

Regular City Council Meeting  
June 26, 2023  
7:00 p.m.  
City Hall

Members present were Thomas, Merritt, Mueller, Sorensen, and Helgeson.

Members absent were none.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahrick, and Brandon Theobald.

Others in attendance were Marie Sexton, Scott Limberg, John Anhorn, Bryan Duncan, Alexia Mechura, Brian Mechura, Rob Barbeau, and Kay Fate.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – none.

Agenda – motion by Mueller, seconded by Merritt to approve the agenda as presented. All members voted aye for approval. Motion carried.

Mechura Basement Claim – Brian Mechura gave Council an update on the cost of repairs. Motion by Merritt, seconded by Helgeson for the City of Medford to pay the contractor directly up to \$12,000 for repairs to Mechura's basement. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests a separate action.

Approval of the May 22, 2023 regular council minutes and the June 14, 2023 special council minutes.

Approval of the May and June city and liquor store bills.

Approval of the May check register numbers E4751-E4828, 17084-17111, and 50978-51050.

Motion by Merritt, seconded by Sorensen to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor Reports –

KC Hall – the owner has no interest in selling the building at this time.

New City Hall Procedures vs. Old Procedures – Mayor Thomas stated residents need to call City Hall and talk to the Administrator with issues and questions.

Jones Greenspace Discussion – Mayor Thomas stated residents had approached him about purchasing the Jones Greenspace (Parcel #16-017-1101) from the City of Medford. Motion by Merritt, seconded by Sorensen to offer the Jones Greenspace to the public for bids. All members voted aye for approval. Motion carried.

EDA Board – Council member presented the minutes from the last EDA meeting.

City Attorney – Attorney Rahrck reminded all Council members that they need to complete City of Medford data sheets for anything they want put on a Council meeting agenda.

City Engineer – Engineer Theobald gave a brief update to Council regarding the street project and the bonding for the connection to Owatonna.

Liquor Store –

Roof Repair Study – Council member Merritt will check with Schwickert’s to obtain a copy of the roof study that was previously completed.

Straight River Days Recap – Total gate sales were \$4070 and bar sales were \$9994.

Barbeau Fence – Mayor Thomas will obtain new quotes for an 8-foot fence and bring to the next council meeting.

City Administrator –

Veteran’s Memorial – Motion by Merritt, seconded by Mueller to allow Chad Langeslag to maintain and upkeep the Medford Veteran’s Memorial. All members voted aye for approval. Motion carried.

Ordinance 2023-02, An Ordinance Amending Chapter 3 of the Medford Zoning Code – tabled until the next Council meeting.

Wastewater Plant Contract Operator Agreement – Motion by Mueller, seconded by Merritt to approve Andrew Fischer’s contract. All members voted aye for approval. Motion carried.

Citizen Complaint Policy – the City Administrator will keep track of how many complaints the City of Medford receives for the next 6 months to determine whether the policy needs to be changed.

City Financial Report/Updates – Administrator Jackson presented a memo. Council consensus is to allow the employees to decide if they want to work or use vacation time for July 3, 2023.

Fire Department – none.

Motion by Mueller, seconded by Helgeson to adjourn the regular city council meeting at 8:45 p.m. All members voted aye for approval. Motion carried.

Special City Council Meeting – Monday, July 24, 2023, 6:00 p.m.

Regular City Council Meeting – Monday, July 24, 2023, 7:00 p.m.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.