

City of Medford Park Board  
**Minutes**  
January 3, 2012, 7:00 p.m.

Attendance: Theresa Sierakowski, Alicia Hermes, Jeanette Sanford

- A. Call to order – 7:04 p.m.
- B. Approval of Agenda
  - a. MOTION to approve agenda- Jeanette Sanford, 2<sup>nd</sup> by Theresa Sierakowski. PASSED.
- C. Questions/Concerns/Comments from Public – None
- D. Review/Approval of Minutes
  - a. MOTION by Theresa Sierakowski to approve the amended minutes of the December 6, 2011 meeting. 2<sup>nd</sup> by Alicia Hermes. PASSED.
- E. Election of new officers
  - a. The park board recently elected new officers due to the recent turnover on the board. This is the month when elections are scheduled on an annual basis.
  - b. MOTION by Jeanette Sanford to maintain current positions for 2012. 2<sup>nd</sup> by Alicia Hermes. PASSED.
- F. Old Business
  - a. Community Survey:
    - i. Theresa Sierakowski forwarded the rough draft of the survey to Jeff Halverson, the business teacher at Medford High School. She will put him in contact with Jeanette Sanford to discuss goals of the survey, presented to the class.
    - ii. We discussed what should be the driving factors in this survey. We want the survey to shape a vision for the park system and perhaps to get a realistic view on the level of commitment our community is willing to give to support the park system, in terms of involvement and finance.
  - b. Swimming Pool
    - i. Jeanette Sanford reviewed a little information online regarding options to make the Medford Pool more unique, to attract more guests (i.e. saltwater or perhaps other idea). There is not a lot of easily accessible, unbiased information readily available. Will keep looking.
- G. New Business
  - a. Park board seats available:
    - i. So far, we do not have any candidates for the 2 open park board seats. Volunteers are welcome. We will continue to canvas the community for enthusiastic citizen

who will enjoy making a difference in the City of Medford. If you are interested, please contact City Hall and speak to Amber or Pete.

b. Neighboring park boards' information

- i. As part of our commitment to improving the work we do and learning how to partner with our neighboring communities, we will commit to attending other park board meetings in the area. This includes joining the conversation on the potential bike trail that might someday run between Owatonna & Faribault, passing through Medford.
  1. Steele County Park Board meets bi-monthly, the first Monday of the month at 6 p.m. The next meeting is Monday February 6, 2012 at the Four Seasons in Owatonna.
  2. Owatonna Park Board meets the second Monday of the each month at 4:30 p.m. The next meeting is February 13, 2012 at the Council Chambers in the City Administration Building, 540 West Hills Circle.
  3. Rice County – n/a
  4. Faribault Park Board meets the third Wednesday of each month at 6 p.m. The next meeting is on Wednesday, January 25, 2012 at the Faribault Community Center.

H. MOTION to adjourn by Theresa Sierakowski, 2<sup>nd</sup> by Alicia Hermes. PASSED. Adjourned at 7:40 p.m.

Next meeting- Tuesday February 7, 2012 at 7:00 p.m.  
Happy New Year!

City of Medford Park Board

**Minutes**

March 8, 2012, 7:00 p.m.

Attendance: Theresa Sierakowski, Alicia Hermes, Jeanette Sanford, Heather McCallum & potential board member Jonathan Curry.

- A. Call to order – 6:58 p.m.
- B. Approval of Agenda
  - a. MOTION to approve agenda- Alicia Hermes, 2<sup>nd</sup> by Jeanette Sanford. PASSED.
- C. Questions/Concerns/Comments from Public – None
- D. Review/Approval of Minutes
  - a. MOTION by Theresa Sierakowski to approve the amended minutes of the January 3, 2012 meeting. 2<sup>nd</sup> by Jeanette Sanford. PASSED.

