

Medford Veterans Memorial Committee

Meeting at the Fire Hall February 27, 2014

Meeting called to order by chairman Butch Schultz at 5:30 P.M. Eleven people in attendance.

Motion by Merritt, seconded by Bauer to accept the agenda. C U Motion by Thomas, seconded by Bauer, to accept the minutes of January 29, 2014. C U

No old business.

New business motion by Merritt, seconded by Houglum, to accept the donations forms as presented. C U Donation amount update from Heather \$5200. Motion by Hager, seconded by Houglum to accept the memorial stone application form as presented. C U

Butch told us about a man from Waseca who would make us an artist drawing of the memorial for \$125. Everyone present kicked in \$10 to pay for the drawing.

The outlet center offered us a food wagon which we could run for one day. We will think about this. Larry Houglum will make up a list showing who will call on different businesses to ask for donations. Motion by Houglum, seconded by Hagen to set the meetings on the second Wednesday of each month at 4:00 P.M. Carried unanimously. Next meeting, Wednesday, March 12; at 4:00 P.M. Motion by Hagen, seconded by Hager to adjourn the meeting at 6:06 P.M. C U

Secretary Pat Merritt

CITY OF MEDFORD
VETERANS COMMITTEE MEETING

March 26, 2014

Present: Butch Schultz, Roger Hagen, John Hager, Jerry Bauer, Vern Jenö, Irvin Jenö, and Danny Thomas

1. Called meeting to order
2. Approve minutes of last meeting- motion by Roger, 2nd by John - all in favor
3. Discussed old business - City Council meeting - asked for 3 things.
 - a. Money always stays with Memorial Fund
 - b. Statement every month where the money came from
 - c. Veterans to run committee
4. Went over meeting rules
5. New Business --
 - A.. Veterans Memorial individual forms all in - motion by John/Roger. Donation forms-accepted - motion by Roger/John -- All in favor
 - B. Go to all businesses to get money and new picture on jars. Board member and advisor will handle this. Will add spots for jars (Eagles, KC's, Elks, etc.)
 - C. Danny will make a packet for businesses for donations.
 - D. Discussed the name Medford Memorial - name will stay as is.
 - E. Butch discussion with Veterans service office - they will help with all veterans service records.
 - F Meet every 2nd Wednesday of month at 4:00 p.m. at the Medford Fire Hall (April 9, 2014 next meeting).
 - G. Committee members will visit 4 communities to discuss how to build arch way. Vern Jenö will attend the visits. Motion Roger, 2nd Jerry. All favored-carried.

Meeting adjourned at 5:10 - motion by John - Roger. All favored motion.

Minutes by: Danny Thomas

CITY OF MEDFORD
VETERANS COMMITTEE MEETING

April 9, 2014

1. Called meeting to order at 4:00 p.m. by Chairman Butch Schultz - 11 people present
2. Motion to approve agenda - motion by Hagen - second by Hager - carried unanimous
3. Motion to approve minutes - Motion by Hagen - second by Hager - carried unanimous
4. Jerry Bauer handed out a financial report.
 - a. Marie Sexton is working on a grant from Mid-Continent
 - b. A plate will be placed on the East side facing the West for name over \$100.00
5. Jerry Bauer resigning as Treasurer. Pat Merritt is resigning as Secretary.
 - a. Motion by Hager second by Hagen to appoint Steve Clark as Secretary.
Carried unanimous
 - b. Motion by John H. - second by Roger H. to give donated money back.
(This is because time in active duty falls short of 181 consecutive days.)
6. Richard K. is meeting with RR and County to move guide wires and cement
7. Medford outlet center has expressed desire to host a Memorial Day celebration and fund raiser.
 - a. Larry H. will contact Sharon Paulson to discuss number of days event can be held.
 - b. Rich K. will ask if M.S.H. band would consent to attend Memorial celebration
 - c. Larry H. will ask Coke for food wagon
8. All bills will be given to Amber Kniefel from Vern Jenko for payment
9. Motion to adjourn - Motion by Vern J. Second by Roger Hagen



City of Medford Veterans Committee Meeting Minutes

May 14, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz. Present: Butch Schultz, John Hager, Vern Jenö, Steve Clark, Larry Houglum, Roger Hagen, Pat Merritt, Keith Maas, and Rich Kucera.

A copy of the treasurer's report was viewed by the committee and found to be satisfactory.

No bills were presented.

Old Business:

- On May 25, at 11:00 AM, the honor guard will be doing a flag raising ceremony at the outlet center. The fire department will supply a truck and the committee will have materials available for people.
- Rich Kucera gave an update on the easement agreement status with the rail road and the county.

