

Regular Council Meeting
August 22, 2016
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Dusek, and Merritt.

Members absent: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Mark Rahrick, and Joe Duncan.

Others attending were Jerry Paschke, Rick Hager, Greg Sanborn, John Anhorn, Kylie Rice, Matt Dempsey.

Mayor Nelson called the meeting to order at 7:01 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations. None.

Agenda. Add setting the date of the Truth and Taxation Meeting before the notice of the December 19, 2016 Regular City Council Meeting.

Motion by Sexton, seconded by Dusek to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the July 25, 2016 regular meeting minutes, July 25, 2016 Special City Council meeting minutes, and Special Council Meeting Work Session minutes.

Approval of the July and August city and liquor store bills.

Approval the July check register numbers E2725-E2749, 13828-13883, and 44689-44771.

Resolution 2016-37 Accepting Donation Award from the Medford Area Recreation Committee in the amount of \$1,000.00 for a Pergola at the Medford Pool.

Resolution 2016-38 Accepting Donation from Allan & Randee Radel Family in the amount of \$100.00 for the Medford Veterans memorial.

Resolution 2016-39 Accepting Donations from Ron Schouweler (\$5.00), Wagner's Lunch (\$5.00), John Ankum (\$5.00), Garret Jeddelloh (\$5.00), and Pat & Kay Merritt (\$20.00) for the Medford Park Endowment Fund.

Resolution 2016-40 Accepting Donations from Don Dagne (\$10.00), Dean Lechner (\$5.00), Mac Bowman (\$5.00), and Al Jirele (\$5.00) for the Medford Park Endowment Fund.

Motion by Dusek seconded by Maas to approve the consent agenda as presented. Nelson, Maas, Merritt and Dusek voted aye. Sexton abstained from Resolution 2016-37. Motion carried.

Mayor's Report - There should have been an official press release for the Halloween Plus store that will be in the former Liz Claiborne building in the outlet mall. Nelson also acknowledged the round of rainfall in the past few days. Nelson wants to revisit Emergency Response logistics. Merritt had a question about Mayor Nelson's meeting with Mike Nelson. Mayor Nelson indicated the meeting was to discuss permitting process and expectations regarding the former KC lodge and Creamery.

Planning & Zoning Board – Did not meet.

EDA – Did not meet.

Park Board – Chairperson Jerry Paschke presented the minutes from the August 1, 2016 regular meeting.

The Park Board would like to have the lines for the Pickle Ball courts to be included in the bidding process. The Board proposes the pulley system for the nets were to be operated by the City. Nelson asked if the Park Board would be working with Community Ed to offer tennis and pickle ball lessons. Paschke indicated yes.

Park Board has decided that Radel Park doesn't need a survey, too small of a space. Water Tower Park doesn't have a proposal yet. Needs some sort of survey to clarify the property lines.

Park Board did discuss creating a uniform sign design for all parks. The members are looking at different designs and costs. The members want to preserve the sign at Straight River Park.

The pool closes August 27, 2016. Merritt asked if there was a warranty on the resealing that was done last year at the pool, since there are cracks in it again. Welti will be looking into it.

Veterans Memorial Committee – Welti said main issue was if people could request a certain placement of a name on the tablet. The Veterans Memorial Committee decided that was ok if it was a feasible request.

Mayor Nelson informed the City Council that the Vietnam Memorial will be moving through Medford on August 31st. Mayor Nelson contacted Butch Schultz to see if the committee would organize something for that event.

City Attorney – Rahrlick reviewed the legal process for preparing for a referendum and stated that the city can't expend public funds to promote a "yes" vote for the referendum, it is ok to expend public funds for informational forums. It is ok for Council members to express their individual opinion as long as they state that it is only their opinion and not the opinion of the entire City.

City Administrator – Administrator Welti presented a memo.

Administrator Welti presented that the last day of the pool season would be August 27, 2016. Attendance had been increased in the past few days with the closure of the Owatonna pool.