E. Old Business

a. Community Survey:

- i. Theresa Sierakowski is communicating with Jeff Halverson, the business teacher at Medford High School. He is working with the class to determine the most effective method to administer the community survey. He is concerned about the youth going door-to-door from both a safety & efficacy standpoint, given the very small class size and need to complete the survey during school hours.
- ii. The class may end up doing a phone survey and/or other options. We may need to implement another method of getting a survey out, such as creating a Facebook page, or other.

b. Park Board Seats Available

- i. Jonathan Curry, a social studies teacher and coach at Medford High School attended the meeting at the request of Jeanette Sanford. He is considering the position.
- ii. We discussed options to recruit board members and think an ad in the C.A.S.T. is a good idea. This will be presented to Amber Kniefel to see if she can get an ad in for us.

c. Neighboring Community Park Boards

- i. Theresa Sierakowski & Alicia Hermes attended the Faribault Park Board meeting in February. They learned that city has a 9-member board, including 1 seat for someone that lives outside of Faribault proper and a youth seat, both of which have equal voting rights as the rest of the board. The average tenure of these board members is 7 years, ranging from 3 to 13 years. The Faribault City Council is very supportive of the parks and money is set aside to accomplish improvements. There is also a strong volunteer base, especially for the Dog Park, which was implemented and is maintained entirely through volunteer effort.
- ii. Jeanette Sanford spoke to Jake Rysavy, Parks/Facility Director at Rice County & learned that Rice County does not have a park board. The parks system was developed extensively in the 1980's and 1990's and his primary focus is on maintaining the county parks.
- iii. The Owatonna Park board meets on the first Monday of the month, not the second, as noted in the city's website. It is at 4:30 p.m. at the Council Chambers in the City Administration Building, 540 West Hills Circle. The next meeting will be Monday April 2.
- iv. Steele County Park Board meets bi-monthly, the first Monday of the month at 6 p.m. The next meeting is Monday April 2, 2012 at the Four Seasons in Owatonna.
- v. We are energized by learning what others around us are doing and hope to implement some of ideas.

d. Comprehensive Plan:

- i. We will move a 3-5 year plan forward after we receive results of the survey. If those results are inconclusive, the park board will continue to develop a plan. We will consider any public input provided.
- ii. Some maintenance items, such as the additional asphalt on the ends of the basketball court, will continue as planned.

- iii. Marie Sexton expressed her wishes to Jeanette Sanford prior to the meeting that she would like to see the west side of the pool deck be expanded when the deck is redone. This will need to be assessed according to the budget. We unanimously agree that the north deck not be extended for fiscal and logistical reasons, and to preserve the sledding hill.
  - iv. We are waiting to hear what the Diamond Association wants to do in terms of utilizing the softball field. They are waiting to hear from the Youth First regarding funding.
  - v. We discussed improvement projects on a general level and that these are often accomplished through grants that require matching funds from the community.
  - vi. We are working on getting contacts at the DNR to have an open conversation about things like riverbank improvements that will be beneficial aesthetically, functionally, fiscally & environmentally.
  - vii. Jeanette Sanford researched contacts to discuss a potential bike trail project on the old railroad bed. Jeff McKay (Director of Parks & Rec in Owatonna) and the Southeastern MN Trails Association were resources named. (<https://www.parksandtrails.org/>)
  - viii. We discussed generalities about how the park system could provide economic opportunities for the city by developing use of the river and a bike trail. Heather recommended we meet with the Economic Development Authority to grow this discussion.
- e. Park Planters
    - i. The park planters will be replaced, as Rich found whiskey barrels last fall on sale and purchased them.

F. New Business

- a. Jeanette Sanford is donating her board member payments directly to the park.
  - i. We unanimously agreed to put the entire amount towards a new swing for children with disabilities, as our current swing is not user-friendly. Heather will look into the cost of a replacement swing to determine if additional funds are needed.
  - ii. MOTION by Theresa Sierakowski to accept the donation for a new swing. 2<sup>nd</sup> by Alicia Hermes. PASSED.
- b. Jeanette Sanford is unable to attend the April meeting. Unless we get new board members before that time, we will need to reschedule a meeting after her return on April 18. At this point we will have our regularly scheduled meeting in May. That meeting we do swimming sign-up, Date TBD.

G. MOTION to adjourn by Jeanette Sanford, 2<sup>nd</sup> by Alicia Hermes. PASSED. Adjourned at 8:11 p.m.

Next meeting- May – SWIMMING SIGNUP, date/time TBD.