New Business

- Butch, Pat, and Roger will be meeting with AJ Olsen to discuss matching funds for memorial with Modern Woodsman. They will report back to the committee next month.
- Pat has contacted Federated Insurance for a donation. They do not have any funds left available for this year.
- Pat has contacted Jostens for a donation. They are awaiting a decision from the corporate office.
- Medford High School will be holding a concert on May 28. During the program, Bev Cashman will talk about the Veterans Memorial.
- Motion by Hager and second by Hagen to request \$5,550.00 from MARC for the Veterans Memorial fund. Motion carried.
- Butch will send thank you letters to all donors of \$100.00 and more this month. It will be decided who this will fall to in the coming months.
- Shawn Meschke will be invited to June meeting to discuss what his company is about.

Next Regular Veterans Committee Meeting is June 11, 2014.

Motion by Hager and second by Jenö to adjourn at 5:15 PM. Motion passed.



City of Medford Veterans Committee Meeting Minutes

June 11, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz. Present: Butch Schultz, John Hager, LaVern Jenó, Steve Clark, Larry Houglum, Roger Hagen, Pat Merritt, Ben McAdams, Keith Maas, and Rich Kucera.

Treasurer Jenó gave the financial report with a current balance of \$14,004.30.

No bills were presented.

Old Business:

- Keith Maas will be inviting Shawn Meschke to the July meeting to discuss what his company is about.
- \$671.00 was raised in donations at a concert held at the Medford School.
- Help for meat raffles at the American Legion was arranged.

New Business

- Lowe's may be willing to donate some of electric supplies.
- Jason Kosel would approve electric.
- Cabela's denied a request for donation booth on 7/4/2014.
- John Hager will donate trailer and 4 wheeler and grandson will drive in Medford Parade.
- Steve Clark offered to cook for the motorcycle ride.
- Keith Maas presented a donation of \$5,000.00 from the Medford Fire Relief Association.

Next Regular Veterans Committee Meeting is July 9, 2014.

Motion by Hager and seconded by Jenó to adjourn at 5:05 PM. Motion passed.



City of Medford Veterans Committee Meeting Minutes

July 16, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz. Present: Butch Schultz, Pat Merritt, John Hager, Keith Maas, Danny Thomas, LaVern Jenó, Roger Hagen, Ben McAdams, Jacob Spinler and Rich Kucera.

Motion by John Hager and second by Vern Jenó to approve the June 11, 2014 minutes. Motion passed.

Treasurer Jenó gave the financial report with a current balance of \$21,756.69.

Motion by Vern Jenó and second by John Hager to pay \$28.00 for parade candy and \$144.00 for signs. Motion passed.

Old Business:

- The committee raised \$400.00 working meat raffles at the Owatonna American Legion in the month of June.
- A presentation was given by Melody, Guyon and Mark from Stirling Stoneworks. They will be coming to the August meeting with more information and samples.
- Motorcycle ride fund raising was cancelled.
- Rich gave an encroachment agreement update.

New Business

- The Veterans Committee will be having a picture with the Medford Fire Relief Association on August 11, 2014 for the newspaper to thank them for the donation. Butch Schultz will coordinate with the newspaper.
- \$113.81 was raised at the Straight River Days Parade.

Next Regular Veterans Committee Meeting is August 13, 2014.

Motion by John Hager and seconded by Vern Jenó to adjourn at 4:55 PM. Motion passed.



City of Medford Veterans Committee Meeting Minutes

September 10, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz. Present: Butch Schultz, Pat Merritt, John Hager, Keith Maas, LaVern Jenö, Roger Hagen, Jacob Spinler, Wes Bettin and Rich Kucera.

Motion by Vern Jenö and seconded by Roger Hagen to approve the agenda as presented. Motion passed.

Motion by Roger Hagen and seconded by John Hager to approve the August 13, 2014 and August 27, 2014 minutes. Motion passed.

Treasurer Jenö gave the financial report with a current balance of \$23,510.02.

There were no bills.

Old Business:

- Stirling Stoneworks did not show to follow up with their presentation.
- Rich gave an encroachment agreement update.
- Follow up on site location discussion. Motion by Roger Hagen and seconded by John Hager to recommend to the City Council to move the site of the Veterans Memorial to the Municipal Complex site. Motion passed.

New Business

- Gene Luedtke has volunteered his company services for electrical work for the memorial. He will be attending a future meeting to discuss this further with the committee.
- Fund Raising Options/Ideas:
 - A donation request will be filled out for the Medford Volunteer Firemens Relief Association to ask to for a meat raffle at the Medford Muni on Friday, November 14, 2014.
 - The committee is signed for a breakfast at the Owatonna VFW in 2015. Roger Hagen will follow up with AJ Olson with Modern Woodman regarding matching donation funds for the event.
 - The committee is signed up for American Legion meat raffles in 2015.
 - The committee had discussion regarding having a spring fund raiser in 2015. The committee will continue to discuss this at future meetings.
 - Roger Hagen said that he will meet with Diamond Joes regarding a donation.

Next Regular Veterans Committee Meeting is October 15, 2014 at 4:00 PM instead of October 8, 2014.

Motion by John Hager and seconded by Vern Jenö to adjourn at 4:55 PM. Motion passed.



