

Regular City Council Meeting
October 24, 2022
7:00 p.m.
City Hall

Members present were Thomas, Langeslag, Merritt, Mueller, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen, Elizabeth Jackson, Mark Rahrick, and Brandon Theobald.

Others attending were Marie Sexton, Jason Winter, and John Anhorn.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – none.

Agenda – add change speed limit request by the Medford School to the Mayor agenda items. Motion by Mueller, seconded by Langeslag to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the September 26, 2022 regular council meeting minutes.

Approval of the September and October city and liquor store bills.

Approval of the September check register numbers E4538-E4580, 16776-16822, and 50357-50417.

Motion by Langeslag, seconded by Mueller to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning Board – did not meet.

EDA Board/Commissioner – Council member Bartlett stated the EDA Board has a short meeting to review the open EDA revolving loan contract.

Park/Pool Commissioner Report – Council member Mueller stated the park and pool had been winterized for the season. The park also received some trees to be planted at the park.

Water/Wastewater Commissioner Report – Council member Langeslag didn't have any updates for Council.

Liquor Store Commissioner Report – Council member Bartlett didn't have any updates for Council.

Streets Commissioner Report – Council member Merritt stated the leaves needed to be cleaned out of the storm drains around town.

City Attorney – none.

City Engineer – Clerk Jackson presented a memo outlining the financing option for a 2023 street project.

Engineer Theobald gave Council an update on the potential 2023 Street Project. Council consensus was for WHKS to move forward with a feasibility report for a street project.

Mayor –

Liquor Store Manager Recognition – Administrator Petersen and Clerk Jackson will present retiring Manger O’Hearn with a plaque for his years of service to the Medford Liquor Store.

Speed Limit Request – Attorney Rahrck will draft a resolution for Council approval to request the speed limit be reduced in front of the Medford School.

City Administrator –

Public Works Update – Administrator Petersen presented a memo updating Council on the Public Works Department for the month of October.

Liquor Store Point of Sale Quotes – Administrator Petersen presented two quotes for Council consideration. Petersen recommended Council purchase the Shift 4 point of sale system for \$2500.00 and \$287/month for 24/7 support.

Motion by Bartlett, seconded by Mueller to purchase the Shift 4 point of sale and the 24/7 support. All members voted aye for approval. Motion carried.

Lead Bartender Employment – Motion by Thomas, seconded by Langeslag to authorize Administrator Petersen to hire 1 or 2 lead bartenders for the Medford Liquor Store. All members voted aye for approval. Motion carried.

City Clerk –

City Financial Report – Clerk Jackson presented a memo updating Council on the City’s financials.

Health Insurance Quotes – Clerk Jackson presented a memo. The City of Medford received the renewal rates from PEIP. The renewal rate from PEIP was an increase of 50%. Bill Singer with AT Group found insurance through Blue Cross Blue Shield at a substantial savings to the City of Medford.

Clerk Jackson recommended Council obtain health insurance through Blue Cross Blue Shield for 2023. Motion by Langeslag, seconded by Mueller to obtain health insurance through Blue Cross Blue Shield for 2023. All members voted aye for approval. Motion carried.

Fire Department – none.

Regular City Council Meeting – Monday, November 28, 2023, 7:00 p.m.

Truth in Taxation Meeting – Monday, December 19, 2023, 7:00 p.m.

Motion by Mueller, seconded by Langeslag to adjourn the regular city council meeting at 8:24 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.