City of Medford Park Board

**Minutes**

May 1, 2012, 7:00 p.m.

Attendance: Theresa Sierakowski, Alicia Hermes, Jeanette Sanford, Heather McCallum & Danny Thomas.

- A. Call to order – 7:01 p.m.
- B. Approval of Agenda
  - a. A request was made to switch the order of the meeting and allow Thomas to discuss his items in order to leave early.
  - b. MOTION by Hermes to approve amended agenda. PASSED.
- C. Questions/Concerns/Comments from Public – None
- D. Review/Approval of Minutes
  - a. MOTION by Hermes to approve the amended minutes of the March 8 meeting. 2<sup>nd</sup> by Sanford. PASSED.
- E. Conversation led by Mayor Danny Thomas
  - i. Goals/objectives of the park board are to advise and help support the city council. Park board is to make suggestions/recommendations on how to spend money and help the council make better decisions. He understands that it can be frustrating when individuals put their time in to try to do some good and it seems like their input is ignored. He really does not want that to happen.
  - ii. The city's elected officials and park board cannot direct public employees in the course of their work. Any concerns should be addressed through the city administrator.
  - iii. We really need to fill the two open park board seats. The board echoed the sentiment that we want to see these seats filled as well. McCallum expressed trying to get a broader age/life experience representation. We all agreed. Thomas pointed out many of our well-established community members have volunteered and/or served in civic service in the past. We discussed the potential to consider changing the by-laws to allow for someone outside of city limits but within Medford Township to be on the board. We discussed the potential of adding a seat for a student. McCallum expressed liability concerns about having a minor on the board. Sanford suggested we continue to search for ideas from other park boards on both topics. There was no immediate interest in the pursuit of changing the by-laws at this time. Thomas explained the procedure for candidate approval.
  - iv. For the community survey, the city administrator and the teacher, Mr. Halverson, ended up writing up the survey, getting it printed in the C.A.S.T. and setting it up at [www.surveymonkey.com](http://www.surveymonkey.com). Thomas informed the board that Mr. Halverson was disappointed in how this process was executed. Thomas said he discussed this personally with Halverson and expressed his apologies on behalf of the city council and park board. The park board unanimously echoed this apology in our meeting. Our goal is to build bridges within the community and especially with the school district. Regrettably, the purpose of having the school involved was lost by the teacher and administrator completing this survey rather than involving the students.

- v. Regarding the budget for the park- Thomas requested we break it down and push for things we really want to accomplish. Convince the city council why the park board's work needs to be a priority and why the budget that is put in place for the parks needs to stay in place for the parks. Sanford suggested that the park board and EDA work together to see how we can turn the Straight River and the city park system into an asset that creates economic growth. Thomas thought that was a good idea. We discussed a little bit about how improvement grants might work, but that grants tend to have their own unique parameters.
- vi. Thomas recommended developing a discussion plan that includes a calendar of events, so that we can discuss the events and prepare for them. i.e. Girl Scouts cleaning out the storm drains in October. Discussion should be held 2-3 months prior so we generate publicity and community involvement. The board agreed. Sierakowski will start developing a calendar.
- vii. As representatives of the various entities that make up the city of Medford, we all need to work together and stay positive and support each other and the work we do.
- viii. Thomas asked what the park board needs from him. The board agreed that we needed everything that was discussed above. As we generate questions we will forward these to him. The board thanked him for this input as we are all pretty new to civic service and have been seeking a little guidance on how to move things forward.
- ix. Need to keep summary meeting summaries to the council very brief due to time constraints.

#### F. Old Business

- a. Handicap Swing Donation
  - i. Clarified how donations are made. A couple of swing options were presented to the board by McCallum. The cost exceeds proposed donation. McCallum will continue researching swing options. We will see if M.A.R.C. can donate anything towards the swing before putting the request before the council.
- b. Park Board Seats Available
  - i. Letter from Jonathan Curry, appreciating our consideration of him for the position and respectfully declining. Hermes will follow up with a lead on a potential board member and get the information to McCallum.
  - ii. An ad was placed in the C.A.S.T.
- c. Community Survey
  - i. The survey was released to the public via the C.A.S.T. and [www.surveymonkey.com](http://www.surveymonkey.com) last week. It will be available for 2 weeks. There were errors in the printed version that cannot be corrected and may affect the outcome of the survey. McCallum will make sure the online version is accurate.

