

Special Council Meeting
April 22, 2019
5:45 p.m.
City Hall

Members present were Nelson, Sexton, Dempsey, Langeslag, and Bartlett.

Members absent were: none.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Joe Duncan, and Seth Peterson.

Others attending were Rick Hager.

Mayor Nelson called the meeting to order at 5:45 p.m.

The purpose of this special council meeting was to discuss interim public works responsibilities, public works policy proposal, and wastewater and water utilities update.

Interim public works responsibilities – Administrator Welti presented a memo. Welti recommended Council proceed with posting and hiring a part time Public Works Worker (temporary position, pay based on experience).

Motion by Nelson, seconded by Langeslag to post and hire a part time Public Works Worker (temporary position, pay based on experience). All members voted aye for approval. Motion carried.

Motion by Langeslag, seconded by Bartlett authorizing Administrator Welti and one Council member to interview and hire an individual for the part time temporary Public Works Worker position. All members voted aye for approval. Motion carried.

Public Works Rounds Policy – Administrator Welti presented a memo. Welti stated the HR work group and Welti met to discuss the issue of public works rounds.

The HR work group and Welti proposed Council approve the following policy:

“The employee responsible for working weekend rounds will take one day off during the week and write in 4 hours on Saturday and 4 hours on Sunday.”

Motion by Sexton, seconded by Dempsey to approve the Public Works Rounds Policy and recommended by the HR work group and Administrator Welti. All members voted aye for approval. Motion carried.

Wastewater and Water Utilities Update – Seth Peterson, Bolton & Menk presented a memo. Peterson presented updated costs for the three options assuming a future flow of 250,000 gallons per day. The costs were updated based on the discussions had with both communities.

The Life-Cycle Present Worth Cost of Capital and Operations (20 year period) of the three options was:

Medford Upgrade Wastewater Treatment Facility = \$17,000,000

Regionalize with Faribault = \$13,600,000

Regionalize with Owatonna = \$15,800,000

Based on the information provided, the option of regionalizing with Faribault is the most cost-effective option by over \$2 million.

Motion by Dempsey, seconded by Bartlett to thank Owatonna for the information and cooperation and inform Owatonna that Medford will no longer pursue regionalizing with the City of Owatonna. All members voted aye for approval. Motion carried.

Motion by Sexton, seconded by Dempsey to adjourn the Special Council Meeting at 6:45 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.