Administrator Welti stated that Maxfield Research has begun working on the housing study.

Administrator Welti stated that his priority will be preparing for information sessions/open houses if the Council chooses to place the referendum question on the ballot.

Public Works Department – Jed Petersen, Public Works Supervisor, was absent. Administrator Welti recommended R&K Electric quote for \$4,700.00 to repair the light pole that was damaged last winter.

Motion by Sexton, seconded by Dusek to approve R&K Electric's quote for \$4,700.00 for light pole repairs. All voted aye. Motion carried.

Staff has been trimming trees. Sexton stated the tree at the intersection of 3rd Street and 12 needs to be trimmed as soon as possible.

Staff borrowed a root cutter from Owatonna to remove a root mass in the pipe that discharges into the river. In the future the City may need to look at replacing or lining the last 20-30 feet of pipe.

Unfinished Business –

Biosolids Applications Options – Administrator Welti stated the City's current biosolids applicator is trading in his equipment and the new equipment will not include a vacuum tanker. Oyer Trucking gave a quote of \$.41 per gallon, for a minimum of 250,000 gallons. The City's current biosolids applicator's rate, Buscho Enterprises, is approximately \$1,000-\$1,500 less per application.

Administrator Welti also stated the current pump needs repairs at approximately \$2,000-\$3,000.00. Administrator Welti received a quote from Doda Pumps for \$25,560.00 to install a new pump capable of pumping 1,000 gallons/minute. Maas believes the City only needs a 500 gallons/minute pump. Maas feels that a larger pump could cause problems. Maas would like to see a quote for a 500 gallon/minute pump.

Motion by Maas, seconded by Sexton to table replacement sludge pump. All members voted aye. Motion carried.

Motion by Maas, seconded by Sexton to approve Oyer Trucking quote. All members voted aye. Motion carried.

New Business-

Motion by Sexton, seconded by Maas to approve the 2017 Preliminary Budget. All members voted aye. Motion carried.

2017 Preliminary Tax Levy

General Fund	\$543,332.00
Fire Relief	\$15,000.00
2004B Refunding	\$23,000.00
2014 Central Ave	\$19,250.00
2015 Scenic Heights	\$1,200.00
EDA	\$13,285.00
Total	\$615,067.00

Resolution 2016-35, Resolution Adopting 2017 Preliminary Tax Levy. - Motion by Sexton, seconded by Merritt to approve Resolution 2016-35. All members voted aye. Motion carried.

Resolution 2016-34, Amending the 2016 Budget. – To move all departments Capital Outlay Reserves, Park Areas Capital Outlay, and the Highways, Streets, Roads Capital Outlay to the all departments Transfers and create a 401 Fund for Revenues and Expenditures. Motion by Dusek, seconded by Maas to approve Resolution 2016-34. All members voted aye. Motion carried.

Resolution 2016-36, Resolution Calling for an Election on \$3,950,000 General Obligation Bonds. Motion by Nelson, seconded by Maas to approve Resolution 2016-36. Aye: Nelson, Maas, Sexton. Nay: Merritt and Dusek. The majority of the Council voted in favor of the motion. Motion Carried.

Dram Shop Insurance-Recommendation from Administrator Welti to approve Founders Insurance as our insurer of dram shop coverage for the Municipal Liquor Store at the rate of \$9,079.00. Motion by Maas, seconded by Dusek to approve Founders Insurance for dram shop coverage for the Municipal Liquor store. All members voted aye. Motion carried.

Motion by Dusek, seconded by Sexton to have Truth and Taxation meeting held during the beginning of the Regular City Council Meeting on December 19, 2016. All members voted aye. Motion carried.

The next regular City Council meeting will be held on Monday, September 26, 2016 at 7:00 p.m.

Motion by Dusek, seconded by Maas to adjourn the regular city council meeting at 8:00 p.m. All members voted aye. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor