

City of Medford Park Board Minutes
January 5, 2010
7 PM

MEMBERS PRESENT: Naomi Jirele, Theresa Sierakowski, Julie Bruessel and Jessica Grayson.

MEMBERS ABSENT: Malonna Krogh

ALSO PRESENT: Bill Goldy, City of Medford Administrator, Marie Sexton, City Council Person and Pat Merritt.

The meeting was called order at 7:10 PM.

A motion was made to approve the agenda. 1st by Theresa, 2nd by Julie. **MOTION CARRIED.**

A motion was made to approve the December 2009 minutes. 1st by Theresa, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

ELECTION OF 2010 OFFICERS: A motion was made to re-elect Julie Bruessel as secretary for 2010. 1st by Naomi, 2nd by Theresa. **MOTION CARRIED.**

A motion was made to elect Malonna Krogh as Vice Chair Person for 2010. 1st by Naomi, 2nd by Theresa. **MOTION CARRIED.**

A motion was made to elect Theresa Sierakowski as Chair Person for 2010. 1st by Julie, 2nd by Naomi. **MOTION CARRIED.**

OLD BUSINESS

PARK:

BUDGET: Mr. Goldy informed the park board that the budget that we reviewed in December was passed by the city council. He advised us about the changes to the set up of the city council and that we should talk to him about budget questions and concerns that we might have through out the year.

WARMING HOUSE: Marie and Bill talked to the park board about a \$1200 donation from a non- profit group to help pay for the hours to man the warming house. Bill said that the attendants would have to be hired at independent contractors and be over the age of 18. The Park Board is pleased with the idea of having attendants at the warming house. The Park Board reviewed the hours that the warming house would be opened to make sure that we stay within budget of the donation.

The hours of operation would be as follows:

Thursday 4-7 PM

Friday 5- 8 PM

Saturday 1-8 PM

Sunday 1- 4 PM

The warming house will be open 16 hours a week and the independent contractor will be paid \$9 an hour.

Julie said she has a list of duties that the attendants had to do last year and would email this to Mr. Goldy. She said she also had a list of names of people that might be interested in the job. She would also send those to Bill. We would like to have this in place and have the house start with the attendants on January 14th. Julie and Bill will get started on it right away.

PATHWAY: Bill said that since the maintenance guys have the new sign up about not driving on the pathway they hope that this will solve the problems.

POOL:

BUDGET: The budget was approved by the City Council in December.

LIFE GUARD/ INSTRUCTION WAGES: Was tabled until the next meeting until Bill has time to go over the pool information.

NEW BUSINESS

POOL: We have not heard if Kari is coming back yet or not. We hope to know by our next meeting.

PARK: Park Fees for 2010 have been set by the City Council. They will remain the same as the 2009 fees.

Chalet: \$100 (\$75 deposit)

Entire Park: \$200 (\$150 deposit)

Large Pavilion: \$75 (\$55 deposit)

Small Pavilion: \$50 (\$40 deposit)

ADDITIONAL PARK BOARD CONCERNS: Marie said she is working on a grant for the tennis courts. She will have more information for us at the next meeting.

A motion was made to adjourn the meeting. 1st by Naomi, 2nd by Jessica. **MOTION CARRIED.**

The meeting adjourned at 8: 07 PM.

NEXT MEETING: February 2, 2010 at 7PM

City of Medford Park Board Minutes
February 2, 2010

MEMBERS PRESENT: Theresa Sierakowski, Naomi Jirele, Malonna Krogh and Julie Bruessel

MEMBERS ABSENT: NONE

ALSO PRESENT: City Council Person- Marie Sexton, City Administrator- Bill Goldy, Donna Ihlenfeld, Zack Cates and Jacob Hellevik- Boy Scouts Troop 350.

The meeting was called to order at 7:08 PM.

A motion was made to accept the agenda with the additions of Boy Scout Troop 350 and Park Policies to new business- park. 1st by Malonna, 2nd by Naomi. **MOTION CARRIED.**

A motion was made to accept the January 2010 minutes. 1st by Julie, 2nd by Malonna. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

WARMING HOUSE: Julie and Bill reported that the warming house is going good. There have not been any complaints and the new attendants seem to be working out really well.

Cris Jirele did contact Julie and said that he would have to leave early by 15 minutes on the 4th of February and that neither he nor Steve Deneui would be able to be on duty on the 5th. Julie told them that it would not be a problem and that maybe she would go down and open it up for a while.

Julie reported that she has only seen one hockey net down there recently. Bill said he did not know but would ask Rich if he knows where it is.

We discussed having an attendant open the warming house on some upcoming days that the students at the school would be out. We would open the house at 1PM on those days and closing at 7PM. Julie said she will let Steve and Cris know about. She also will tell them to make sure that they turn in their time cards to the office soon.