#### G. New Business

- a. Straight River Park Walk-through Update
  - i. Several items have been addressed and several are scheduled to be addressed yet this year. McCallum will update the list
  - ii. McCallum informed the board that the Diamond Association grant deadline is May 14 and the grant award notifications will be announced mid-June. Sanford expressed concern about the condition of the softball diamond while we wait to see if the grant is approved for. The ball diamond is mowed. However, there is quite a bit of dead area in the outfield

and the infield has not been dragged at all, the weeds are growing in the infield. The city is still responsible for the maintenance and presentation of this space and it doesn't present well to those who visit the park. McCallum will find out when the grant is to be distributed. Further discussion brought about agreement to table any motions regarding the maintenance of the diamond tonight.

H. MOTION to adjourn by Sanford. PASSED. Adjourned at 8:25 p.m.

Next meeting- May 7, 2012- Swimming Lesson Registration, 5:00 p.m.

City of Medford Park Board

**Minutes**

June 5, 2012, 7:00 p.m.

Attendance: Theresa Sierakowski, Alicia Hermes, Heather McCallum.

Visitors: Jessica Grayson.

- A. Call to order – 7:07 p.m.
- B. Approval of Agenda with addition of park walk-thru update, motion by Hermes, 2<sup>nd</sup> by Sierakowski. PASSED.
- C. Questions/Concerns/Comments from Public – None
- D. Review/Approval of Minutes
  - a. MOTION by Hermes to approve the amended minutes of the May Meeting. 2<sup>nd</sup> by Sierakowski. PASSED.
- E. Old Business
  - a. Handicap Swing Donation- McCallum provided a quote for review from Jay Weber to replace handicap swing for Straight River Park. Motion by Sierakowski, 2<sup>nd</sup> by Hermes to accept donation from Jeanette Sanford to purchase handicap swing. PASSED. McCallum will follow-up with Sanford to acquire donation and put resolution together for Council Meeting.
  - b. Park walk-thru was discussed. McCallum will resend updated notes from Public Works Director.
- F. New Business
  - a. McCallum brought up a donation policy she is putting together. Threshold for having a plaque or sign acknowledging the donation that was made to the City including for park

donations was discussed. Motion by Sierkowski, 2<sup>nd</sup> by Hermes to recommend a \$1000.00 threshold for the policy. PASSED.

b. Park survey results were discussed. Consensus of Park Board is that they would like to see more respondents take the survey. Ideas for how to achieve this were discussed. Consensus is to pass out cards with online survey address to public at City Parade on June 23, 2012. Park Board asked McCallum to purchase colored labels and have City staff print them. Cards were passed out to board members and Jessica Grayson to have coloring/embellishments added by local children for decoration.

c. McCallum brought up the idea of a skate park in Medford. City staff is looking into turning one of the tennis courts by the pool area into a skate park for local kids. Staff is afraid for the kids' safety if an enclosed area is not dedicated for skateboarding and rollerblading. Staff is proposing to take down the netting on one of the tennis courts and putting up signage with hours kids can utilize this area to skateboard. Ramps and obstacles would not be allowed. Park Board made a motion to recommend to Council that a skate park be allowed as stated by City staff by Sierkowski, 2<sup>nd</sup> by Hermes. PASSED.

d. Sierkowski brought up an idea to host a City event in conjunction with National Night Out at Straight River Park on Tuesday, August 7, 2012. Sierkowski believes that this event would boost civic pride and community involvement in Medford. Park Board discussed details for this event at length. McCallum told the Board that permitting and state licensing requirements would need to be followed for any food served at this event. Sierkowski brought up getting donations from local businesses to cover expenses for food and any games/events that were played. Motion by Sanford, 2<sup>nd</sup> by Hermes to recommend National Night Out event to Council for approval at June 25, 2012 Meeting. PASSED.

e. Sanford asked about North Park that was discussed at Council Meeting on May 30, 2012. She has concerns that the City was giving up its own land to Roger Borwege. McCallum stated that this was not the case that the land is Steele County's and is in the right-of-way. McCallum went on to state that the City does not know if the County even wants to give up the land at this point.

