

Medford Economic Development Authority
Wednesday, February 13, 2019
5:30 p.m.

Members in Attendance: Duncan, Nelson, Heisler, Cronin, Bartlett, Wencil, Samora

Others in Attendance: Administrator Welti, Donna Mack, Ethan Wilkie

Meeting was called to order at 5:30 p.m. by President Duncan.

Introduction of New Members: Mary Cronin, Corey Samora and Grace Bartlett introduced themselves to the EDA Board.

Motion by Wencil, seconded by Heisler to approve the agenda as presented. Motion carried.

Motion by Heisler, seconded by Nelson to approve the meeting minutes from December as presented. Motion carried.

Motion by Nelson, seconded by Heisler to approve the EDA Financial Report. Motion carried.

Election of Officers

Wencil moved to nominate Tom Heisler for President. Nelson Seconded. Motion carried.

Duncan moved to nominate Corey Samora for Vice President. Heisler Seconded. Motion carried.

Samora moved to nominate Mary Cronin for Secretary, Cronin Declined.

Duncan moved to nominate Grace Bartlett for Secretary. Wencil Seconded. Motion carried.

Wencil moved to nominate Mary Cronin for Treasurer. Heisler Seconded. Motion carried.

2019 Officers:

President – Tom Heisler

Vice President – Corey Samora

Secretary – Grace Bartlett

Treasurer – Mary Cronin

Donna Mack of CEDA provided her report. Mack provided an update of recent BRE visits that included several meetings with managers of stores at the Medford Outlet. Mack also met with staff at the Medford Senior Living. Ms. Mack provided an update about recent meetings she had with a prospective business owner to whom she provided business consulting services that include facilitating financial planning and raising awareness of grant opportunities. The prospective business owner is not moving forward at this time. Mack met with Bill Owens of the Owatonna SBDC, has had discussions with Steele County staff regarding SHIP funds, and reported on information she has been made aware of regarding the CP rail line. CEDA colleagues may provide an EDA training at a future Medford EDA meeting.

Business and Economic Development Updates: Members reported on activity at area businesses. Administrator Welti reported about development being proposed at the former Medford School athletic site, and two other serious developers who have been in discussions with the City. He provided a brief summary of wastewater and water facility studies and options that Council is considering. Current capacity of the wastewater treatment plant would accommodate approximately 33 new homes or a

restaurant, an event center and 5-6 homes. In order to accommodate more growth in the near future, wastewater and/or water systems would need to be upgraded to allow for more capacity.

Members briefly reviewed the CEDA staff work plan. Consensus was to leave the work plan as written.

Nelson discussed creating a brochure to highlight the City of Medford. The brochure may be marketed toward families, businesses and telling Medford's story. Duncan, Cronin, and Nelson will meet with Mack to continue discussing the brochure.

Members discussed the meeting start time and consensus was to leave the start time at 5:30 p.m.

The next EDA meeting will be held Wednesday, April 10th at 5:30 p.m.

Meeting was adjourned at 6:54 p.m.