

Reminder – Shut off all  
pagers and cell phones

# City of Medford Regular Meeting Agenda

April 26, 2021, 7:00 PM



- I. Call to Order
- II. Pledge of Allegiance
- III. Concerns/Requests from the General Public and Organizations
- IV. Approval of Agenda
- V. Todd Nelson – Phase 2 of Development Approval
- VI. Joe Duncan, Bolton & Menk – Main Street Project
  - A. Resolution 2021-09
  - B. Approving Plans and Specifications and Ordering Advertisement for Bids for the Main Street (CSAH 45) Street and Utility Improvement Project
- VII. Straight River Days-Erin Sammon
  - A. Parade Permit Request
  - B. Temporary Golf Cart Passes
- VIII. Approval of Consent Agenda *(All items listed are considered routine or non-controversial by the Council and will be approved by one motion. There will be no separate motion on these items unless a council member, city staff, or citizen so requests, in which case the item will be removed from the consent agenda and be considered in its normal sequence of the agenda. All items approved by majority vote unless noted.)*
  - A. Approval of Minutes
  - B. Approval of City and Liquor Store Bills
  - C. Approval of Check Register
  - D. Medford Fire Relief Association Temporary Liquor License Application Request
- IX. Council Committees/Reports
  - A. Planning and Zoning Board – did not meet
  - B. EDA Board – did not meet
  - C. EDA Commissioner Report
  - D. Park & Pool Commissioner Report
  - E. Water & Wastewater Commissioner Report
  - F. Municipal Liquor Store Commissioner Report
  - G. Streets Commissioner Report
  - H. Capital Advisory Board Report – did not meet
- X. Department Reports
  - A. City Attorney
  - B. Administration Department
    - i. Mayor
      - a. City Auditors Capital Expenditures Discussion
      - b. Summer Hours
    - ii. Administrative Director of Operations
      - a. Employee Compensation
      - b. Cost of Living Increase
      - c. MPCA Letter Update
      - d. SEH/WHKS RFP Proposals
      - e. On Call Pay
      - f. Weekend Rounds
      - g. Mailbox Policy
    - iii. City Clerk
      - a. Resolution 2021-08 A Resolution Approving the Preliminary and Final Plat of Scenic Heights Third Addition
      - b. Mike Bubany City Financial Position Discussion
      - c. 2021 Pool Employees
      - d. 2021 Pool Rates
      - e. City Financial Report
  - C. Fire Department
- XII. New Business

XIII. Next Meeting Dates

Regular City Council Meeting – Monday, May 24, 2021, 7:00 p.m.

XIV. Adjournment

. \*Due to the COVID-19 pandemic, members of the City Council and City staff will either participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, or in-person at the City Council's regular meeting location, 408 2<sup>nd</sup> Ave SE, Medford, MN.

(Minnesota Statutes, Section 13D.021 – Meeting by Telephone or Other Electronic Means; Conditions – Minnesota Statutes, Section 13D.021 provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency.)

Due to the COVID-19 pandemic and social distancing guidelines, members of the public will not be present at the City Council's regular meeting location, except for the Truth In Taxation portion of the meeting. Public will be allowed to attend the Truth In Taxation portion of the meeting to listen and comment as long as a mask is worn.

**Members of the public may monitor the meeting from a computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/999720573>

**Public may dial in using a phone.**

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