

Medford Economic Development Authority
Wednesday, June 13, 2018
5:30 p.m.

Members in Attendance: Duncan, Nelson, Heisler, Merritt

Others in Attendance: Administrator Welti, Donna Mack

Meeting was called to order at 5:30 p.m. by President Duncan.

Motion by Nelson, seconded by Heisler to approve the agenda as presented. Motion carried.

Motion by Merritt, seconded by Nelson to approve the meeting minutes from April as presented. Motion carried.

Motion by Heisler, seconded by Merritt to approve the EDA Financial Report. Motion carried.

Administrator Welti presented the 2019 preliminary EDA budget. Motion by Heisler, seconded by Duncan to recommend to Council approval of the 2019 preliminary EDA budget. Motion carried.

Donna Mack of CEDA provided information about wayfinding signs that had been installed in other communities. Mack will obtain estimates and additional information and present it at a future EDA meeting.

The issue of daycare availability was discussed among EDA members. Members discussed conducting a survey or contacting area day care centers to find out if any are interested in providing services in Medford. No further action was taken.

Mack discussed listing available properties on Location 1 and the City's website. General descriptions of available land are provided on the City's website.

Mack presented a façade improvement program that has been implemented in other communities she serves. Members reviewed the program description and forms. The program would provide a minimum of \$500 and a maximum of \$2,500 of assistance (does not have to be repaid) to a business that would improve the façade of a building within the city limits of Medford. The assistance cannot exceed 50% of the total project cost. Motion by Duncan, seconded by Heisler to recommend to Council to approve the façade program.

Business and Economic Development Updates: Administrator Welti reported that one new home is being built in Medford and a couple other homes may be built. The City has received a couple inquiries from individuals interested in commercial properties within Medford.

The next EDA meeting will be held Wednesday, August 8th at 5:30 p.m.

Meeting was adjourned at 6:25 p.m.