POOL: Marie and Bill will be working on the new wage scale for the pool staff and report to us at the next meeting.

NEW BUSINESS

POOL: Bill said he talked to Chelsey Stadler, the assistant pool manager for the 2009 season and he asked Chelsey if she would be interested in being the pool manager for the 2010 season. He said that Kari is not sure she wants to come back as pool manager this year. Chelsey said she would be willing to be pool manager. If Kari comes back then she can be the assistant manager.

PARK:

BOY SCOUTS: Zack and Jacob spoke to the park board about having a lock in sleep over at the chalet on an open Friday night sometime in the next month. At the most there would be 35 kids attending the lock in. There would be 5 adults supervising the event. The boy scouts would be playing games, go bowling at around 9- 12 PM and then come back to the chalet for more games until around 6AM at which time they would clean up and leave.

The Park Board makes a recommendation to the City Council to wave the park policy about no one being in the park after 11PM and allow the boy scouts to host their event at the chalet. 1st by Naomi, 2nd by Julie. **MOTION CARRIED.**

PARK POLICIES: Bill has been reviewing the park policies and went over some changes that he would like to see implemented in the policies. We agree that the deposits need to be turned in 30 days prior to the reservation date otherwise the reservation is forfeited. We also agree that in order to receive a deposit back then the reservation must be canceled 30 days prior to the reservation date.

Non profit organizations can make reservations prior to February 1st but then they would be required to pay the rental fee and deposit. If they chose to remain exempt then they must wait until after February 1st reserve their dates.

There was a lot discussion about allowing reservations to be made 2 years in advance. The park board had many concerns about allowing this in the months of June and July because of people trying to reserve the park for graduations. In order for them to get the date they want they would have to book a year in advance. That is hard since graduation dates are not set until the after the date they would have to make their reservation. We agreed to allow reservation to be booked 2 years in advance excluding the month of June. Reservations for the month of June can only be booked in the current year.

ADDITIONAL PARK BOARD CONCERNS: Theresa asked if we would be getting a new member soon. Bill said that if we had any recommendations to that we needed to send them to Mayor Thomas by the 7th of February. He hoped we would have a new member by the March meeting.

A motion was made to adjourn the meeting. 1st by Naomi, 2nd by Malonna. **MOTION CARRIED.**

The meeting adjourned at 8:04 PM.

NEXT MEETING: March 2nd at 7 PM.

City of Medford Park Board Meeting **March 2, 2010**

MEMBERS PRESENT: Naomi Jirele, Malonna Krogh, Theresa Sierakowski, Julie Bruessel

MEMBERS ABSENT: Sharon Vanesch

ALSO PRESENT: The City Administrator, Bill Goldy and City Council Person, Marie Sexton.

The meeting was called to order at 7:06 PM.

A motion was made to accept the agenda with the addition of Steele County Grant under park new business. 1st by Julie, 2nd by Malonna. **MOTION CARRIED.**

A motion was made to approve the February 2010 minutes. 1st by Julie, 2nd by Naomi. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

PARK:

WARMING HOUSE: Bill reported that everything is going well. This coming weekend may be the last time we are open for the season due to the warm weather. Julie will send an email to Steve and Cris about the closing. They are doing a great job of running the warming house.

NEW BUSINESS

POOL:

STAFF: Bill reported that he and Chelsey Stadler will be meeting next week. Chelsey will be the pool manager for the 2010 year. It is not clear at this time who will be the assistant manager at the pool this year. Bill and Chelsey will discuss staffing of the pool next week. They believe most of the staff from last year will be back.

POOL STAFF WAGES: (See attached) Bill went over the proposed wages for the pool staff this year. The park board likes the set up for the wages and the breakdown of the wages. He reported that during the summer 3 life guards will be on duty at all times during open swim.

A recommendation was made to the city council to approve the pool staff wages for the 2010 season. 1st by Julie, 2nd by Malonna. **MOTION CARRIED.**

POOL REVENUES FOR 2009: The park board is please with the numbers from last year considering it was a very cold and rainy June and July.

POOL SCHEDULE: The pool schedule will be the same as the 2009 season. (See attached)

POOL FEES: We discussed the pool fees and decided that because of the economy now is not the time to raise the fees. (See attached)

A motion was made to leave the fees for the pool the same as the 2009 season. 1st by Naomi, 2nd by Malonna. **MOTION CARRIED.**

SWIM LESSON AND POOL SCHEDULE: Bill is waiting for Chelsey's input but believes it will be very similar to last year's schedule. Theresa asked about water aerobics classes and wonders if the attendance warrants the classes. Bill will check with Chelsey in their meeting and see what the attendance has been.

