

Regular City Council Meeting
August 28, 2017
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Merritt, and Dempsey.

Members absent were: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Mark Rahrick, Scott Prestegard, and Joe Duncan.

Others in attendance were Annie Harman, Steve McMahn, and Kelly Schwartz.

Mayor Nelson called the meeting to order at 7:15 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations: None.

Agenda – Motion by Sexton, seconded by Merritt to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council members requests separate action.

Approval of the July 24, 2017 regular meeting minutes, the July 31, 2017 special meeting minutes, and the August 10, 2017 special meeting minutes.

Approval of the July and August city and liquor store bills.

Approval of the July check register numbers E2997-E3010, 45669-45742, and 14338-14390.

Resignation and hiring of a Municipal Liquor Store employee.

Resolution 2017-35 Accepting Donation from the Medford Fire Relief Association (\$2,300.00) for the AED's for Medford Fire Department.

Motion by Dempsey, seconded by Maas to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Park Board – Chairperson Steve McMahn presented the minutes from the special park board meeting on July 28, 2017.

City Attorney – none.

City Engineer – Administrator Welti stated Seth Peterson, with Bolton & Menk, had completed the engineering portion of the Lazy U study. Review of the study will be completed at a September Council meeting.

City Administrator – Administrator Welti presented a memo.

Administrator Welti stated the 2017 pool season ended on Friday, August 25, 2017. Daily admittance, season passes, and lesson revenues were similar to 2016. Concession sales were lower than 2016.

Welti stated the Interim Steele County Engineer indicated that right-of-way would need to be acquired at a potential cost of \$200,000 to the City for a trail to be built separate from the road between the Medford city limits and the Lazy U. The Steele County Public Works Committee felt the trail should be included within the shoulder of the road, not built separate from the road.

Administrator Welti stated he met with Steele County's Interim Highway Engineer and a representative from MNDOT to review the speed study. Welti stated it is likely only minor changes will occur. MNDOT and Steele County will make the final decision.

Administrator Welti stated there is \$5,000 in the budget for street patching. There is also \$11,687 in State Aid.

Motion by Maas, seconded by Dempsey to authorize Administrator Welti to accept a quote and spend up to \$15,000 for street patch work upon receiving the quotes.

Administrator Welti stated he and Mayor Nelson would be meeting with Sheriff Thiele to update the Steele County Sherriff's contract.

Administrator Welti asked for Council approval for a special meeting at 5:00 p.m. on September 25, 2017 to review the Lazy U updates. Council agreed to the special meeting date and time.

Public Works – Scott Prestegard presented a memo.

Prestegard stated decanting had started.

Prestegard stated the VFD for Blower #1 is defective and is in the process of being replaced and warrantied.

Prestegard stated Quality Flow replaced the RAS pump and the VFD drive is not compatible with the new RAS pump. Quality Flow quoted a new VFD for the new pump for \$2,634.00 with a 2 year warranty.

Motion by Maas, seconded by Merritt to authorize \$2,634.00 to Quality Flow for the VFD for the new RAS pump if no other option is available upon further investigation by Prestegard and Administrator Welti. All members voted aye for approval. Motion carried.

Prestegard stated the impeller on pump 1 had been replaced.

Prestegard stated the water valve on 2nd Ave SW had been replaced and everything went smoothly.

Prestegard stated bids are out for street sweeping. Prestegard stated new Public Works employee, Tony Jelen is catching on quickly.

Fire Department – none.

Approval of 2018 Preliminary Budget – Motion by Maas, seconded by Sexton to approve the 2018 Preliminary Budget. All members voted aye for approval. Motion carried.

2018 Preliminary Tax Levy

General Fund	\$571,910
Fire Relief	\$15,000
2014 Central Ave	\$19,250
2015 Scenic Heights	\$1,200
EDA	<u>\$13,285</u>
Total	\$620,645

Resolution 2017-33, Resolution Adopting 2018 Preliminary Tax Levy – Motion by Maas, seconded by Dempsey to approve Resolution 2017-33. All members voted aye for approval. Motion carried.

Motion by Maas, seconded by Dempsey to set the Truth and Taxation meeting for December 18, 2017 at 7:00 p.m. during the regular City Council meeting. All members voted aye for approval. Motion carried.

Resolution 2017-34, Ordering Preparation of Report on Improvement – Motion by Dempsey, seconded by Sexton to approve Resolution 2017-34. All members voted aye for approval. Motion carried.

House Bonding Committee Tour – The Committee will be at Medford City Hall on September 6, 2017 at 2:50 p.m.

Administrator Welti stated information for the training for the Board of Appeal and Equalization was included in each Council members meeting packet.

Motion by Maas, seconded by Sexton to adjourn at 8:27 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.