

Regular City Council Meeting
September 26, 2022
5:30 p.m.
City Hall

Members present were Thomas, Langeslag, Merritt, Mueller, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Jed Petersen, Elizabeth Jackson, Brandon Theobald, and Glenn Gustafson.

Others attending were Jason Winter, Marie Sexton, Linda Edmunds, Debra Meinke, and John Anhorn.

Mayor Thomas called the meeting to order at 5:30 p.m.

Pledge of Allegiance.

Concerns/Requests from General Public/Organizations – Linda Edmunds expressed concern over the Nelson Development. She stated the weeds and long grass made it an eyesore for the City.

Agenda – Add Planning & Zoning under reports. Motion by Mueller, seconded by Bartlett to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the August 22, 2022 special and regular council minutes and the September 7, 2022 special council minutes.

Approval of the August and September city and liquor store bills.

Approval of the August check register numbers E4518-E4555, 16729-16775, and 50268-50356.

Resolution 22-13 A Resolution Accepting Donation from Medford Senior Care Connection in the amount of \$500.00 for the Medford Veterans Memorial.

Motion by Langeslag, seconded by Merritt to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Planning & Zoning Report – Administrator Petersen stated the Zoning Board held a public hearing regarding a setback variance request from Debra Meinke for a deck on her property. Petersen stated Zoning recommended Council approve the variance request.

Motion by Merritt, seconded by Mueller to approve the deck setback variance for Debra Meinke. All members voted aye for approval. Motion carried.

EDA – next EDA meeting is scheduled for October 12, 2022.

Park/Pool Commissioner – Council member Mueller stated the Medford Swimming Pool had been closed and winterized for the year. The park will be winterized in mid-October. Mueller asked Administrator Petersen to check into a portable bathroom for the ice rink for the season.

Water/Wastewater Commissioner – Council member Langeslag had no updates for Council.

Liquor Store Commissioner – Council member Bartlett had no updates for Council.

Streets Commissioner – Council member Merritt had no updates for Council.

City Attorney – absent.

City Engineer -

WWTF Facilities Plan Service Agreement – Engineer Theobald presented Council with the Facilities Plan Service Agreement. Motion by Mueller, seconded by Bartlett to approve the WWTF Facilities Plan Service Agreement with WHKS. Thomas voted aye, Mueller voted aye, Langeslag voted aye, Bartlett voted aye, Merritt voted nay. Motion carried.

Jones Addition Street Recommendation – Engineer Theobald presented a map detailing the streets throughout Medford that need to be repaired. Council consensus was to discuss this further at future meetings.

Mayor – nothing.

City Administrator –

Public Works/General Update – Administrator Petersen presented a memo.

Liquor Store Manager Resignation – Administrator Petersen presented Craig O’Hearn’s resignation effective October 31, 2022. Motion by Langeslag, seconded by Bartlett to accept O’Hearn’s resignation. All members voted aye for approval. Motion carried.

Liquor Store Employment Posting- Motion by Thomas, seconded by Merritt to post a Lead Bartender job listing for 30 hours a week at \$17.00 per hour. All members voted aye for approval. Motion carried.

City Clerk –

City Financial Report – Clerk Jackson presented a memo.

Truth in Taxation Meeting – Clerk Jackson stated the Truth in Taxation meeting would be held on December 19, 2022 at 7:00 p.m. prior to the regular council meeting.

Regular City Council Meeting – Monday, October 24, 2022, 7:00 p.m.

Truth in Taxation Meeting – Monday, December 19, 2022, 7:00 p.m.

Motion by Mueller, seconded by Langeslag to adjourn the regular council meeting at 6:32 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.