

Regular City Council Meeting  
June 24, 2019  
7:00 p.m.  
City Hall

Member present were Nelson, Sexton, Dempsey, Bartlett, and Langeslag.

Members absent were: none.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, and Mark Rahrick.

Others attending were Kelly Schwartz, Todd Nelson, Annie Granlund, and Chris Baldwin.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations – John Anhorn reminded Council they have veto power, especially for things like the Main Street Reconstruction Project.

Agenda - Motion by Dempsey, seconded by Langeslag to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the May 20, 2019 regular meeting minutes.

Approval of the May and June city and liquor store bills.

Approval of the May check register numbers E3508-E3533, 15226-15270, and 47417-47501.

Approval of the Medford Fire Relief Association Temporary Liquor License Request.

Approval of Resolution 2019-10 Accepting Grant Award from Central Farm Service Foundation Inc. for new grain rescue equipment for the Medford Fire Department in the amount of \$2,500.00

Approval of closing the Medford CGI Sign Project Fund Account.

Motion by Sexton, seconded by Dempsey to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Planning & Zoning Board – did not meet.

EDA Board – Council member Bartlett presented the minutes from the June 5, 2019 EDA Board Meeting.

Park Board – did not meet.

City Attorney - none.

City Engineer – none.

City Administrator – Administrator Welti presented a memo. Welti stated the open house for the proposed Main Street reconstruction project was held on Wednesday, June 19, 2019. City Engineer, Joe Duncan will present a summary to Council likely in July.

Welti stated the pool season started on June 8, 2019 and thanked Chad and Heidi Langeslag for volunteering to paint and install diaper changing stations in the bathrooms. Welti also thanked Chad Langeslag for his maintenance expertise and assistance with the heating systems at the pool.

Welti thanked community members, Civic Club, Fire Department, City Staff, and other volunteers for making Straight River Days 2019 a success.

Welti stated Dan Murphy had been hired as a building official for Steel County.

City Clerk – none.

Public Works – Administrator Welti presented Scott Prestegard’s memo. Public works staff worked on pot hole patching, painted the entire pool and all the prep and cleaning to get the pool ready for the season.

Fire Department – none.

New Business –

Todd Nelson Developer Agreement – Administrator Welti presented a memo. Welti stated upon Council’s approval of the developer’s agreement, Mr. Nelson would seek to rezone the majority of the property as an R-2 (multi-family housing) district. After the property is rezoned, Mr. Nelson will submit a preliminary plat, final plat, required plans, and pay the fees prior to construction occurring on the property.

Administrator Welti gave a brief overview of the main points in the Developer’s agreement. Welti stated a wording change under Item B, Water Meter Installation was needed. “The cost of each dwelling shall be determined at the time of installation”

Motion by Sexton, seconded by Bartlett to approve the Developer’s Agreement with the wording change outlined by Administrator Welti. All members voted aye for approval. Motion carried.

Resolution 2019-09 Accepting work of Improvement No. 2018-01. – Moved to the July 22, 2019 Regular City Council Meeting.

Performance standards code amendment for multi-family housing parking requirements – Administrator Welti presented a memo. Welti stated the parking standards in Section 4.33 of City Code need to be

updated to match the parking standards recently adopted by Council for Section 4.26, Multi-family residential district (R-2).

Welti stated to amend the ordinance, Planning & Zoning would need to hold a public hearing, prepare a recommendation to Council, and City Council would need to amend the City's ordinance.

Motion by Langeslag, seconded by Dempsey to refer this to the Planning & Zoning Board for consideration. All members voted aye for approval. Motion carried.

Sale of 2002 Dodge Pickup – Administrator Welti presented a memo. Welti stated the City received 7 bids for the pickup. The highest bid amount was received from Reed Sands for \$2850.

Motion by Dempsey, seconded by Bartlett to award the sale of the 2002 Dodge Pickup to Reed Sands for the amount of \$2850. All members voted aye for approval. Motion carried.

2019 Street Maintenance – Administrator Welti presented a memo. Welti recommended Council authorize the bid from Pearson Bros. Inc. for \$37,037.30. In addition, Welti recommended Council authorize Pearson Bros. Inc. to also perform maintenance of the streets identified by the City's Engineer for a total amount not to exceed \$40,000.

City Engineer, Joe Duncan identified 2<sup>nd</sup> Street SE from 2<sup>nd</sup> Ave SE to 3<sup>rd</sup> Ave SE, 3<sup>rd</sup> Ave NE from 2<sup>nd</sup> Street NE to 3<sup>rd</sup> Street NE, and 3<sup>rd</sup> Street NE from 1<sup>st</sup> Ave NE to 2<sup>nd</sup> Ave NE.

Motion by Sexton, seconded by Bartlett to approve the bid from Pearson Bros. Inc. not to exceed \$40,000 for street maintenance. All members voted aye for approval. Motion carried.

Wastewater treatment option update – Administrator Welti presented a memo. Welti stated Seth Peterson from Bolton & Menk had the following update for the City of Medford

“ For the per 1,000/gal rate we used the Roberd's Lake agreement that charged a 5% surcharge. Based on Travis' email below the City will be charging Medford a 50% surcharge. The impact is an additional \$120,000/year in rate fees. See the tables below....Even with this rate change the option of going to Faribault is still the most cost effective option”

Council consensus was to move forward with the rate analysis from Mike Bubany.

Regular City Council Meeting – Monday, July 22, 2019, 7:00 p.m.

Council Work Session/Budget Review – Monday, July 22, 2019, 5:00 p.m.

Motion by Langeslag, seconded by Bartlett to adjourn the Regular City Council Meeting at 8:30 p.m.

Minutes approved at \_\_\_\_\_ meeting.

Submitted by \_\_\_\_\_ City Clerk.

Signed by \_\_\_\_\_ Mayor.

