

Regular Council Meeting
June 26, 2017
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Merritt, and Dempsey.

Members absent: None.

City staff and others in attendance were Andy Welti, Elizabeth Jackson, Jed Petersen, Mark Rahrnick, and Joe Duncan.

Others in attendance were Bill Regan, Kelly, Schwartz, Linda Dusek, Greg Sanborn, Lorice Wilkie, Mark Walbren, Greg Lambers, and Ashley Stewart.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations: None.

Agenda: Additions to the presented agenda – Add under Council Committees/Reports E: Veterans Report. Add under New Business D: Public Works Supervisor Resignation, make 2017 streets and municipal building Council questionnaire results E. Pull out G from consent agenda and make separate motion of appreciation for the in kind contribution from J & L Collision and Sales. Move New Business A: William Regan LLC Developer's Agreement to after the consent agenda.

Motion by Sexton, seconded by Merritt to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the May 22, 2017 special meeting minutes and the May 22, 2017 regular meeting minutes.

Approval of the May and June city and liquor store bills.

Approval of the May check register numbers E2959-E2977, 14249-14282, and 45496-45581.

Resolution 2017-30 Accepting Donation from Pat & Kay Merritt (\$20.00) for the Medford Park Endowment Fund.

Resolution 2017-31 Accepting Donation from Faribault Foundation (\$250.00) for the Medford Veteran's Committee.

Motion by Sexton, seconded by Merritt to approve items A-F on the consent agenda. All members voted aye for approval. Motion carried.

Consent Agenda Item G – Motion by Maas, seconded by Dempsey thanking J & L Collision and Sales for the in-kind contribution of \$8,650.00 for painting of the new fire truck for the Medford Fire Department. All members voted aye for approval. Motion carried.

William Regan LLC Developer's Agreement – Administrator Welti presented a memo. Welti stated the City had received the draft Developer's Agreement for William E Regan, LLC's bus garage development. The City had also received the petition for annexation. A preliminary site plan was also presented for Council's review.

William E Regan addressed the Council. Regan gave a brief history of the bus company and gave a brief summary of his plans for the bus garage.

Greg Lambers gave a brief explanation of the site plans.

Motion by Merritt, seconded by Dempsey to approve the Developer's Agreement as presented. All members voted aye for approval. Motion carried.

Joint Resolution between the Township of Medford and the City of Medford for Annexation of Part of Area Designated for Orderly Annexation – Motion by Maas, seconded by Dempsey to approve the Joint Resolution between the Township of Medford and the City of Medford for Annexation. All members voted aye for approval. Motion carried.

Mayor's Report – no questions.

Veteran's Committee – City Clerk Jackson stated the Veteran's committee had agreed to move forward with installing 2 new concrete pads for the picnic tables at the Veterans Memorial. Jackson also stated all engraving was currently complete on the Memorial Stones.

City Attorney – none.

City Engineer – none.

City Administrator – Administrator Welti presented a memo. Welti thanked the organizers and City Staff for making Straight River Days a success.

Welti stated the application requesting state bonding for the Municipal building had been submitted to Minnesota Management and Budget.

Welti stated the engineering study for the potential connection of the Lazy U Community to City water and sewer would likely be completed in mid to late July and be presented to Council in August.

Welti stated the pool kickoff was a success. Swimming lesson registrations and pool memberships were near the receipts from last year.

Welti stated he had been preparing the preliminary 2018 budget. It will be ready for presentation at the end of July.

Welti stated the City would receive \$11,687 in Small Cities Assistance for street repair/maintenance in 2017 and a similar amount in 2018.

City Clerk – City Clerk Jackson presented a memo. Jackson and Welti stated several City employees had asked for payroll to be changed from semi-monthly to biweekly. Welti stated Jackson had discussed all the steps in changing to biweekly payroll with the City Auditors, PERA, Minnesota Revenue, Internal Revenue Service and Blue Cross.

Welti stated he had contacted the League of Minnesota Cities and the League stated most cities paid on a biweekly basis and there were no issues with changing the payroll.

Administrator Welti and Clerk Jackson made a recommendation that Council approve the amended policy changing the City payroll from semi-monthly to biweekly beginning July 1, 2017, with the first biweekly payroll being paid on Friday, July 14, 2017.

Motion by Sexton, seconded by Maas to approve the recommendation to change the City payroll from semi-monthly to biweekly. All members voted aye for approval. Motion carried.

Public Works – Public Works Supervisor Petersen presented a memo.

60 tons of new Ag Lime had been applied to the baseball diamond. Sand was added to the volleyball courts.

The wading pool at the pool has a broken pipe on the main drain and is in the process of being fixed.

All hydrant flushing is complete.

Fire Department – none.

Trail to Lazy U/Co Rd 12 construction project planning – Administrator Welti presented a memo. Welti and Steele County Engineer, Anita Benson discussed posing the question to the County Commissioners as to which trail option the County Board was willing to support. An interim county engineer will likely advise the Board on options at a future committee meeting.

Welti stated he had spoken with Bernie LaCanne Sr. about the trail. LaCanne stated he would be willing to seal coat and mow a trail if one was built separate from the road. The City would need to crack fill.

Resolution 2017-28 MNDOT Cooperative Landscaping Agreement – Motion by Sexton, seconded by Dempsey to approve Resolution 2017-28 MNDOT Cooperative Landscaping Agreement for the acquisition of landscape materials to be placed along Trunk Highway No. 35 from 69th St./35 to 69th St./E. Frontage Road. Nelson, Sexton, Maas, and Dempsey voted aye. Merritt voted nay. Motion carried.

Shoreland Ordinance – Administrator Welti presented a memo. Welti stated the City is waiting for final word as to whether Steele County’s Shoreland Ordinance must be implemented in the absence of a City shoreland ordinance.

SMIF Community Growth Initiative – SMIF Community Growth Initiative program supports asset-based community development efforts that lead to economic growth and prosperity. Mayor Nelson asked Council to support the application process for SMIF.

Motion by Sexton, seconded by Maas to support the application process for the Community Growth Initiative grant. All members voted aye for approval. Motion carried.

Public Works Supervisor Resignation/Posting of Position – Supervisor Petersen has resigned his position as Public Works Supervisor effective July 20, 2017. Motion by Sexton, seconded by Maas to accept Petersen’s resignation and post the position as open until the position is filled. All members voted aye for approval. Motion carried.

Motion by Merritt, seconded by Dempsey to appoint Richard W Olson, pending a new contract, as the Water Contract Operator. All members voted aye for approval. Motion carried.

2017 Streets/Municipal Complex – Administrator Welti presented a memo. Welti stated he had discussed the 2017 streets and the municipal building with each councilmember.

A future meeting will be set for Council to physically look at the streets together and discuss further action.

A future meeting will be set for Council and the Fire Department to discuss the Municipal Complex.

The 2018 Budget Overview Meeting will be July 24, 2017 at 5:30 p.m. at City Hall.

Motion by Merritt, seconded by Dempsey to adjourn the regular city council meeting at 9:25 p.m.

Minutes approved at _____meeting.

Submitted by _____clerk.

Signed by _____Mayor.

