

Regular City Council Meeting  
January 24, 2022  
7:00 p.m.  
City Hall

Members present were: Thomas, Mueller, Langeslag, Bartlett, and Merritt.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen, Elizabeth Jackson, Ben Cass, Rick Hager, and Brandon Theobald.

Others attending were Marie Sexton.

Mayor Thomas called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public/Organizations – none.

Agenda – Motion by Bartlett, seconded by Langeslag to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the December 27, 2021 regular meeting minutes and the January 5, 2022 Organization meeting minutes.

Approval of the December and January city and liquor store bills.

Approval of the December check register numbers E4285-E4308, 16438-16487, and 48704-48797.

Resolution 2022-02 Accepting Donation from Ritchie Brothers Auctioneers in the amount of \$1,500.00 for the Medford Park Trail.

Motion by Langeslag, seconded by Mueller to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning Board – did not meet. Next meeting will be March 21, 2022.

EDA Board – did not meet. Next meeting will be February 9, 2022.

EDA Commissioner Report – Council member Bartlett stated officers for the 2022 year would be elected at the February meeting.

Park & Pool Commissioner Report – Council member Mueller gave an update. Mueller stated the ice rink and warming house were up and running.

Water & Wastewater Commissioner Report – Council member Langeslag gave an update. Langeslag stated the new water meters were beginning to be installed. Langeslag also stated there is approximately 8 water shut off valves that need to be repaired.

Liquor Store Commissioner Report – Council member Bartlett gave an update. Bartlett stated she would be meeting with Liquor Store Manager O’Hearn about plans for the 2022 liquor store year.

Streets Commissioner Report – Council member Merritt gave an update. Merritt stated Steele County would be providing equipment to help the City with street patching in the spring. Merritt also inquired about who’s responsibility it is to shovel around fire hydrants, Administrator Petersen will check into this. Merritt also inquired about obtaining hydrant markers so the fire hydrants are buried in snow.

Capital Advisory Board – did not meet.

Fire Department – Chief Hager presented a memo to Council requesting Council approval for the hiring of 10 new fire fighters. Motion by Mueller, second by Bartlett to approve hiring the 10 new fire fighters as recommended by Chief Hager. All members voted aye for approval. Motion carried.

City Attorney – none.

City Engineer – Engineer Theobald gave Council a brief update on the projects currently being worked on.

Mayor –

County Meeting – Mayor Thomas stated a meeting with the County had occurred in regards to reimbursement for plowing on County roads by City employees. Administrator Petersen is tracking hours of the employees and turning into the County.

Warming House – Mayor Thomas requested the warming house be open from 7am to 8pm every day. Public works will open at 7am daily.

Pool Discussion – Administrator Petersen stated there is a vendor completing a site visit on January 25, 2022 regarding repairs and upgrades for the pool.

American Rescue Plan Funds – Mayor Thomas stated he would like to see the funds used for park bathroom upgrades, roundabouts, or a digital City sign. Council member Langeslag stated he would like to see the funds used to offset the cost of the new water meters or used to repair the broken water shutoff valves.

Council Member Board Pay – Mayor Thomas stated in past years Council members were paid for being voting members on the various boards for each meeting attended. Motion by Thomas, seconded by Merritt to approve Council members receiving pay for attending and voting at the various board meetings. Thomas aye, Merritt aye, Mueller aye, Langeslag aye, Bartlett nay. Motion carried.

Board Minutes – Mayor Thomas stated the secretary for each Board needed to make sure the minutes are being done and given to the City Clerk for publishing on the City’s website.

City Administrator –

Public Works/General Update – Administrator Petersen presented a memo.

Water Meter Update – Administrator Petersen stated the new meters were being installed as quickly as possible.

Yard/Code Compliance – Administrator Petersen stated he was working with two property owners on cleaning up their yards. Petersen is also working with City Attorney Rahrick on a progressive fine schedule for non-compliance.

WWTP Cover – Administrator Petersen stated the new tarp for the wastewater treatment plant would hopefully be finished January 25, 2022.

City Clerk –

City Financial Report – Clerk Jackson presented a memo.

Regular City Council Meeting – Monday, February 28, 2022, 7:00 p.m.

Board of Appeal & Equalization Meeting – Monday, April 25, 2022, 6:00 p.m.

Motion by Mueller, seconded by Langleslag to adjourn the regular council meeting at 8:23 p.m. All members voted aye for approval. Motion carried.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.