

City of Medford Park Board Minutes
January 8, 2008

MEMBERS PRESENT: All

MEMBERS ABSENT: None

ALSO PRESENT: City Council Person, Marie Sexton

The meeting was called to order at 7:15 PM.

A motion was made to accept the agenda. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

A motion was made to accept the December 2007 minutes. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

ELECTION OF OFFICERS FOR 2008: A motion was made to nominate Naomi Jirele as Chairperson of the Park Board for the year 2008. 1st by Julie, 2nd by Tony. **MOTION CARRIED.**

A motion was made to nominate Tony Renchin as Vice Chairperson of the Park Board for the year 2008. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

A motion was made to nominate Julie Bruessel as Secretary of the Park Board for the year 2008. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

OLD BUSINESS

POOL: Shelly reported that the phone has been disconnected.

PARK FEES: The City Council did approve the park fees for 2008.

NEW BUSINESS

POOL: No new business

PARK: Niles Weiss says that they will tar the path way for the new pavilion in the spring.

The electrical for the new building will be done when the weather gets nice.

VOLLEYBALL COURT LIGHTS: The Park Board has been getting requests for lights at the volleyball courts. Therefore, The Park Board requests to the City Council if

the Steele County Park Board donates money through a grant for lights at the volleyball court that they please accept the donation.

ADDITIONAL PARK CONCERNS: None.

A motion was made to adjourn the meeting. 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

The meeting adjourned at 8PM.

NEXT MEETING: FEBRUARY 4TH AT 5 PM. (DUE TO THE ELECTIONS

City of Medford Park Board Special Meeting
January 25, 2008
5:30 PM

Members Present: All

Members Absent: None

Also Present: City Council Person, Marie Sexton and President of the Civic Club, Tim Finley

The meeting was called to order at 5:35 PM.

Tim Finley addressed the Park Board about putting a carnival on the softball/ baseball field in the park this year for Straight River Days.

The Civic Club would like to employee “Minnesota Magic Midway” to place a carnival at the park this year. Minnesota Magic Midway has many festivals that they supply in the area. They are at Bullhead Days and Heritage Days.

The Civic Club would have advance sales of wrist bands for the rides. But tickets would be available at the park.

Hours for the carnival would be:

Friday 5 PM- 12 Midnight

Saturday 10 AM- 9 PM

Sunday 10 AM- 4 PM

The Civic Club has guaranteed that the field would be restored to the condition it was before the rides were placed on the field.

The fencing would not have to be removed to get the rides inside the area.

A motion was made to allow the Civic Club to hire Minnesota Magic Midway to place a carnival on the baseball/softball field for Straight River Days. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

The Park Board recommends to the City Council to allow the Civic Club to let Minnesota Magic Midway to place a carnival on the baseball/softball field for Straight River Days. A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

The meeting adjourned at 6: 15 PM.

City of Medford Park Board Minutes
February 4, 2008
5 PM

MEMBERS PRESENT: Naomi Jirele, Shelly Shaw, Julie Bruessel

MEMBERS ABSENT: Tony Renchin

ALSO PRESENT: City Council Member, Marie Sexton

The meeting was called to order at 5:20 PM.

A motion was made to approve the agenda with the addition of the special meeting to the review and approval of last months meeting minutes. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

A motion was made to approve the minutes from the January 8th meeting and the January 25th special meeting. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

POOL: None

VOLLEYBALL COURT LIGHTS: The Steele County Park Board awarded the Medford Park Board \$2200 for lights at the volleyball courts at the park. Marie is waiting for a quote from Cole's Electric for the lights.

NEW BUSINESS

POOL: None

NEW PAVILION: Cole's Electric installed the lights at the pavilion on January 28th.

STRAIGHT RIVER DAYS: The carnival the Civic Club wanted to have on the baseball/softball field was approved by the City Council for Straight River Days.

PARK: We reviewed the reservations of the park buildings that started on February 1st. There are already 12 dates with reservations for the summer. Not including Straight River Days June 20- 22 and the Civic Club will meet the first Monday of the month.

