	5/13/2022	\$202.71	PAY20220210.00		\$497,152.37
016619	McGivney, Brenda	5/13/2022	\$492.23	PAY20220210.00		\$496,660.14
016620	O'Hearn, Craig J	5/13/2022	\$1,522.27	PAY20220210.00		\$495,137.87
016621	Petersen, Jed	5/13/2022	\$2,490.43	PAY20220210.00		\$492,647.44
016622	Reinhard, Dyann	5/13/2022	\$200.21	PAY20220210.00		\$492,447.23
016623	Wicks, James	5/13/2022	\$1,833.58	PAY20220210.00		\$490,613.65
016624	Will, Richard W	5/13/2022	\$118.30	PAY20220210.00		\$490,495.35
016625	Bartlett, Grace	5/18/2022	\$207.79	PAY20220305.00		\$490,287.56
016626	Hager, Richard	5/18/2022	\$115.44	PAY20220305.00		\$490,172.12
016627	Langeslag, Chad	5/18/2022	\$207.79	PAY20220305.00		\$489,964.33
016628	Merritt, Chad W	5/18/2022	\$207.79	PAY20220305.00		\$489,756.54
016629	Mueller, Amanda	5/18/2022	\$207.79	PAY20220305.00		\$489,548.75
016630	Thomas, Danny	5/18/2022	\$277.05	PAY20220305.00		\$489,271.70
016631	Bohlman, Angela	5/27/2022	\$225.52	PAY20220211.00		\$489,046.18
016632	Brannan, Miles	5/27/2022	\$1,486.55	PAY20220211.00		\$487,559.63
016633	Grinnell, Bryce	5/27/2022	\$1,848.92	PAY20220211.00		\$485,710.71
016634	Jackson, Elizabeth	5/27/2022	\$2,028.29	PAY20220211.00		\$483,682.42
016635	Jorgenson, Kristi	5/27/2022	\$258.09	PAY20220211.00		\$483,424.33
016636	Langeslag, Morgan	5/27/2022	\$352.75	PAY20220211.00		\$483,071.58
016637	McGivney, Brenda	5/27/2022	\$239.81	PAY20220211.00		\$482,831.77
016638	O'Hearn, Craig J	5/27/2022	\$1,522.27	PAY20220211.00		\$481,309.50
016639	Petersen, Jed	5/27/2022	\$2,490.43	PAY20220211.00		\$478,819.07
016640	Reinhard, Dyann	5/27/2022	\$217.60	PAY20220211.00		\$478,601.47
016641	Wicks, James	5/27/2022	\$2,001.59	PAY20220211.00		\$476,599.88
016642	Will, Richard W	5/27/2022	\$78.86	PAY20220211.00		\$476,521.02
016643	Cammock, LaVonne	5/25/2022	\$63.00	PAY20220401.00		\$476,458.02
016644	Heim, Phil	5/25/2022	\$52.50	PAY20220401.00		\$476,405.52
016645	Langeslag, Heidi	5/25/2022	\$86.94	PAY20220401.00		\$476,318.58
016646	Meinke, Gail	5/25/2022	\$209.63	PAY20220401.00		\$476,108.95
016647	Stinocher, Kristina	5/25/2022	\$78.75	PAY20220401.00		\$476,030.20
	Deposits	\$0.00				
	Checks	-\$26,886.37				
			-\$26,886.37			

FILTER: ((([Act Year]='2022' and [period] in (5))) and ((([Source] like 'PAY?????????.??'))) and [Cash Act]='10100')

Checks for Month

10100 Cash

Since MAY 2022

Begin Balance \$502,916.57

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
004423E	U.S. BANK (MERCHANT SER	5/5/2022	\$30.12	5-2-22ccfee	credit card fees	\$502,886.45
004424E	U.S. BANK (MERCHANT SER	5/5/2022	\$89.99	5-2-22ccfee2	credit card fees	\$502,796.46
004425E	POSTMASTER	5/5/2022	\$200.00	5-4-22post		\$502,596.46
004426E	REVTRAK	5/9/2022	\$111.81	5-9-22revfee	Fees Paid	\$502,484.65
004427E	FARIBAULT FLEET SUPPLY	5/9/2022	\$1,194.94	5-6-22fbofi	Weed Whips	\$501,289.71
004428E	Batteries Plus Bulbs	5/16/2022	\$121.83	5-12-22Battery	public works	\$501,167.88
004429E	FURTHER	5/17/2022	\$220.00	5-13-22HSA		\$500,947.88
004430E	EFTPS	5/17/2022	\$3,197.10	5-13-22FED	Withholding	\$497,750.78
004431E	STATE OF MINNESOTA	5/17/2022	\$599.97	5-13-22FED	Withholding	\$497,150.81
004432E	PUBLIC EMPLOYEES RETIR	5/17/2022	\$2,299.58	5-13-22FED	Retirement	\$494,851.23
004433E	MINNESOTA DEPT OF REVE	5/17/2022	\$3,678.00	April Tax	April Muni Tax	\$491,173.23
004434E	EFTPS	5/25/2022	\$202.70	5-18-22FED	Withholding	\$490,970.53
004435E	FURTHER	5/26/2022	\$220.00	5-27-22HSA		\$490,750.53
004436E	EFTPS	5/26/2022	\$3,377.28	5-27-22FED	Withholding	\$487,373.25
004437E	STATE OF MINNESOTA	5/26/2022	\$634.97	5-27-22FED	Withholding	\$486,738.28
004438E	PUBLIC EMPLOYEES RETIR	5/26/2022	\$2,313.05	5-27-22FED	Retirement	\$484,425.23
004439E	INTERNET PURCHASES	6/3/2022	\$225.24	5-23-22Muni	Muni bathrooms	\$484,199.99
004440E	FERGUSON ENTREPRISES #	6/3/2022	\$41.34	Ferguson	park bathrooms	\$484,158.65
004441E	LOWES	6/3/2022	\$79.80	5-26Lowe	Pool	\$484,078.85
004442E	INTERNET PURCHASES	6/3/2022	\$220.80	5-31-22PTex	Pool shade cloth	\$483,858.05
004443E	CARBONITE	6/3/2022	\$159.58	5-31-22misc	Jed's Computer	\$483,698.47
004445E	FIRST STATE BANK OF RED	6/3/2022	\$47.80	May22Bank	May 2022 Bank Fees	\$483,650.67
	Deposits	\$0.00				
	Checks	-\$19,265.90	-\$19,265.90			