City of Medford Veterans Committee Meeting Minutes

October 15, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz.

Present: Butch Schultz, Pat Merritt, John Hager, Keith Maas, LaVern Jenó, Roger Hagen, Gene Luedtke, Wes Bettin and Danny Thomas.

Motion by Gene Luedtke and seconded by John Hager to approve the agenda as presented.
Motion passed.

Motion by Vern Jenó and seconded by John Hager to approve the September 10, 2014 minutes.
Motion passed.

Treasurer Jenó gave the financial report with a current balance of \$21,804.22.

Bills to date totaling \$3,732.00.

Old Business:

- Stirling Stoneworks did not show to follow up with their presentation.
- Gene Luedtke gave an electrical update.

New Business

- Flag poles and flags have been installed.
- The electrical for lighting the flags has been finished.
- Keith Maas will talk with City Council about possibly trimming the trees at the site in order to have a better view of the flags.
- Keith Maas will research the possibility of the Veterans Committee being designated with non-profit status.

Work session has been called for Wednesday, October 29, 2014 at 4:00 p.m. to discuss possible fundraiser for the Memorial.

Next Regular Veterans Committee Meeting is November 12, 2014 at 4:00 p.m.

Motion by Gene Luedtke and seconded by Vern Jenó to adjourn at 4:50 PM. Motion passed.

Minutes submitted by Keith Maas.



City of Medford Veterans Committee Meeting Minutes

October 15, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz.

Present: Butch Schultz, Pat Merritt, John Hager, Keith Maas, LaVern Jenó, Roger Hagen, Gene Luedtke, Wes Bettin and Danny Thomas.

Motion by Gene Luedtke and seconded by John Hager to approve the agenda as presented.
Motion passed.

Motion by Vern Jenó and seconded by John Hager to approve the September 10, 2014 minutes.
Motion passed.

Treasurer Jenó gave the financial report with a current balance of \$21,804.22.

Bills to date totaling \$3,732.00.

Old Business:

- Stirling Stoneworks did not show to follow up with their presentation.
- Gene Luedtke gave an electrical update.

New Business

- Flag poles and flags have been installed.
- The electrical for lighting the flags has been finished.
- Keith Maas will talk with City Council about possibly trimming the trees at the site in order to have a better view of the flags.
- Keith Maas will research the possibility of the Veterans Committee being designated with non-profit status.

Work session has been called for Wednesday, October 29, 2014 at 4:00 p.m. to discuss possible fundraiser for the Memorial.

Next Regular Veterans Committee Meeting is November 12, 2014 at 4:00 p.m.

Motion by Gene Luedtke and seconded by Vern Jenó to adjourn at 4:50 PM. Motion passed.

Minutes submitted by Keith Maas.



City of Medford Veterans Committee Meeting Minutes

December 10, 2014

The City of Medford Veterans Committee meeting was called to order at 4:00 PM by Butch Schultz. Present: Butch Schultz, Pat Merritt, John Hager, Larry Houghlum, Steve Clark, Keith Maas, LaVern Jenó, Aly Noble, Sydney Langeslag and Rich Kucera.

Motion by John Hager and seconded by Vern Jenó to approve the agenda with moving the Medford Student Council representatives to before the Treasurers Report and adding b) to New Business regarding how to get the word out that this memorial is open to all. Motion passed.

New Business

- a) Medford Student Council: Aly Noble and Sydney Langeslag represented the Medford Student Council to offer assistance to the committee. They will go back to the Student Council and discuss organizing joint fundraisers with the committee. Ideas discussed include: supper, car wash, Straight River Days, Kids Carnival. Aly and Sydney were invited to the January meeting to follow up with our committee with what the Medford Student Council wants to do.

Treasurer Jenó gave the financial report with a current balance of \$25,224.14.

There were no bills.

Old Business:

- a) Site Location: Discussion of location on the municipal property site. Motion by John Hager and seconded by Steve Clark to recommend to the City Council, moving the memorial location to the northwest corner of the property. Motion passed.
- b) Fundraising: Discussion of fundraising ideas. Committee has tickets for sale for breakfast at the Owatonna VFW on Sunday, January 11, 2015. Members offered to help the Municipal Liquor Store staff on December 19, 2014 with the meat raffles. Butch has talked with the new owner of the KC Hall and will continue discussions as they get closer to opening. Discussion of working with MARC on a raffle for a lawn mower that would be purchased from Manke's in Owatonna. Rich will follow up with MARC and get back to the committee next month.

New Business

- b) Discussion on how the committee can better portray that the Medford Veterans Memorial is open to ALL QUALIFYING VETERANS and not just Medford area veterans. Further discussion will be had as to the best way to move forward.

Next Regular Veterans Committee Meeting is January 14, 2014 at 3:30 PM.

Motion by Vern Jenó and seconded by John Hager to adjourn at 4:10 PM. Motion passed.