ADDITIONAL PARK CONCERNS: None

A motion was made to adjourn the meeting 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

The meeting adjourned at 5:45 PM.

NEXT MEETINGS: March 11th at 7 PM and April 8th at 7 PM.

City of Medford Park Board Minutes

March 13, 2008

6:30 PM

MEMBERS PRESENT: All

ALSO PRESENT: City Council Person, Marie Sexton and Pool Manager, Missy Bonde

The meeting was called to order at 6:40 PM.

A motion was made to accept the agenda. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

A motion was made to accept the February 2008 minutes. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: Marie is working on quotes for the lights.

NEW BUSINESS

POOL: Pool manager, Missy Bonde addressed the park board. She reported that the pool will open on June 8th and lessons will begin on the following Monday.

SWIM LESSON FEES: A motion was made to leave the cost of individual swim lesson at \$30 for city residents, \$40 for non- residents and Tiny Tots \$20 for residents, \$30 for non- residents. 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

POOL MEMBERSHIP FEES: A motion was made to increase the pool membership fees to as follows:

\$75 for City residents

\$85 for non- residents

\$40 for city and non- resident individual memberships

1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

OPEN SWIM DAILY CHARGES: A motion was made to leave the charges for open swim as follows: \$5 for all day (both afternoon & evening). \$3 per session (either afternoon or evening), \$1 per session for the baby pool. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

WEEKLY PASSES: A motion was made to leave the weekly passes at \$15 per week. 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

POOL RENTAL: A motion was made to leave the costs of renting the pool as follows: \$35 for one hour, \$55 for 2 hours and \$75 for 3 hours. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

WAGES: WSI, life guard, manager, assistant pool manager, and other pool staff wages will be discussed at the April meeting.

POOL MAINTENANCE: Missy reported that some maintenance projects need to be done at the pool. She said the shack needs to be stained this year and that something needs to be done about the pathway around the shack. Last year they had several kids cut their feet on the rocky pavement. Also water pools there and the mud, rocks and dirt gets tracked into the pool area causing sanitation problems. Missy and Marie are going to talk to Rich about what he thinks needs to be done and bring the report to the April meeting.

PARK: None

ADDITIONAL PARK CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

Meeting adjourned at 7:30 PM.

NEXT MEETING: April 8th at 7 PM.

City of Medford Park Board Minutes
April 8, 2008
7 PM

MEMBERS PRESENT: All

MEMBERS ABSENT: None

ALSO PRESENT: Marie Sexton, City Council person and Missy Bonde, Pool Manager.

The meeting was called to order at 7:07 PM.

A motion was made to accept the agenda. 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

A motion was made to accept the March 2008 minutes. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: R&K and Cole's Electric have both come out and are preparing quotes.

NEW BUSINESS

POOL: Pool manager, Missy Bonde, addressed the park board. She presented us with the swim lesson schedule. (See attached). Swim lesson sign up is May 5th at the school.

Missy has 6 guards and is still taking applications.

Marie reported that concrete work will be done at the pool. The shack has to be moved and the work done.

A motion was made to approve the proposed increases to the wage scale for the pool employees. (See attached). 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

PARK: The park walk through will be next month on May 6th at 6 PM. We will meet at the pool to start.

The Park Board requests the presents of the maintenance crew at the walk through.

ADDITIONAL PARK CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

Meeting adjourned at 8: 17 PM.

NEXT MEETING: May 6th at 6:30 PM at the park after the walk through.

City of Medford Park Board Minutes
May 6, 2008
7 PM

Members Present: Tony Renchin, Julie Bruessel, Shelly Shaw

Members Absent: Naomi Jirele

Also Present: Marie Sexton, City Council Person, Missy Bonde, Pool Manager, Rich & Butch from the maintenance crew, and Mary Brandvold, Civic Club member.

The meeting was called to order at 7:15 PM.

A motion was made to accept the agenda. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

A motion was made to accept the April 2008 minutes. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None.