FILTER: (([Act Year]='2022' and [period] in (5))) and (([EFT])) and [Cash Act]='10100'

RESOLUTION 2022-10
A RESOLUTION ACCEPTING GRANT AWARD FROM
CENTERPOINT ENERGY

WHEREAS, the City of Medford has received the following grant of \$2,300.00 from CenterPoint Energy and,

WHEREAS, the stated purpose of the grant is for the purchase of a battery powered fan and chainsaw for the fire department,

NOW, THEREFORE, BE IT RESOLVED, the Medford City Council has received and accepts a grant of \$2,300.00 from CenterPoint Energy for the purchase of a battery powered fan and chainsaw for the fire department.

Passed and adopted by this 27th day of June 2022, with the following votes:

	AYE	NAY	ABSTAIN	ABSENT
Danny Thomas	_____	_____	_____	_____
Chad Langeslag	_____	_____	_____	_____
Amanda Mueller	_____	_____	_____	_____
Grace Bartlett	_____	_____	_____	_____
Chad Merritt	_____	_____	_____	_____

DANNY THOMAS
MAYOR

ATTEST:

ELIZABETH JACKSON
CITY CLERK

RESOLUTION 2022-11
A RESOLUTION ACCEPTING GRANT AWARD FROM
MINNESOTA STATE FIRE DEPARTMENT ASSOCIATION

WHEREAS, the City of Medford has received the following grant of \$750.00 from the Minnesota State Fire Department Association and,

WHEREAS, the stated purpose of the grant is for the reimbursement of health screens/PPE for new firefighters for the fire department,

NOW, THEREFORE, BE IT RESOLVED, the Medford City Council has received and accepts a grant of \$750.00 from the Minnesota State Fire Department Association for the reimbursement of health screens/PPE for new firefighters for the fire department.

Passed and adopted by this 27th day of June 2022, with the following votes:

	AYE	NAY	ABSTAIN	ABSENT
Danny Thomas	_____	_____	_____	_____
Chad Langeslag	_____	_____	_____	_____
Amanda Mueller	_____	_____	_____	_____
Grace Bartlett	_____	_____	_____	_____
Chad Merritt	_____	_____	_____	_____

DANNY THOMAS
MAYOR

ATTEST:

ELIZABETH JACKSON
CITY CLERK

MEMORANDUM

TO: Council
FROM: Jed Petersen
Administrative Director of Operations
DATE: June 2022
RE: Update

Public Works:

Water

- Working with Insurance and contractors to repair all that was damaged from lightning strike on the Outlet Water Tower
- PW has continued Installing new water meters and radios (only about 30 radios left)

Wastewater

- UV lights are partially back up and operational 2 light bulbs not working out of 16
- Still waiting for parts on the mixer

Streets/Park/Pool

- Repaired many leaks at the pool (pool is working well and passed inspection from MDH)
- repaired city owned street lights
- trimmed trees in the parks and around town

Muni

- repaired the urinal in Men's room
- setup and take down for the street dance

**CITY OF MEDFORD RESOLUTION 22-09
DESIGNATING ELECTION JUDGES FOR THE 2022 PRIMARY
AND GENERAL ELECTIONS**

BE IT RESOLVED by the City Council of the City of Medford as follows:

The following persons are appointed Election Judges for the Primary Election on August 9, 2022 and the General Election on November 8, 2022. The Election Judges will be compensated at the rate of \$10.50 per hour for Election Judge Training and for performing the duties of Election Judge. The Head Election Judge will be compensated at the rate of \$11.85 per hour for Election Judge Training including Head Election Judge Training and for performing the duties of Head Election Judge.

Head Election Judges: Gail Meinke

Election Judges: Elizabeth Jackson
 Kris Stinocher
 Jarred Anderson
 LaVonne Cammock
 Heidi Langeslag
 Betty Quiring
 Carol Struz
 Morgan Langeslag
 Phil Heim

Substitutes:

Adopted by the City Council of the City of Medford this 27th day of June, 2022.

BY:

Danny Thomas, Mayor

ATTEST:

Motion By

Elizabeth Jackson, City Clerk

Second By

TO: Council

FROM: Elizabeth Jackson
City Clerk

DATE: June 2022

RE: City Financial Report/General Updates

Background:

The 2022 City budget is currently in line.

The City has had several unforeseen expenditures for the Medford pool and water main breaks.

The preliminary budget and levy will be presented at a special meeting on July 25, 2022 at 6:30 p.m. No action will be required by Council on the 2023 budget and levy until the August 2022 council meeting.

No action required by Council.