



PARK AND PARK FACILITIES POLICY

PARK AND PARK FACILITIES RESERVATIONS

Reservations can be made at Medford City Hall between the hours of 7:30 am and 4:00 pm, over the phone and via email requests. In person reservations at City Hall will take first priority over any other method. The required fee and deposit for all reservations must be paid within seven (7) days after the reservation request has been made. Failure to pay the required fee and deposit within 7 days will cause the reservation to be removed from the reservation book. Reservations may be canceled with at least a 30 day notice to be refunded for both the fee and deposit. Failure to provide a 30 day notice may result in loss of the reservation fee.

In addition, reservations:

- Reservations will be accepted at any time for the current calendar year and the consecutive calendar year.
- Nonprofit organizations and churches shall be exempt from paying reservation deposits and rental fees if the reservation is made after the first business day in February, and is reserved for the same calendar year.
 - Nonprofit organizations and churches can make reservations prior to the first business day in February, or for a different calendar year, but will be required to pay the deposit and rental fees.

PARK AND PARK FACILITIES RENTAL FEES AND DEPOSITS

Rental fees and deposits are passed by the Medford City Council on an annual basis. The current fees and deposits are:

<u>Facility</u>	<u>Fee</u>	<u>Deposit</u>
Large Pavilion	\$75.00	\$55.00
Small Pavilion	\$50.00	\$40.00

Deposits will only be returned if facilities and grounds are left in a clean condition.

OTHER PARK AND PARK FACILITIES REGULATIONS

- Park hours are from 7:00 am to 11:00 pm
- There will be a \$100.00 fee for the use of the park facility for a baseball tournament. A tournament is defined as a game requiring an entry fee.
- Permits for selling food concessions at the park will be granted by the City Council.
- On-Sale 3.2 non-intoxicating liquor licenses will be issued only to nonprofit organizations and be operated by the members of the nonprofit organization for

use in the park. The organization must show they have the necessary insurance
Permits may be obtained with prior approval from the City Council.

- Amplifiers are allowed in the park with prior approval from the City Council.
- No glass containers are allowed in the park.
- Motorized vehicles are allowed on road and parking areas only. This includes snowmobiles and ATVs.
- There is a \$100 reward for information leading to the arrest and conviction of vandalism to parks.

Approved by the City Council on this 22 day of June, 2015.



City Clerk



Mayor