

Medford Park Board
June 6th Meeting
7:00pm

Present: Jerry Paschke, Missy Underdahl, Grace Bartlett, Steve McMahan

Absent: Ben Goodwin

Also Present: Marie Sexton, Andy Welti, Brian Sontaeimer

1. Meeting began at 7:02pm
2. Approval of the agenda: motion to approve by S McMahn, seconded by G Bartlett.
3. Chairperson's report from the Council Meeting
 - a. Council asked that Brian-Eagle Scout, attend the next Park Board meeting to finalize some details prior to the City Council approving his project.
4. Old Business
 - a. Eagle Scout Project at Frank Woodfill Refuge – Follow up from Council Meeting
 - i. 3 bridges are incorporated into his project: 20ft, 25ft, and 8ft.
 1. Noted that with the longer length of bridges an engineer may have to create plans for the bridges rising the cost of the project.
 - ii. Brian will be asked to meet with Public Works staff at the park to look at different possibilities for the project, and discuss different solutions.
 - iii. The City Administrator and Park Board are recommending that he work on the parts of the project that could be completed besides that bridges and trail, for example the benches.
 - iv. Research of cost for materials and amount of materials needed is to be done prior to City Council making a decision for the project. This will be completed by Brian.
 - b. Report from City Administrator
 - i. Administrator reminded Park Board members that all research should be completed on any project prior to bringing it up to the City Council. Research should include: a plan/timeline, materials needed, all costs, images, funding opportunities, etc.
 - ii. There are many new City staff workers. Their primary priorities are the current City needs. Around August staff member will start to attend the Park Board meetings.

- iii. The budget for 2017 will be worked on in the next few months. Start thinking about a budget for the Park Board.
- iv. Potential grant opportunities are out there. Please note that if a grant would be awarded for full funding that board is able to apply for the grant first, but if the grant is only for partial funding approval is need first from the City Council.
- v. Reviewed discussing board activities outside of an official meeting. No more than 2 board members are allowed to talk about Park Board activities.

c. Pickleball Courts

- i. S McMahn and J Paschke will be researching court dimensions, painting of new court lines and new netting system to bring to the next meeting.

d. Radel Park

- i. M Underdahl and G Bartlett will be researching park boundaries, possible placement of pergola and other options for the park to bring to the next meeting.

e. Bike Racks

- i. Information is needed about why you would like a bike rack in specific locations. Before a rack can be provided.

5. New Business

a. Maintenance/ clean-up of Frank Woodfill Refuge

- i. M Underdahl and S McMahn will go up to the park to survey what work needs to be done.
- ii. Volunteer Sessions
 - 1. Not discussed
- iii. Visit DNR Rep
 - 1. Not discussed
- iv. Long Term Maintenance Needs
 - 1. Not discussed

b. Other New Business – None.

6. Next Regular Park Board Meeting is Monday, July 11th, 2016 at 7:00 p.m.

7. Motion by M Underdahl, seconded by G Bartlett to adjourn the regular meeting at 8:09pm.