SWIM LESSON SIGN UP: The school has not set the date yet for spring sign up. We all will have to attend the swim sign up and work.

The park board will not have a regular May meeting unless something needs our attention.

POOL: Bill reported that Rich has told him he will be replacing the pool cover, changing filters, and building a new chlorine building this year. All of these things have been budgeted for this year. There also have been some issues with the heater which will be addressed. (See attached)

Julie asked about the ticket house on the front of the pool building since they have decided to build a new building instead of use the ticket building. Bill said he was not sure and will ask Rich what the plans are for the ticket booth. The park board would like to see it either removed or bricked up.

PARK:

MITIGATION PLANNING: Last month representatives from Steele County addressed the City Council about the mitigation plan. Bill asked the park board about our concerns regarding the park and pool in case of an emergency. The issues of tornadoes/high winds, flooding or fires due to lightning came up.

GRANT FROM THE STEELE COUNTY PARKS: Marie announced that she was able to obtain a \$5000 grant for the seal coating of the pathways in the park and to build the pathway around the new pavilion. Good job Marie!

ADDITIONAL PARK BOARD CONCERNS: The park board will not be having our walk through for the park/pool until September. We discussed it and decided it would be best in the fall after the pool and the park have been utilized for the year. At that time we would have a better idea what needs to be repaired or replaced for the next year.

A motion was made to adjourn the meeting. 1st by Naomi, 2nd by Malonna. **MOTION CARRIED.**

The meeting adjourned at 8 PM.

NEXT MEETING: April 6th at 7 PM.

City of Medford Park Board Meeting
April 6, 2010

Members Present: Theresa Sierakowski, Naomi Jirele, Julie Bruessel and Sharon Van Esch.

Members Absent: Malonna Krogh

Also Present: The City Administrator, Bill Goldy and City Council Person, Marie Sexton.

The meeting was called to order at 7:07 PM.

A motion was made to accept the agenda. 1st by Julie, 2nd by Naomi. **MOTION CARRIED.**

A motion was made to accept the March 2010 minutes. 1st by Theresa, 2nd by Julie. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: Marie announced that the Steele County Public Library on June 28th will be hosting an event in the park for the public.

OLD BUSINESS

PARK:

WARMING HOUSE: Bill reported that the budget to pay the attendants for the warming house came in under budget. The extra money will go to making a few repairs on the warming house. (SEE ATTACHED)

The warming house will not be moved out of the park this year. It is too hard on the house to keep moving back and forth to city hall. The warming house will be moved to the west side of the tennis courts, just outside the fence.

Cris and Steve did a great job in the running of the warming house this year. Thanks guys.

POOL:

SWIM LESSON SCHEDULE: Bill said that there were no changes made to schedule that we saw last month.

SWIM LESSON SIGN UP: The swim lesson sign up is Monday, May 3rd from 5- 7 PM at the Medford School. The park board members will need to be there at 4:30 PM to help. Julie will stop in earlier in the day on the 3rd and pick up the swim lesson cards and paper work for the sign up.

NEW BUSINESS

POOL: The pool will open on June 13th. Julie questioned the late opening of the pool this year. The last day of school for Medford is June 10th this year and that is why the pool is not opening earlier in June.

Bill said the pool manager, Chelsey Stadler, has provided a list of employees for the pool this year. (SEE ATTACHED)

There was some discussion about the Pepsi machine at the pool this year. Bill will call Pepsi and have them put it at the pool again.

The maintenance crew removed the ticket booth and the chlorine tank enclosure. The wall will need to be fixed where the ticket booth was and the maintenance crew is working on the new chlorine tank enclosure. Rich is ordering a heater for the pool and a door for the chlorine tank enclosure. The maintenance crew has started cleaning the pool and getting it ready for summer. They are ahead of schedule. Way to go guys! Keep up the good work.

PARK:

PARK ENDOWMENT FUND: Theresa said that after the March city council meeting that she was approached by Pat Merritt and he informed her about the Park Endowment Fund. Bill then informed all of us about the endowment and the Straight River Bridge Fund. The interest gained from the Park Endowment Fund is \$276.45 and it has been put into the park general fund. Bill said if we came up with an idea to use the funds to let him know.

We discussed ways of letting the citizens of Medford know about the different funds that they can donate to if they would like. Bill is going to submit an advertisement in the cast to draw attention to them. Bill said that he will also put them on the city website for people to access.

PEPSI MACHINE: Bill asked us what we would think about putting a Pepsi machine down at the park beside the chalet. Julie said she believed there use to be a Pepsi machine down there but that it kept getting broken into and Pepsi removed it. Bill said he will talk to Pepsi about it.

PARK MAINTENANCE: Bill said the nets for the volleyball courts and the nets for the tennis courts are up.

