

**CITY OF MEDFORD  
APPLICATION FOR LOT SPLIT/LOT COMBINATION**

Public Hearing Fee: \_\_\_\_\_

\*Platting fees are paid to the surveyor/platter.

Date: \_\_\_\_\_ Fee Paid (Y/N): \_\_\_\_\_ Lot Split Number: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Site Address(es) (Parcel Number(s)): \_\_\_\_\_

Legal Description: \_\_\_\_\_

<p><b>Lot Split/Lot Combination Creating New Buildable Lot(s)</b>                  Current Number of Lots: _____                  Number of Lots to be Created: _____                  Compliance with Zoning and Subdivision Ordinance:                  _____                  Outstanding Special Assessments: _____                  Easement(s) Affected: _____                  Service Stub-in(s) Affected: _____                  Public Hearing Date: _____                  Planning &amp; Zoning Recommendation Date: _____                  Approved                      Disapproved                  City Council Determination Date: _____                  Approved                      Disapproved</p>	<p><b>Lot Split/Lot Combination Transferring Non-Buildable Lot(s)</b>                  Compliance with Zoning and Subdivision Ordinances:                  _____                  Outstanding Special Assessments: _____                  Easement(s) Affected: _____                  Service Stub-in(s) Affected: _____</p>
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Certificate of the conveyance of portion of lot:    Approved                      Disapproved

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

\*Minimum Lot Size is 75' x 120'

\*No administrative land survey shall alter or affect a public right of way or easement

Current Zoning: \_\_\_\_\_

Existing Use of Property: \_\_\_\_\_  
\_\_\_\_\_

Explain the character, type and use of the subdivided or combined property and structures to be developed, the deed restrictions proposed, statement of the extent and character of improvements to be made: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUIRED SUBMITTALS:**

- Legal description
- Survey of area
- Plat (May be required if creating 5 or more lots)
- Other

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SIGNATURE OF CITY OFFICIAL** \_\_\_\_\_ **DATE** \_\_\_\_\_