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: Marie is still waiting for a quote from Cole's Electric.

POOL STAFF WAGES: The City Council approved the pool staff wages for 2008.

SWIM LESSON SIGN UP: The sign up went well. It was Monday May 5th at the school.

NEW BUSINESS

POOL: The walk through was this evening and list is attached of the things that need to be corrected at the pool.

CIVIC CLUB: Mary Brandvold asked if the civic club would be able to use the pool for an activity on Saturday, June 21st. The pool would be part of a contest that the Civic Club is holding. The race is starting at 10 and the pool would be in use for the contest until around 2 PM. Missy said she will have someone there to take care of any safety issues.

A motion was made to let the Civic Club use the pool on June 21st from 10 AM to 2 PM. The pool would then open after 2PM and remain open later in the day for public use. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

ADDITIONAL CONCERNS: None.

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

Meeting adjourned at 7:50 PM.

NEXT MEETING: June 3, 2008 at 7 PM.

Park and Pool Walk Through
May 6, 2008

POOL:

1. Fix the shelf on the west wall by the bathroom
2. Patch concrete

PARK:

1. Replace the starter switch on the light pole by the new pavilion
2. Stain the benches the same color as the chalet
3. Replace the toilet seats in the women's bathroom on the hill

City of Medford Park Board
June 3, 2008
7 PM

Members Present: All members

Members Absent: None

Also Present: City Council Person, Marie Sexton

The meeting was called to order at 7 PM.

A motion was made to accept the agenda. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

A motion was made to accept the May 2008 minutes. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: The Park Board makes a recommendation to the City Council to approve the bid from Cole Electric for the lights at the volleyball courts.

MAINTANCE WORK FOR THE POOL/PARK: It has been brought to the attention of the park board that the door stops on the chalet need to be replaced. The one in the kitchen area door does not keep the door open at all. And the rubber piece on the front door is torn and will be off soon. With the building be rented a lot this summer it would be nice if families could have the doors open for circulation. Please pass this information on to Rich.

Missy needs to check with Alden pools about the drains and make sure that they are compliant with the new state law that was just passed and that the baby pool is not draining to strong.

STRAIGHT RIVER DAYS: The pool will open late on June 21 to accommodate the Civic Club.

NEW BUSINESS

PARK: The City Council approved to have the new building weather coated for \$1175.

Marie talked to Niles-Weiss about the walk way to the new building in the park. They will have it done before Straight River Days.

A request was made by Allan Radel to replace the sign at Radel Park. The Park Board makes a recommendation to the City Council to replace the sign at Radel Park.

The Park Board makes a recommendation to the City Council to put the “Welcome to Medford” signs on the east and south sides of town.

POOL: No report

ADDITIONAL CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

Meeting adjourned at 7:45 PM.

NEXT MEETING: July 1st at 7 PM.

City of Medford Park Board Minutes

July 1st, 2008

7 PM

Members Present: Naomi Jirele, Tony Renchin, Julie Bruessel

Members Absent: Shelly Shaw

Also Present: Dan Sexton, Sexton Lawn Service and Marie Sexton, City Council Person

The meeting was called to order at 7 PM.

A motion was made to approve the agenda. 1st by Tony, 2nd by Julie. **MOTION CARRIED.**

A motion was made to approve the June 2008 minutes. 1st by Tony, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: NONE

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: The lights will be put in the week after the 4th of July.

PATHWAY FOR NEW PAVILLION: Niles-Weiss said it will be done soon.

RADELL PARK/WELCOME SIGNS: Replacing the sign at Radel Park and the putting up the welcome signs on the east and south side of town have been put on the maintenance schedule of things to do.

BOAT LAUNCH AT THE PARK: Has been completed.

The Park Board recommends to the City Council that the boat launch be tarred when the streets are resurfaced and the parking lot at the park be considered to be resurfaced also.

POOL: The drains will be inspected by the state sometime in the near future. Please notify Naomi Jirele when they are coming as she would like to attend the meeting to represent the park board.

