

Regular Council Meeting
April 22, 2019
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Dempsey, Langeslag, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Mark Rahrick, and Joe Duncan.

Others attending were Rick Hager, Annie Granlund, John Anhorn, Ron Karow, Braxton Skalicky, Ben Aase, Cartier Oatway, Alex Oatway, Vicki Oatway, Chris Baldwin, Aslin Aase, and Matt Skalicky.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – Ron Karow asked what the City's plan was for fixing the potholes in the City of Medford. Administrator Welti explained the cold patch had just been delivered and pothole repair was a priority for the Public Works Department.

John Anhorn stated that Anhorn's Service Station is having a 70th anniversary celebration on June 15, 2019 during Straight River Days. Anhorn asked for Council approval to close Main Street in front of Anhorn's Service Station on Saturday, June 15, 2019 for the various activities planned for the 70th anniversary celebration. Council gave approval for John Anhorn's request.

Agenda – Mayor Nelson stated Item E under New Business, City Administrator Performance Evaluation requested by the City Administrator would be added to the agenda.

Motion by Sexton, seconded by Dempsey to approve the agenda as amended. All members voted aye for approval. Motion carried.

Straight River Days Update -

Parade Permit Request and waiving the parade permit fee.

The Civic Club is requesting temporary golf cart permits for the weekend of Straight River Days.

Motion by Sexton, seconded by Dempsey to approve the parade permit and golf cart passes for the Civic Club for Straight River Days, waiving the parade and golf cart permit fees. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the March 25, 2019 regular meeting minutes and the April 11, 2019 special meeting minutes.

Approval of the March and April city and liquor store bills.

Approval of the March check register numbers E3457-E3481, 15162-15193, and 47249-47330.

Motion by Dempsey, seconded by Bartlett to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council has no questions concerning Mayor Nelson's report.

Planning & Zoning Board – did not meet.

EDA Board – meeting was cancelled due to weather.

Park Board – did not meet.

City Attorney – none

City Engineer –

Main Street open house proposed agenda – Joe Duncan, City Engineer from Bolton & Menk gave a brief update. Duncan stated the Main Street open house could possibly be the third week of June. Administrator Welti and City Engineer Duncan will set the final date and venue for the Main Street open house.

City Administrator – Administrator Welti presented a memo. Administrator Welti stated Medford's CGI Sign Group announced the unveiling and dedication of the new signs would be held on June 2, 2019 at the sign by the Medford Pool.

Administrator Welti stated the meeting with representatives of the Medford Township Board and the City of Medford to discuss the orderly annexation agreement had occurred. Welti stated the Township Board did not agree with expanding the "designated area" of the orderly annexation agreement but said the Board would be willing to discuss annexation of the identified area of possible development if or when development is proposed within those parcels.

Administrator Welti stated swimming lesson registration will be held at the Medford School on Monday, May 13, 2019 from 5:30-6:30 p.m.

Administrator Welti stated discussions had taken place regarding a potential sand bag or flood response policy.

City Clerk – none.

Public Works – Administrator Welti presented a memo. Administrator Welti stated Midnight Sun Spas were scheduled to install the pool heater for the kids' pool.

Welti stated the cold mix had been purchased and pothole repair would continue.

Welti stated the well pump quit at the wastewater plant and had to be replaced, in addition, the sump pump had to be replaced in the basement of the sludge building.

Welti stated the pavilions at the park have been swept and the picnic tables put back in place.

Welti stated Miles Brannan had taken the CPO class and is now a Certified Pool Operator.

Fire Department – none.

New Business –

2019 Pool Season Staffing – Administrator Welti recommended the City Council hire Morgan Langeslag, pool manager, Madison Schletty, assistant pool manager, Ben Sutcliffe, Mikayla Savig, Brock Merritt, Brayden Beede, Gunner White, Jacob Gasner, MacKenzie Kellen, and Justin Ristau as lifeguards.

2019 Pool Season Staff Wages:

- Pool Manager \$13.50/hour
- Assistant Pool Manager \$11.50/hour
- WSI & Teach Lessons \$11.00/hour
- WSA (if applicable) \$10.50/hour
- Returning Lifeguard \$10.50/hour
- New Lifeguard \$10.25/hour

Motion by Dempsey, seconded by Bartlett to approve the recommendations for the hiring of the 2019 pool season employees. Nelson, Sexton, Dempsey, and Bartlett voted aye for approval. Langeslag abstained. Motion carried.

Biosolids Capacity – Administrator Welti presented a memo for informational purposes only. Welti stated if the City moves forward with the proposed development of housing upon the Medford athletic field site, an event center and/or a restaurant prior to a wastewater solution being online, the City will likely exceed biosolids capacity in the spring and fall.

Welti stated two biosolids solutions to allow development to continue were:

- 1) Haul up to (35,000 gallons) to Faribault's wastewater treatment plant. The City of Faribault would charge the City \$.065/gallon or up to \$2275. The cost to transport the biosolids would be approximately \$1700.
- 2) Install a permanent decanter system on the biosolids storage tank. If the City connected to a neighboring community, the decanter system would not be needed. If the City upgraded its current facility, the decanter system would likely be used. An estimate to install the system is approximately \$44,000-\$48,000.
- 3)

No action was taken by Council concerning biosolids capacity.

Capital Plans – Administrator Welti presented a memo. Administrator Welti stated the capital plans for Public Works, Parks, and the Liquor Store were for Council review only. No action is required by Council.

Planning & Zoning consideration of amendment to R-2 district – Administrator Welti presented a memo. Welti stated upon reviewing Medford City Code, R-2 ordinance (multi-family housing), the code does not appear to be clearly written. Current City Code only allows one accessory building up to 1,000 sq. feet (garage) to be built upon a parcel. Current code requires 3 parking spaces per unit. Welti recommended Council request Planning & Zoning to review the R-2 ordinance.

Motion by Dempsey, seconded by Langeslag to request Planning & Zoning review the R-2 ordinance. All members voted aye for approval. Motion carried.

City Administrator Requested Performance Evaluation –

Administrator Welti requested the meeting be closed to the public. The basis for closing the meeting is to conduct a performance appraisal pursuant to Minn Stat Sec 13D.05 Subd.3.

Mayor Nelson requested Elizabeth Jackson exit the meeting room for the discussion.

Motion by Langeslag, seconded by Bartlett to close the meeting at 7:47 p.m. All members voted aye for approval. Motion carried.

Council came out of closed session at 8:30 p.m.

Mayor Nelson gave a brief summary of the meeting. No official action was taken.

Motion by Sexton, seconded by Langeslag to adjourn the meeting at 8:33 p.m. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, May 20, 2019, 7:00 p.m.
Board of Appeal and Equalization – Wednesday, April 24, 2019, 7:00 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.