

Medford Park Board
January 9th Meeting
7:00pm

Present: Jerry Paschke, Grace Bartlett, Steve McMahan, Missy Underdahl, Ben Goodwin

Absent: None

Also Present: Lois Nelson, Jed Petersen, Brian Sontaeimer, Marie Sexton

1. Meeting began at 6:58pm
2. Report from the Mayor
 - a. Marie Sexton will continue to be the liaison for the Park Board to the City Council.
 - b. Request to review the comprehension plan and develop a work plan for the Park Board.
 - c. Would like our focus for 2017 to be on: Straight River Park, Water Tower Park and New Water Tower Park
 - d. Believes that the Board should consider a park/green space/trail study to develop a comprehensive park study. This would prepare us for grant funding and other opportunities.
 - i. G Bartlett will research options for U of MN or Mankato State to complete the study.
 - e. Budgeted funds for surveying water tower park in the 2017 budget.
 - f. Continued discussion regarding the Pool and Ice Rick issues will be done by City staff.
3. Approval of the agenda: motion to approve by G Bartlett, seconded by S McMahan.
 - a. The agenda was approved with the addition of Report from the Mayor, Update on Eagle Scout Project and the removal of the Ice Rick update.
4. Approval of Minutes: motion to approve by G Bartlett, seconded by M Underdahl.
5. Update on Eagle Scout Project from Brian Sontaeimer
 - a. The trail on the north side of the parking area has been completed.
 - b. There will be benches added in the spring.
 - c. There is also a low spot that the City of Medford will fill with sand in the spring.

6. Election of Officers

- a. Chair: Steve McMahan
- b. Vice Chair: Grace Bartlett
- c. Secretary: Missy Underdahl
- d. G Bartlett made a motion to approve the selection of 2017 officers of Chair, Vice Chair and Secretary. M Underdahl Seconded the Motion.

7. Chairperson's report from the Council Meeting

- a. Discuss the option to move from monthly meetings to every other month meetings.

8. Old Business

- a. Tennis Lessons – New Tennis Pro in Owatonna
 - i. There was a newspaper article about a new tennis pro in town.
 - ii. J Paschke will be contacting for tennis possibilities in town.
 - iii. Tennis lessons through Medford Community Education is not an option at this time.

9. New Business

- a. Review Park portion of Comprehensive Plan
 - i. Topics discussed by Board members were:
 - 1. Developing parks in various neighborhoods
 - ii. Whether or not sidewalks will be added when road reconstruction is completed. J Petersen stated that no sidewalks will be added.
 - iii. There is an option to build a sidewalk on County Road 12 to connect to the school. However, much work would be needed for that development.
 - iv. Regarding the perspective trail option alongside Straight river – that property would need to be purchased in order to construct a trail.
 - v. There is a 10% agreement for all development locations to be designated for green spaces.
- b. Focus on Water Tower Park improvements

- i. Plan to remove the well and the building.
- ii. Survey of park

- 1. G Bartlett will pick up process for getting a quote

- c. Future Meeting Schedule – Every month vs Every other month

- i. If the board decides on every other month meetings there is the option to complete study sessions – where no official minutes, actions are made.
 - ii. G Bartlett makes a motion to move board meetings to every other odd month on the second Monday of that month. Seconded by S McMahan.

10. Next Regular Park Board Meeting is Monday, March 13th, 2017 at 7:00 p.m.

11. Motion by M Underdahl, seconded by G Bartlett to adjourn the regular meeting at 8:11pm.