

Regular City Council Meeting  
March 25, 2024  
7:00 p.m.  
City Hall

Members present were Thomas, Merritt, Mueller, Winter, and Sorensen.

Members absent were none.

City staff and consultants in attendance were Elizabeth Jackson, Mark Rahrnick, Craig Helgeson, Brandon Theobald, and Chad Langeslag.

Others in attendance were Marie Sexton, Dyann Reinhard, Judy Bauer, John Anhorn, Kay Fate, Nick Goodnature, and Cathi Gasner.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from General Public/Organizations – none.

Agenda – Motion by Mueller, seconded by Sorensen to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent agenda – agenda items are approved by one motion unless a Council member requests separate action.

Approval of the 4 February 26, 2024 regular council meeting minutes.

Approval of the February and March city and liquor store bills.

Approval of the February check register numbers E5088-E5133, 17462-17493, and 51710-51809.

Resolution 2024-10 A Resolution Accepting Donation from Olmsted Medical Center in the amount of \$200.00 for the Medford Fire Department.

Resolution 2024-11 A Resolution Accepting Donation from SE Minnesota EMS in the amount of \$500.00 for the Medford Fire Department.

Resolution 2024-12 A Resolution Accepting Donation from Linda Peterson in the amount of \$100.00 for the Medford Fire Department.

Motion by Mueller, seconded by Winter to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Zoning Board – Chairman Langeslag gave Council an update on the Zoning Board's recommendations concerning shipping containers/moving pods. A final Council decision was tabled until the next meeting to allow Attorney Rahrnick to make a permit for the pods.

EDA Board – Council member Mueller presented the permit form for the digital sign.

Ordinance 2024-04 An Ordinance Amending Section 2.65 Master Fee Schedule of the Medford City Code – motion by Mueller, seconded by Winter to approve Ordinance 2024-04. All members voted aye for approval. Motion carried.

Resolution 2024-09 A Resolution Approving Publication of Ordinance by Title and Summary – motion by Mueller, seconded by Winter to approve Resolution 2024-09. All members voted aye for approval. Motion carried.

Fire Department – Chief Helgeson presented the updated job descriptions.

City Attorney – Ordinance 2024-01 An Ordinance Creating Section 11.30 of the Medford City Code Regulating Use of Cannabis on Public Property – Council directed Attorney Rahrlick to revise and bring the ordinance to the next Council meeting.

City Engineer – none.

Mayor – Mayor Thomas updated Council on the animal control. Thomas stated the stray cat issue seems to be under control now.

City Administrator –

Public Works/General Updates – Administrator Jackson presented a memo.

Resolution 2024-06 A Resolution Closing the Scenic Heights 304 Fund and Transferring the Remaining Balance to the Central Ave 305 Fund- motion by Mueller, seconded by Merritt to approve Resolution 2024-06. All members voted aye for approval. Motion carried.

Resolution 2024-07 A Resolution Approving Publication of Ordinance by Title and Summary regarding Section 7.03 of the Medford City Code Governing Registration and Regulation of Rental Units – motion by Mueller, seconded by Winter to approve Resolution 2024-07. All members voted aye for approval. Motion carried.

Estimate for Park Improvements – Council consensus is to keep researching options and obtaining quotes for necessary repairs.

Estimate for Well House Repairs – motion by Thomas, seconded by Winter to approve the Bergerson-Caswell estimate for \$35,401.00. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, April 22, 2024, 7:00 p.m.

Motion by Winter, seconded by Merritt to adjourn the regular city council meeting at 7:38 p.m. All members voted aye for approval. Motion carried.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.