NEW BUSINESS

POOL: Missy Bonde, pool manager could not attend the meeting but did submit a letter to the park board about the pool. (See attached)

PARK: City council person, Marie Sexton stepped aside from the meeting at this point due to conflict of interest. Dan Sexton, Sexton Lawn service spoke to us about his long term service to the parks in Medford. (See attached).

In wanting to keep in good faith the Park Board strongly recommends to the City Council to reimburse and continue service of Sexton Lawn Service for the maintaining of the flowers and bushes at the city parks.

The park board believes that the city could not find anyone else to do the services any less expensive than Sexton Lawn Service is willing to do them for.

ADDITIONAL CONCERNS: The round about looks terrible. The weeds need to be controlled. It is a bad reflection on the city.

One of the park board members reported they talked to a young man sweeping up the street in front of his home. The park board member was told the reason the young man was sweeping the streets is because the street cleaner we currently employ is terrible and leaves debris all over the streets. The park board recommends the city council look into finding street cleaning services elsewhere.

A motion was made to adjourn the meeting. 1st by Julie, 2nd by Tony. **MOTION CARRIED.**

The meeting adjourned at 7:45 PM.

NEXT MEETING: August 5th at 7 PM.

City of Medford Park Board Minutes
August 5, 2008
7PM

Members Present: Julie Bruessel, Naomi Jirele, Tony Renchin. Shelly Shaw arrived late.

Members Absent: None

Also Present: City Council Person, Marie Sexton, Pool Manager, Missy Bonde, and Mike Sjulstad.

The meeting was called to order at 7:10 PM.

A motion was made to approve the agenda. 1st by Tony, 2nd by Julie. **MOTION CARRIED**

A motion was made to approve the July 2008 minutes. 1st by Tony. 2nd by Julie. **MOTION CARRIED**

CONCERNS FROM THE PUBLIC: Mr. Sjulstad is interested in having a musical festival in the park next fall. He was at the meeting to gather information about putting on the event.

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: Marie has been in contact with Cole's Electric. They will be out next week to set the poles.

PARK/ WALKWAY: Marie said she talked to Niles- Weiss and they want Rich to clear the area for the walkway for the new pavilion. Marie will contact Rich.

RADELL PARK/CITY WELCOME SIGNS: Radel Park sign is up and so are the welcome signs on the West and East side of town. The sign on the south side of town is on Niles- Weiss property.

BOAT LAUNCH: The City Engineer is contacting the DNR about the boat launch to find out who is responsible for the maintaining of the drive way to the launch.

SEXTON LAWN SERVICE: The city council postponed the discussion until the August meeting.

POOL: We went over the minutes from the special meeting on July 11 with the health inspector from the state.

NEW BUSINESS:

POOL: Missy reported that there was enough interest to hold a 4th session for swim lessons.

Prices for season passes were reduced on August 1st.

The last day the pool will be open will be Sunday, August 24th.

Missy would like to hold movies at the pool but is having trouble with public performance rights. Marie told her to contact the library in Owatonna about it.

She will be holding a teen night near the end of the season.

Missy has decided not to come back next year. She is not sure Asst. Pool Manager Kari Deluca will be back next year or not. Missy will tell her that we need to know by February 1st, 2009 what her intentions are. Chelsey Stadler will be back and Missy is preparing her to be manager if Kari decides not to come back.

Missy will be at our September meeting for a wrap up of the season.

BUDGET: We will hold a special meeting at 5 PM on August 20th to go over the budget for the pool and park.

ROUND ABOUT: A big thank you to everyone who took time out of their busy lives to clean up the round about. It looks wonderful.

ADDITIONAL PARK BOARD CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

The meeting was adjourned at 9:25 PM.

NEXT MEETING: September 9 at 7 PM.

City of Medford Park Board Budget Meeting
August 20, 2008
5 PM

Members Present: Julie Bruessel, Tony Renchin, Naomi Jirele

Members Absent: Shelly Shaw

Also Present: City council person, Marie Sexton, Pool Manager, Missy Bonde, Assistant Pool Manager, Kari Deluca and Maintenance person, Rich Kucera.

The meeting was called to order at 5:10 PM.

There was a review of this year's budget and the actual numbers for this year so far.

Rich, from the city maintenance crew, reported some things that will need to be taken care of at the park next year.

- the chalet will need to be stained
- pathway needs to be sealed
- park lot needs resurfaced
- tennis courts need to be addressed

Missy then went over things that need to be addressed at the pool

- the pool drains need to be done per the new state law
- The filters need to be replaced. They are the original filters put on since the pool was built
- replace the pool edge with concrete instead of plastic edge (hazardous)
- resurface pool deck (hazardous)
- shingle roof on building
- new pool cover
- new signs (per the state recommendations)
- hand railing by the steps (per the state recommendations)

- new shed for chlorine tanks (per the state recommendations)
- paint the pool bottom

We went over the costs of things that need to be done. Rich will report to Marie for some of the repairs of the pool.

The meeting was adjourned at 6:15 PM. 1st by Tony, 2nd by Julie. **Motion Carried.**

NEXT MEETING: September 10 at 6 PM.

City of Medford Park Board Minutes
September 10, 2008
6 PM

Members Present: All

Members Absent: None

Also Present: Missy Bonde, Pool Manager, Marie Sexton, City council person, Amber Kniefel and maintenance personal, Jeff.

Called to order at 6:04 PM.

A motion was made to accept the agenda. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

A motion was made to accept the August 2008 minutes. 1st by Julie, 2nd by Tony. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: The lights are not in yet but Steve Cole said they will be in soon.

PARK: The walk way for the new building will be done. Rich needs to call Dan Niles when the pathway is ready.

BOAT LAUNCH: Marie will have to talk to the city engineer.

Tony asked if the huge hunk of cement could be removed from the river by the boat launch. It is sticking out of the water and could be dangerous.

BUDGET: The parking lot is on hold for now.

SEXTON LAWN SERVICE: The city council voted against paying them for their services.

A motion was made to start accepting bids for next year for the upkeep of the flowers and bushes at the city parks. 1st by Tony, 2nd by Shelly. **MOTION CARRIED.**

The park board requests that the notice for bids be put in the CAST.

POOL: Missy gave her final report. (See attached). The numbers are way up in both memberships and lessons. Over 6000 people visited the pool this year. Kari will be letting us know by January or February if she will be back and taking over the pool manager position. If she does not come back Chelsey Stadler will be here to take over.

The Park Board would like to thank Missy for a job well done!!! She will be missed.

NEW BUSINESS

BUDGET: Some of the items that we had requested did not make the budget cuts. We have to look for grants for the short fall.

POOL: The pool needs to be drained. Rich has told Marie that he and the maintenance crew will build the new storage area for the chlorine tanks.

PARK: Amber and Jeff came to speak to us about the trees at North Park. Some of the trees need to be thinned out and we need to decide on what to do with the over abundance of trees.

We decide to have a special meeting about the trees at North Park on Thursday Sept. 18th at 6:30 PM. We will decide then what to do.

ADDITIONAL PARK BOARD CONCERNS: Jeff said that the sprayer had recently been fixed and that the maintenance crew will be spraying the park for weeds.

A motion was made to adjourn the meeting. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

The meeting adjourned at 6:55 PM.

NEXT MEETING: October 7, 2008 at 7 PM.

North Side Park Special Meeting Minutes
September 18th

North Side Park 6:30 PM

Members Present: Shelly Shaw, Julie Bruessel, Tony Renchin

Members Absent: Naomi Jirele

Also Present: Jeff from the maintenance crew and City council person, Marie Sexton

The meeting was called to order at 6:40 PM.

The special meeting was held to discuss what should be done with some of the trees at North Side Park.

A motion was made to let the maintenance crew thin out some of the trees at North Park and to place an ad in the Cast allowing some of the 4 inch trees to be removed at the expense of the citizens of Medford. The trees will have to be placed on the boulevards of their properties. 1st by Tony, 2nd by Julie.

