

Special Council Meeting Work Session  
July 31, 2017  
4:30 p.m.  
City Hall and Streets throughout Medford

Members present were Nelson, Sexton, Merritt, Maas, and Dempsey.

Members absent: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, and Joe Duncan.

Others in attendance were Emily Schoenbeck.

Mayor Nelson called the meeting to order at 4:36 p.m.

Public Works Staffing – the City received two applicants for the Public Works Supervisor position. An interview committee interviewed both candidates.

The committee and Administrator Welti recommended Council hire current Public Works Worker, Scott Prestegard as lead public works worker with additional supervisor related responsibilities of the City’s public works. The committee and Administrator Welti recommended Council increase Prestegard’s rate of pay to \$18.50 per hour. The increased responsibilities and pay will be reviewed throughout a 6 month probation period. Prestegard would need to obtain a Class D Water and Class D Wastewater license prior to a promotion.

The committee and Administrator Welti recommended Council hire Anthony Jelen, based on his experience, for the position of Public Works Worker, pending required HR checks, at the rate of \$16.25 per hour for the full-time Public Works Worker position, with a start date of August 14, 2017.

The committee and Administrator Welti recommended Council increase Fernando Gonzales’ pay to \$16.82 per hour as it expects that he will be taking on additional public works worker responsibilities.

Motion by Maas, seconded by Merritt to approve all recommendations made by the committee and Administrator Welti. All members voted aye for approval. Motion carried.

Tour of streets throughout Medford – Council took a walking tour of the streets throughout Medford. Upon seeing the condition of the streets, Council is considering street improvements on 3<sup>rd</sup> Ave SW from Main St to 4<sup>th</sup> St SW, 1<sup>st</sup> Ave NE from Main St to 1<sup>st</sup> St NE, 1<sup>st</sup> Ave NE from 1<sup>st</sup> St NE to 3<sup>rd</sup> St NE, 2<sup>nd</sup> St NE from Central Ave to 2<sup>nd</sup> Ave NE, 2<sup>nd</sup> St NE from 2<sup>nd</sup> Ave NE to Sunrise Dr, 5<sup>th</sup> Ave SE from Main St to approximately 66 feet west of Canadian Pacific RR tracks, and 2<sup>nd</sup> Ave SE from Main St to 3<sup>rd</sup> St SE.

Motion by Merritt, seconded by Dempsey to adjourn the meeting at 6:33 p.m. All members voted aye for approval. Motion carried.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.