

Medford Park Board  
January 9<sup>th</sup> Meeting  
7:00pm

Present: Jerry Paschke, Grace Bartlett, Steve McMahan, Missy Underdahl, Ben Goodwin

Absent: None

Also Present: Lois Nelson, Jed Petersen, Brian Sontaeimer, Marie Sexton

1. Meeting began at 6:58pm
2. Report from the Mayor
  - a. Marie Sexton will continue to be the liaison for the Park Board to the City Council.
  - b. Request to review the comprehension plan and develop a work plan for the Park Board.
  - c. Would like our focus for 2017 to be on: Straight River Park, Water Tower Park and New Water Tower Park
  - d. Believes that the Board should consider a park/green space/trail study to develop a comprehensive park study. This would prepare us for grant funding and other opportunities.
    - i. G Bartlett will research options for U of MN or Mankato State to complete the study.
  - e. Budgeted funds for surveying water tower park in the 2017 budget.
  - f. Continued discussion regarding the Pool and Ice Rick issues will be done by City staff.
3. Approval of the agenda: motion to approve by G Bartlett, seconded by S McMahan.
  - a. The agenda was approved with the addition of Report from the Mayor, Update on Eagle Scout Project and the removal of the Ice Rick update.
4. Approval of Minutes: motion to approve by G Bartlett, seconded by M Underdahl.
5. Update on Eagle Scout Project from Brian Sontaeimer
  - a. The trail on the north side of the parking area has been completed.
  - b. There will be benches added in the spring.
  - c. There is also a low spot that the City of Medford will fill with sand in the spring.

6. Election of Officers

- a. Chair: Steve McMahan
- b. Vice Chair: Grace Bartlett
- c. Secretary: Missy Underdahl
- d. G Bartlett made a motion to approve the selection of 2017 officers of Chair, Vice Chair and Secretary. M Underdahl Seconded the Motion.

7. Chairperson's report from the Council Meeting

- a. Discuss the option to move from monthly meetings to every other month meetings.

8. Old Business

- a. Tennis Lessons – New Tennis Pro in Owatonna
  - i. There was a newspaper article about a new tennis pro in town.
  - ii. J Paschke will be contacting for tennis possibilities in town.
  - iii. Tennis lessons through Medford Community Education is not an option at this time.

9. New Business

- a. Review Park portion of Comprehensive Plan
  - i. Topics discussed by Board members were:
    - 1. Developing parks in various neighborhoods
  - ii. Whether or not sidewalks will be added when road reconstruction is completed. J Petersen stated that no sidewalks will be added.
  - iii. There is an option to build a sidewalk on County Road 12 to connect to the school. However, much work would be needed for that development.
  - iv. Regarding the perspective trail option alongside Straight river – that property would need to be purchased in order to construct a trail.
  - v. There is a 10% agreement for all development locations to be designated for green spaces.
- b. Focus on Water Tower Park improvements

- i. Plan to remove the well and the building.
  - ii. Survey of park
    - 1. G Bartlett will pick up process for getting a quote
- c. Future Meeting Schedule – Every month vs Every other month
  - i. If the board decides on every other month meetings there is the option to complete study sessions – where no official minutes, actions are made.
  - ii. G Bartlett makes a motion to move board meetings to every other odd month on the second Monday of that month. Seconded by S McMahan.

10. Next Regular Park Board Meeting is Monday, March 13<sup>th</sup>, 2017 at 7:00 p.m.

11. Motion by M Underdahl, seconded by G Bartlett to adjourn the regular meeting at 8:11pm.

July 28, 2017 Park Board Special Meeting

Park Board members in attendance: Steve McMahan, Jerry Paschke, Ben Goodwin

Also in attendance: Marie Sexton

Meeting was held at the Water Tower Greenspace location. Members reviewed the boundary lines from the recent survey. The need for a fence on the South and West side of the area was discussed. The possible need for rest room facilities and a drinking fountain as well as a dedicated handicap parking place were also considered.

It was agreed that the Board will have to take into consideration the placement of playground equipment and a picnic shelter as well as walking paths for the area.

Meeting was adjourned.

**Medford Park Board**  
**November 13, 2017 Meeting**  
**7:00pm**

A. Call to Order

B. Approval of Agenda

C. Old Business

i. Water Tower fence

Steve received a bid from Lowe's for a L shaped fence. The cost of the bid was \$11,000.

We are still waiting on a bid from Caron Fencing

ii. Water Tower play ground equipment.

The board picked out a couple pieces of equipment and Steve is going to request a bid.

Missy made a motion to request a bid for the playground equipment. Grace seconded that motion.

D. New Business

i Mayor's inquire into Wildlife camping area

At this time we do not feel that an camping area would be

ii. Mayor's inquire as to using Boy Scouts to address buckthorn issue

In order to kill the buckthorn you need to use a type of roundup, at this time we do not feel that it would be a good idea for the boyscouts to handle this type of a chemical without the proper training that would need to go along with it. Buckthorn is a hard weed/plant to get rid of.

E. Next Regular Park Board Meeting is Monday, January 8th, 2018 at 7:00 p.m.

F. Adjourn Grace made a motion to adjourn, Missy seconded that motion.