MOTION CARRIED.

We did not feel that a lottery system needed to be put in place to get rid of the trees. It will come on a first come first serve basis. Rich or Jeff can mark the trees that home owners pick out with ribbons and placing their names on them.

The meeting was adjourned at 7:30 PM.

City of Medford Park Board minutes

October 7, 2008

7 PM

MEMBERS PRESENT: All

MEMBERS ABSENT: None

ALSO PRESENT: City Council person, Marie Sexton, Matt and Cheryl Clevenger

The meeting was called to order at 7:04 PM.

A motion was made to approve the agenda. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

A motion was made to approve the September 2008 meeting minutes and the minutes for the special meeting at North Park. 1st by Shelly 2nd by Tony. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: Matt Clevenger was here to present an idea he has for his Eagle Scout badge. He would like to put a picnic area at the Frank Woodfill Park.

A motion was made to allow Matt Clevenger to construct a picnic area at the Frank Woodfill Park. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

OLD BUSINESS

VOLLEYBALL COURT LIGHTS: The lights are up at the volleyball courts.

PARK: The walk way for the new building is done. It is up to Rich and Niles to get together to get this done.

BOAT LAUNCH: The maintenance crew put extra gravel on the sides of the boat launch to keep the dirt from washing away. The DNR's point of view on the boat launch is it is up to city to maintain the pathway to boat launch.

UPKEEP OF THE PARK FLOWERS: An advertisement for accepting bids should be put in the Cast in January.

POOL: The pool has been taken care of for winter.

BUDGET: Nothing at this time

NEW BUSINESS

POOL: It is the consensus of the Park Board to allow City council person, Marie Sexton to apply for a grant from the DNR for the upgrades for the pool mandated by the state.

NORTH PARK TREES: Amber and Jeff have been handling the details.

ICE SKATING RINK: A motion was made to construct an ice skating rink and a warming house at the volleyball courts area. 1st by Tony. 2nd by Julie.

MOTION CARRIED.

ADDITIONAL PARK BOARD CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

The meeting adjourned at 8 PM.

NEXT MEETING: November 3, 2008 at 5:30 PM.

City of Medford Park Board minutes
November 3, 2008
5:30 PM

Members Present: Tony Renchin, Julie Bruessel, Shelly Shaw

Members Absent: Naomi Jirele

Also Present: City Council person, Marie Sexton and Jeff, City of Medford maintenance.

The meeting was called to order at 6 PM.

A motion was made to approve the agenda. 1st by Julie, 2nd by Shelly. **MOTION CARRIED.**

A motion was made to accept the October 2008 meeting minutes. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

NEW BUILDING PATH WAY: Niles- Weiss is going to contact Rich when they are ready to do the path way and either side of the drive of the boat launch.

FRANK WOODFIELD PARK: Matt Clevenger is working on his project at the park.

ICE SKATING RINK/ SNOW PARK: We went over the concerns that the city council had expressed to Marie.

A recommendation was made to rent out the warming house and ice rink at a cost of \$10 for an hour, \$15 for 2 hours and \$25 for 3 hours. 1st by Tony, 2nd by Julie. **MOTION CARRIED.**

It was decided to hold a special meeting on November 18 at 5:30 PM. To go over costs of the warming house/ice rink.

NORTH PARK TREES: No one has come forward for trees. Jeff said they will start taking down some of the weaker trees so the stronger trees can grow.

POOL: Nothing to report

NEW BUSINESS

POOL: Nothing to report

PARK: A recommendation was made to have the maintenance crew do a monthly inspection from April thru October of the park playground equipment for safety purposes. 1st by Tony, 2nd by Julie. **MOTION CARRIED.**

The park received a check for \$2200 from the Steele County Park Board for the reimbursement of the volleyball court lights.

ADDITIONAL PARK BOARD CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly, 2nd by Tony. **MOTION CARRIED.**

The meeting adjourned at 7:45 PM.