MOTION to adjourn by Sanford, 2<sup>nd</sup> by Hermes. PASSED. Adjourned at 8:53 p.m.

Submitted by: Heather McCallum, City Administrator

### **City of Medford Straight River Park Walk-through July 31, 2012**

Attendees: Rich Kucera, Teresa Sierkowski, Alicia Hermes, Jeanette Sanford

- Lifeguard Shack- nothing needed
  - The city is reviewing the potential to sell pizza to pool patrons from the shack, prepared & delivered by the Municipal Liquor Store
- Small Pool- nothing new from last year
- Large Pool
  - The ADA required pool entry assist chair was installed
  - The pool liner is still working and is currently holding up beyond its life expectancy

- Kucera informed us they are planning on putting benches & shower curtains up in the shower stalls this year.
- Would be nice to get additional lounge chairs. Sierakowski will ask M.A.R.C for a donation.
- Shaded area needs to be expanded
- The cost of needed repairs is currently putting the pool issues on hold
- Volleyball Courts
  - Have not been weeded this year. The west court is used more consistently and is less overgrown
- Basketball Court
  - Court end aprons still have not been installed. These will be done when other work is done in the park after the pavilion bid comes through so Kucera knows if there is enough money in the budget for it. Plans to complete in FY (Fiscal Year) 2012
- Tennis Courts
  - The east court has plans be converted into a skate park on a trial basis once a safety net has been installed between the two courts and new signs erected for use of the courts. Might be completed in FY 2012. Waiting on a quote from Caren Fence for the net.
- Sand Box with Diggers
  - Plans to dismantle the sandbox and move the sandbox and diggers in FY 2012.
  - Agreed to moving the sandbox to be bordered on the north side by the walking path, turning one of the benches on that path around to face the new sandbox, and installing 2 diggers in the new location. The sandbox would be approximately 15x25' in the vicinity of the current horse shoe pit location.
- Playground
  - Child swing has been removed but not yet replaced. Kucera thinks it has been received by the city
- Small Pavilion
  - Nothing needed
- Horseshoe pits
  - Are overgrown from disuse. They pose a safety hazard as they should be fenced to avoid the potential of a child running into the area and getting struck by a flying horseshoe
  - Agreed they should be removed to make room for a sandbox and other future amenities
- Chalet Slab
  - Safety concerns have been addressed
  - Leave as-is for now and address when the parking lot is repaved in about 5 years
- Large Pavilion
  - Repairs are still planned for the posts to be completed in FY 2012
  - Roof and other minor issues will be completed in the next few years
- Water spigot
  - Agreed to upgrading its head so that it has a drinking fountain/hose attachment combination that automatically shuts off rather than a hose connection that is left to running, which wastes water occasionally floods the ball field

- In the past it was discussed to remove this, but with the Diamond Association taking over the field, this is the only water source at the lower end of the park and needs to be left in place
- Ball Field
  - Twins Grant was awarded to the City of Medford/Diamond Association. Upgrades TBD, and should be completed in FY 2012
- Bathrooms
  - Ladies restroom has a water fountain spout in it that shoots to the ceiling when turned on. Kucera will attempt to repair this and also check the Men's room to see if there is one & if it is functioning
  - Furnace needs to be replaced
- Grass Areas
  - Some of the mowed areas could be converted into native prairie plantings that are more aesthetically appealing & lower maintenance. Specifically, the hill up by the river along Hwy 45 bridge.
  - Brush along the river needs to be cut down, especially near the bridge
  - Request city staff to investigate if there are grants/funds/county resources to assist with these items.
- Parking lot
  - Plans to redo the entire lot in about 5 years, as the aged surface is no longer holding up with regular maintenance. Kucera is looking into permeable "asphalt" as an option. Apparently, permeable "concrete" is not a good solution for this lot, as it can plug up and is too expensive
  - Efforts will be made to significantly decrease the stormwater runoff from the streets and parking lot into the river when the parking lot is resurfaced
  - Concrete slabs along the river adjacent to the parking lot and path will be discussed when the parking lot resurfacing plans are made
- Planters
  - We now have 10 planters in the park. Some look pretty good and some have been abused by park patrons. They add lively color and character and make the park overall more appealing & inviting
- Donation sign looks good
- Park maintenance schedule needs to be written before the start of the next park usage season and followed throughout the season.
- Garbage cans
  - The plastic ones need to be replaced, as they get smaller towards the top, making it very difficult to remove the garbage.
  - Need one at the basketball court and one north of the playground
- Trees need to have the mulch pulled out from around the trunks so they do not get diseased & die
- Benches
  - Bench most north and east in the park- east of the walking path, has a board that is broken on the backrest and needs to be replaced
- Kucera discussed the Regional Trail Plan and explained the area communities' interest in creating a trail along the Straight River

