

Regular City Council Meeting
July 24, 2017
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Merritt, and Dempsey.

Members absent: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Mark Rahrck, and Craig O'Hearn.

Others in attendance were Richard Quiring, Mark Walbran, Greg Sanborn, Rick Hager, and William Regan.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – None.

Agenda – Motion by Sexton, seconded by Merritt to approve the agenda as presented. All members voted aye for approval. Motion carried.

Liquor Store Manager, Craig O'Hearn gave a review of Straight River Days. O'Hearn stated that rain was an issue for the first time in his history of Straight River Days. O'Hearn was happy with the gate admissions and liquor sales for the evening, considering the weather was not ideal.

O'Hearn stated possibly having another street dance in September.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the June 26, 2017 regular meeting minutes.

Approval of the June and July city and liquor store bills.

Approval of the June check register numbers E2978-2996, 14283-14337, and 45582-45668.

Motion by Sexton, seconded by Dempsey to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Planning and Zoning Board – Chairman Quiring presented the minutes from the Planning & Zoning Board.

William E. Regan LLC's preliminary and final plat and zoning designation – Quiring stated the Planning and Zoning Board held a public hearing on July 17, 2017. The purpose of the public hearing was for the citizens of Medford to address any questions or concerns regarding William E. Regan's Preliminary and Final Plat and Zoning Designation.

Quiring stated a couple citizens had concerns for surface water runoff. Regan assured citizens a pond would be constructed to make sure runoff did not occur.

Another concern was where the entrance of the driveway would be located. Site models showed citizens the proposed location of the driveway and street easement. Steele County must approve the location of the driveway and future street.

The Planning and Zoning Board made a recommendation to City Council to approve the preliminary and final plat and recommended that the City zone Lot 1 Block 1 of the Agnes Addition as I-1, and Lot 2 Block 1 of the Agnes Addition as R-2.

Motion by Maas, seconded by Sexton to approve the preliminary and final plat as recommended by the Planning and Zoning Board. All members voted aye for approval. Motion carried.

Motion by Sexton, seconded by Maas to approve the Planning and Zoning Board's recommendation to zone Lot 1 Block 1 of the Agnes Addition as I-1, and Lot 2 Block 1 of the Agnes Addition as R-2. All members voted aye for approval. Motion carried.

EDA Board – Administrator Welti presented the minutes from the EDA board meeting. The 2018 preliminary levy was discussed and left the same as 2017. The 2018 EDA budget was reviewed and reflected in the preliminary budget.

Welti stated that Leah Hall, Director of Development with Three Rivers Community Action had given the EDA Board a slide presentation about housing. Welti stated the EDA Board approved pursuing additional information from Leah Hall and Three Rivers Community Action.

Park Board – Administrator Welti presented the minutes from the Park Board meeting. Welti stated the Park Board had scheduled a Special Meeting for July 26, 2017 at 7:00 p.m. at the old water tower green space to determine the best usage for the space.

City Attorney – None.

City Engineer – Administrator Welti presented the memo that Seth Peterson had provided. Welti stated Bolton and Menk recommended the City move forward with installing the Doda pump.

Bolton and Menk is still working on developing the technical specifications and quote package for the City staff's preferred piping option for the decanting system. It is expected that the specifications and quote package will be complete in two to three weeks.

City Administrator – Administrator Welti presented a memo.

Administrator Welti stated Staff had been preparing for the public works supervisor transition.

Welti stated City Clerk Jackson had completed the payroll transition to bi-weekly payments.

Welti stated Bill Regan's bus garage development proposal is expediently moving through the process.

Welti state family pool membership sales are slightly above last year.

City Clerk – None.

Public Works – Administrator Welti presented a memo from Supervisor Petersen. Welti stated Blower #1 had failed. Welti asked Council for authorization up to \$7,500 to replace Blower #1. Motion by Maas, seconded by Dempsey to authorize up to \$7,500 to replace Blower #1. All members voted aye for approval. Motion carried.

Administrator Welti stated RAS pump #1 is in poor shape, can't be rebuilt, and needs to be replaced. Welti stated the impeller on pump 1 of lift station 1 needs to be replaced. Welti asked Council to authorize the replacement of RAS pump #1 and replacement of the impeller on pump 1 of lift station 1. Motion by Sexton, seconded by Merritt to authorize replacement of RAS pump #1 and the impeller on pump 1 of lift station 1. All members voted aye for approval. Motion carried.

Welti stated the Public Works staff is continuing to work on a solution for the leaking water valve in the intersection of 2nd Avenue and 2nd Street SW.

Fire Department – Chief Hager presented a memo.

Chief Hager requested approval from Council to purchase 2 AEDs, the funds for the AEDs would come from the Medford Firemen's Relief Association charitable grant fund, for \$2,300.00. Motion by Sexton, seconded by Maas to authorize the purchase of 2 AEDs for \$2,300.00, with the funds coming from the Medford Firemen's Relief Association charitable grant fund. All members voted aye for approval. Motion carried.

Chief Hager requested approval from Council to proceed with the electrical installation for the Cascade/Air Compressor System, not to exceed \$6,000.00. Motion by Maas, seconded by Dempsey to authorize the electrical installation for the Cascade/Air Compressor System, not to exceed \$6,000.00. All members voted aye for approval. Motion carried.

Shoreland Ordinance – Administrator Welti presented a memo. Welti stated the League of Minnesota Cities and the DNR had confirmed that a county land use ordinance has no jurisdiction within a municipality unless the city specifically adopts the county ordinance. This holds true for a shoreland ordinance as well.

Motion by Maas, seconded by Merritt to table the shoreland ordinance consideration. All members voted aye for approval. Motion carried.

Pregnancy and Parenting Leave Policy – Administrator Welti presented a memo.

Welti recommended Council adopt an updated version of the pregnancy and parenting leave policy to be in compliance with state law.

Motion by Sexton, seconded by Merritt to approve the updated pregnancy and parenting leave policy to be in compliance with state law. All members voted aye for approval. Motion carried.

Water and Wastewater Contract Operator Agreement – Administrator Welti presented a memo.

Welti stated the City’s current contract operator, Richard W. Olson, had requested his monthly wastewater operator rate be increased from \$581.85 to \$644.88 per month and his monthly water operator rate be increased from \$207.15 to \$230.12 per month.

Welti recommended Council approve the updated contract with Richard W. Olson to be the City’s water and wastewater contract operator. The increased rate would take effect August 1, 2017.

Motion by Dempsey, seconded by Merritt to approve the updated contract with Richard W Olson. Nelson voted aye, Sexton voted aye, Dempsey voted aye, Merritt voted aye, Maas abstained.

Co Rd 45 Speed Study – Administrator Welti presented a memo.

Administrator Welti stated MNDOT had conducted a speed study of Steele County CSAH 45. The City’s response to MNDOT’s recommendations will be forwarded to MNDOT for consideration.

Currently a 40 mph speed limit is posted for motorists entering the City from a point south of the Piper House to 5th Ave SE. MNDOT recommends increasing this to 50 mph.

Welti stated the City wants to maintain the 30 mph speed limit zone from a point at Straight River Bridge to 2nd Ave NW. Welti will inform MNDOT and Steele County that a pedestrian crossing exists at 2nd Ave NW and CSAH 45, which is used by many people under the age of 18 every day during the summer to cross over and access the Medford Pool.

Council recommends MNDOT leave the current 40 mph speed limit from the point south of the Piper House to 5th Ave SE.

Motion by Sexton, seconded by Merritt to adjourn the regular City Council meeting at 7:54 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.