

Regular City Council Meeting  
July 23, 2018  
7:00 p.m.  
City Hall

Members present were Nelson, Sexton, Merritt, Maas, and Dempsey.

Members absent were: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, and Mark Rahrick.

Others in attendance were Kelly Schwartz, Annie Granlund, Rich Quiring, Rick Hager, Greg Sanborn, Rick Dicks, Chris Baldwin, and Steve McMahn.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – none.

Agenda – Add liquor liability insurance to Item A under New Business and add item C; right of way acquisition, to New Business.

Motion by Sexton, seconded by Dempsey to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the June 25, 2018 regular meeting minutes and the July 10, 2018 special meeting minutes.

Approval of the June and July city and liquor store bills.

Approval of the June check register numbers E3240-E3261, 14776-14837, and 46535-46611.

Resolution 2018-18 Accepting Grant Award from CenterPoint Energy for New Pagers and a New Cut Off Saw for the Medford Fire Department in the amount of \$2,000.

Motion by Sexton, seconded by Maas to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Planning and Zoning Board – Chairman Quiring presented the minutes from the Planning and Zoning Board meeting.

EDA Board – did not meet.

Park Board – Chairman McMahan presented the minutes from the Park Board meeting.

Former water tower greenspace playground proposal – McMahn stated the Park Board requested approval to seek grants and other funding necessary to construct a playground at the water tower greenspace. The current initial estimated cost of the playground would be \$43,000.

Council consensus was for the Park Board to continue exploring options and funding for the water tower greenspace.

Smart Membership – Motion by Sexton, seconded by Dempsey to approve the Park Board’s recommendation of joining SMART (Southeastern Minnesota Association Regional Trails) for an annual membership fee of \$25.00. All members voted aye for approval. Motion carried.

City Attorney – none.

City Engineer –

2018 Street Project Update - Administrator Welti presented the 2018 Street Improvements Construction Information sheet that was sent out by Bolton & Menk. Welti stated the construction contract reflects that all work shall be completed by September 15, 2018.

City Administrator – Administrator Welti presented a memo. Welti stated the County engineers have prepared the proposed scope of potential right of way acquisition for the Co Rd 12 west of the West Frontage Road reconstruction project.

Administrator Welti stated that Joe Duncan with Bolton & Menk facilitated the Pre Construction meeting of the 2018 Street Project.

Administrator Welti stated he and Mayor Nelson met with the owners of the Outlet Center for an update.

City Clerk –

Resolution 2018-19 Designating Election Judges for the 2018 Primary and General Election – motion by Merritt, seconded by Dempsey to approve Resolution 2018-19. All members voted aye for approval. Motion carried.

Public Works Department – Administrator Welti presented a memo. Public works performed general maintenance on trucks, continue on pothole patching, trimmed up trees, completed the trail project, and installed the bike repair station.

Fire Department – Greg Sanborn, Medford Volunteer Firemen’s Relief Association Treasurer, presented a memo. Sanborn stated the Relief Association is requesting City Council approval of the retirement payouts of \$1,700 per year of active service of each firefighter, and recognizing the minimum total contribution that needs to be made by the City of \$1,640.

Motion by Dempsey, seconded by Maas to approve the Medford Fire Relief Association request. All members voted aye for approval. Motion carried.

Unfinished Business -

Former school football field site development update – Administrator Welti presented a memo. Welti stated the developer who has a purchase agreement with the Medford School District for the former school football field site has told the realtor that he will not spend any additional funds on an engineering analysis.

Motion by Sexton, seconded by Nelson to authorize the City to pay up to half the cost of the \$12,000 engineering study if the Medford School District pays the other half. All members voted aye for approval. Motion carried.

New Business –

Sale of Barstools/Tables – Thirty barstools and two tables were replaced at the Medford Municipal Liquor Store. Motion by Maas, seconded by Dempsey to authorize the City to sell the used barstools and tables. All members voted aye for approval. Motion carried.

Liquor Liability Insurance – Administrator Welti presented a memo. Welti stated Dave Effertz of TPS Insurance obtained several quotes for liquor liability insurance coverage for the Medford Municipal Liquor Store. The best quote received was from Illinois Union Insurance Company in the amount of \$7,779.52.

Motion by Dempsey, seconded by Sexton to accept the quote from Illinois Union Insurance Company in the amount of \$7,779.52. All members voted aye for approval. Motion carried.

Right of Way Acquisition – Administrator Welti stated a study would need to be done to determine potential right of way acquisition for a potential Lazy U utility corridor. Motion by Sexton, seconded by Dempsey to request Bernie LaCanne Sr. pay the \$750 cost of the right of way acquisition study. All members voted aye for approval. Motion carried.

Public Works Supervisor Position – Administrator Welti presented a memo. Welti stated the position remains vacant. Administrator Welti suggested reposting the current Public Works Supervisor position with a wage of \$52,936-\$73,757 DOE. Motion by Merritt, seconded by Dempsey to approve Administrator Welti’s suggestion. All members voted aye for approval. Motion carried.

Regular City Council Meeting – Monday, August 27, 2018, 7:00 p.m.

Motion by Maas, seconded by Dempsey to adjourn the regular City Council meeting at 9:10pm.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.