Kucera is regretfully aware that the park is not up to par with maintenance & some of the repairs that were discussed at last year's walk-through . He explained that when he talks about a project being completed, he means during a FY, not prior to or during the park's high peak usage season, as the board understood it to mean. The tight city budget and employees being fully involved in unavoidable public works duties, the park has taken 2<sup>nd</sup> priority this FY. He informed the park board that mandatory public works matters for this 3<sup>rd</sup> year of the comprehensive plan, are almost done. He plans to complete some of the items listed above in FY 2012 and monitor the park maintenance more closely in 2013, in preparation for the 2013 park season. The board members are sympathetic to this dilemma and agree it is unfortunate, given that we have many out-of-town visitors to this park and it leaves an impression.

Our discussion during the walk-through revealed that several people silently volunteer in things like weeding the planters, picking up trash, etc. This is helpful as it frees up city employees' time for more involved matters. We briefly discussed potential avenues to create more formalized volunteer efforts in some of the simple park maintenance.

#### City of Medford Park Board

#### **Minutes**

July 31, 2011, 7:00 p.m.

Attendance: Theresa Sierakowski, Alicia Hermes, Jeanette Sanford, Heather McCallum, Rich Kucera

Public: Marie Sexton

- I. Call to order – 6:36 p.m.
- J. Approval of Agenda
  - a. MOTION to approve amended agenda- Sanford, 2<sup>nd</sup> by Sierakowski. PASSED.
- K. Questions/Concerns/Comments from Public – None
- L. Review/Approval of Minutes
  - a. MOTION to approve amended minutes by Hermes. 2<sup>nd</sup> by Sanford. PASSED.
- M. Old Business
  - a. City Council Update:
    - i. Youth 1<sup>st</sup> would like city funding to expand into other sports, including volleyball and football. They focus on developing skills. They are currently working with Medford Public Schools. They are requesting a \$2500 annual donation that will be discussed at the next council meeting
    - ii. Parks Survey results will be updated and dispersed mid-August to the Park Board members.
    - iii. The new child swing has arrived but has not yet been installed.
    - iv. The Eagle Scout project to improve Frank Woodfill Wildlife Refuge was approved by City Council
- N. New Business
  - b. Park board secretary duties
    - i. Sanford resigned her post as secretary. She will serve in this role for the current meeting.

- ii. Hermes volunteered to fill the post.
- c. Swimming Pool Fees
  - i. Discussion was had about adjusting swimming pool fees. These fees have remained unchanged for the last 5 years. Rates for the water parks in the surrounding area were presented. The board agrees that the Medford Pool has fewer amenities and therefore should not be rated the same as the water parks. At the same time, the pool has never been profitable since its installation. Rates need to be adjusted in order to offset the cost of pool operations.
  - ii. Rates were discussed and voted on.
  - iii. See attachment for 2013 pool rates.
- d. Straight River Park Walk-through
  - i. Kucera and the park board completed a Straight River Park Walk-through.
  - ii. See attachment for walk-through results

O. MOTION to adjourn at 9:00 by Hermes, 2<sup>nd</sup> by Sanford. PASSED.

Next meeting: Tuesday September 4 at 7:00 p.m.