NEXT MEETING: December 1, 2008 at 7 PM.

Park Board Special Meeting

November 18, 2008

6 PM

MEMBERS PRESENT: All

ALSO PRESENT: City Council Person, Marie Sexton, City Maintenance Crew member, Jeff Karow.

The meeting was called to order at 6 PM.

Jeff presented a materials list for the warming house. He believes that Menards has the best price for the quality of the materials that will be needed. After reviewing the prices the park board agreed.

A recommendation was made to the City Council from the Park Board to allow Jeff and/or Butch to purchase the materials needed to build the warming house at Menard's.

Marie said the building permit will cost around \$150.

Jeff added that 4 heating units will be needed at a cost of \$50 per unit.

Kohl's Electric has said that they will donate the electrical instillation at no cost.

The tarp to cover the sand will cost around \$400.

We went over the donations that we have received.

We went over the hours that the warming house would be open and the number of attendants that we feel would be needed. The attendants would be paid minimum wage, \$6.55 an hour. The applicants would have to come in and fill out an application.

A recommendation was made to the city council to allow the warming house to be built and the ice skating rink to be formed. We believe that by renting out the warming house on off hours will make money for the city. And by revitalizing the skating park and having a warming house for both the skates and people sledding at the park will attract interest in the renting of the park in the winter months when we are slow.

A motion was made to adjourn the meeting first by Shelly, 2nd by Tony. **MOTION CARRIED.**

The meeting adjourned at 7 PM.

NEXT MEETING: December 9th at 7PM.

City of Medford Park Board Minutes
December 9, 2008
7 PM

Members Present: Shelly Shaw, Naomi Jirele, Julie Bruessel

Member Absent: Tony Renchin

Also Present: City Council Persons, Marie Sexton and Danny Thomas

The meeting was called to order at 7:10 PM.

A motion was made to approve the agenda with the addition of Mr. Thomas to address the park board. He will go first. 1st Shelly, 2nd Julie. **MOTION CARRIED.**

A motion was made to approve the minutes from the November meeting. 1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

City Council Person, Danny Thomas, spoke to us about the park board and our roll as we begin a new year.

OLD BUSINESS

PARK WALKWAY: The city engineer has spoken to Mr. Niles about the walkway for the new building and it will be completed next spring.

FRANK WOODFIELD PARK: Matt Clevenger completed his Eagle Scout project at the park. Thank you Matt, for a job well done.

THE SNOW PARK: The plans need to be approved by the county. The materials have been bought and the guys will start on the building soon.

The park board has received a grant from the Steele County Parks Dept. for \$1500 for the warming house.

Julie Bruessel has volunteered to be the coordinator for the snow park. She will do the scheduling of the attendants and make sure they are doing their job. Julie will need a copy of the keys for lock on the warming house.

We will need an emergency kit, benches, broom and dust pan, trash can, desk and chair for the attendant, and a thermometer for the warming house. Marie said she will let the maintenance guys know and have them take care of it.

Julie will make a sign up sheet for anyone under the age of 14 to sign in at the warming house in case of emergencies we will have a contact person.

She will also work on a duties sheet for the attendants, emergency numbers, and a procedures manual.

POOL: We have received a grant from the Steele County Parks Department to do upgrades on the concrete at the pool.

NEW BUSINESS

POOL: None

PARK: A motion was made to leave the fees for renting buildings, the park and the deposit fees the same as 2008. (As follows)

	<u>Fee</u>	<u>Deposit</u>
Large Pavilion:	\$75	\$55
Chalet:	\$100	\$75
Entire Park:	\$200	\$150
New Pavilion:	\$50	\$40

1st by Shelly, 2nd by Julie. **MOTION CARRIED.**

ADDITIONAL PARK BOARD CONCERNS: None

A motion was made to adjourn the meeting. 1st by Shelly. 2nd by Julie. **MOTION CARRIED.**

The meeting adjourned at 8:45 PM.

NEXT MEETING: January 6, 2009 at 7 PM.