City of Medford Park Board

**Minutes**

September 4, 2012, 7:00 pm

Attendance: Theresa Sierakowski, Jeanette Sanford, Alicia Hermes

Visitors: None

- A. Call to Order- 7:05 pm
- B. Approval of Agenda , motion by Sanford, 2<sup>nd</sup> by Hermes. PASSED.
- C. Questions/Concerns/Comments from Public-None
- D. Review/Approval of Minutes

- a. MOTION by Sierakowski to approve minutes from August Meeting. 2<sup>nd</sup> by Hermes. PASSED.
  
- E. Old Business
  - a. The final numbers of the Park Survey Results/Feedback were discussed.
  
- F. New Business
  - a. The minutes of the Park Walk-Through were discussed and updates were made. Sanford will be making these changes to the minutes and submit the amended copy.
  - b. Discussed the Cannon River Watershed Partnership-River Clean-up Day. It is planned for Saturday, September 15, 2012. Would like to make the community aware of this due by advertising on the City of Medford's website.
  - c. Park Board discussed having a Facebook page for the City of Medford. Wondering if this is something we could consider? This will need to be followed up with Council regarding this.
  
- G. MOTION to adjourn by Sierakowski, 2<sup>nd</sup> by Sanford. PASSED. Adjourned at 8:32 p.m.

Submitted by Alicia Hermes, Medford Park Board Secretary

City of Medford Park Board

**Minutes**

November 13, 2012

Attendance: Theresa Sierakowski, Jeanette Sanford, Alicia Hermes, Heather McCallum

Visitors: Lois Nelson, Mark Arjes

A. Call to Order- 7:02 pm

B. Approval of Agenda, motion by Sanford, 2<sup>nd</sup> by Hermes. PASSED.

C. Questions/Concerns/Comments from Public- None

D. Review/Approval of Minutes

- a. MOTION by Sierakowski to approve minutes from September Meeting. 2<sup>nd</sup> by Sanford. PASSED.

E. Old Business- None

F. New Business

- a. Mark Arjes explained the mission behind Youth 1<sup>st</sup> “Building Unity into the Community” And, discussed how to focus on understanding Medford Community’s goals toward youth development.

- b. Ice Skating Rink 2012-13. Discussed the location, cost and future plans of the rink. Theresa Sierakowski will attend the next City Council meeting to discuss the ice rink. A Park Board meeting was scheduled for December 4, 2012 specifically for the ice rink discussion.

G: MOTION to adjourn by Sierakowski, 2<sup>nd</sup> by Sanford. PASSED. Adjourned at 8:25 pm.

Submitted by Alicia Hermes, Medford Park Board Secretary

City of Medford Park Board

**Minutes**

December 4th, 2012

Attendance: Theresa Sierakowski, Alicia Hermes, Heather McCallum

Visitors: Lois Nelson, Rich Kucera

A. Call to Order- 7:06 pm

- B. Approval of Agenda, motion by Hermes, 2<sup>nd</sup> by Sierakowski. PASSED.
- C. Questions/Concerns/Comments from Public- None
- D. Review/Approval of Minutes
- a. MOTION by Sierakowski to approve minutes from November Meeting. 2<sup>nd</sup> by Hermes. PASSED.
- E. Old Business- Ice Rink
- a. MOTION by Hermes to pass the recommendation to approve the ice rink by the City Council. 2<sup>nd</sup> by Sierakowski. PASSED.
  - b. Discussed the options for possible future locations, staffing issues with the warming house, and the timing of when the ice rink could open for the skating season. Kucera explained if the ice rink is approved by the Council, at the December 17<sup>th</sup> meeting, the ice rink could not be utilized until early January; therefore, the community would not be able to use it during Christmas break.
  - c. MOTION by Sierakowski to rescind the 2<sup>nd</sup> motion.
  - d. MOTION by Sierakowski to not use the ice rink for the 2012-2013 ice skating season. 2<sup>nd</sup> by Hermes. PASSED.
  - e. MOTION by Sierakowski to move the warming house to the park sledding hill and allow patrons to use on the weekends while it is staffed. 2<sup>nd</sup> by Hermes rescinded. Consensus to keep the warming house at the same place.
- F. New Business-None
- G: MOTION to adjourn by Sierakowski, 2<sup>nd</sup> by Hermes. PASSED. Adjourned at 7:48 pm.

Submitted by Alicia Hermes, Medford Park Board Secretary