The bathrooms will be open the week of the 12th of April.

ADDITIONAL PARK BOARD CONCERNS: Marie said that Deb from the Girl Scouts has noticed that the trails leading up to the houses on the hill are in rough shape and she thinks that cleaning up the trails would be a good project for the Girl Scouts to do. The Park Board members agreed that it would be a good job for the Girl Scouts to do.

A motion was made to let the Medford Girl Scouts clean up the foliage on the pathway leading up to the houses on the hill. 1st by Naomi, 2nd by Theresa. **MOTION CARRIED.**

Our newest member, Sharon Van Esch, spoke to the Park Board and let us know how happy she is to be a member of the Park Board. We are pleased also to have her with us.

A motion was made to adjourn the meeting. 1st by Naomi, 2nd by Sharon. **MOTION CARRIED.**

The meeting adjourned at 7:49 PM.

**NEXT MEETING: The swim sign up the Medford School, 4:30 PM.
NO FORMAL MEETING.**

City of Medford Park Board Meeting **June 8, 2010**

Members Present: Theresa Sierakowski, Naomi Jirele, Julie Bruessel, Malonna Krogh.

Members Absent: Sharon Van Esch.

Also Present: City Administrator, Bill Goldy, City Council Person, Marie Sexton and Pool Manager, Chelsey Stadler.

The meeting was called to order at 7:35 PM.

A motion was made to accept the agenda with the addition of Park Playground Equipment to New Business, Park. 1st by Theresa, 2nd by Malonna. **MOTION CARRIED.**

A motion was made to accept the April 2010 minutes. 1st by Julie, 2nd by Malonna. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

CHELSEY STADLER, POOL MANAGER: Chelsey reported that the pool is ready to go. The life guards will be having an in service day on Saturday the 12th and the pool will open June 13th. Five of the life guards need re-certification this year and they will be going to Owatonna for this.

Chelsey asked us what we thought about being open on the 4th of July and the park board advised her to close the pool due to the lack of attendance in the past on the 4th of July.

OLD BUSINESS

PARK:

Use of the Park Endowment Fund Proceeds: Currently there is \$276.45 in the Park Endowment Fund that we can use. The Park Board advises the City Council to use this money to help purchase a new stove for the chalet. Bill will be talking to Karl's Appliance Store and to Sorenson's Appliances and see if they have something that can be purchased.

Straight River Bridge Fund: The current balance is \$1918.86. Nothing is to be done with this at this time.

NEW BUSINESS

PARK:

Permit Request for Amplifier Use in the park on July 3rd: The Park Board received a request to use amplifiers for a band in the park on July 3rd. (See attached) The person, Carolina, has a reservation for the small pavilion on the 3rd of July. The Park Board would like to obtain more information before granting the permit. We feel the information given is too vague. We would like to know the hours that they intend to use the amplifiers, what type of band, and approximately how loud they intend to have them. A motion was made to require the City Administrator, Bill Goldy, to obtain more information about the request of a permit for amplifiers. At that point if the information is obtained and City Council deems satisfied with the information, then the Park Board advises the City Council to approve the permit. 1st by Naomi, 2nd by Theresa. **MOTION CARRIED.**

Changes to the Medford City Code Section 4.61, Parks: Due to the recent vandalism in the park the City Administrator, Bill Goldy, advised us that we should consider making some changes to the city code section 4.61. After some discussion, Theresa asked if signs are to be put up advising the people not to roller blade or skate board, etc. on the tennis courts. Bill said Rich is working on it. A motion was made to approve the updated changes to the Medford City Code Section 4.61, Park. 1st by Malonna, 2nd by Naomi. **MOTION CARRIED.**

Park Playground Equipment: Marie said that she has been approached from someone that would be interested in purchasing some baby swings for the park. Bill and Rich will get some more information about costs and requirements to us for the July meeting.

POOL: None (Addressed when Chelsey spoke).

ADMINISTRATOR GOLDY'S ATTENDANCE OF PARK BOARD MINUTES:

Bill will no longer be attending the monthly meetings. The Park Board is not pleased that he will not be at our meetings monthly. We appreciate the information that Mr. Goldy brings to our meetings and his help in park board matters. Therefore, the park board reserves the right to request Mr. Goldy's presences as needed.

ADDITIONAL PARK BOARD CONCERNS: The Steele County Park Board grant for 2011 is coming up. Marie would like us to come up with some ideas so that we can apply for the grant this 2011.

A motion was made to adjourn the meeting. 1st by Malonna, 2nd by Naomi. **MOTION CARRIED.**

The meeting adjourned at 8:28 PM.

Next meeting: July 13th at 7PM.

City of Medford Park Board Minutes
July 13, 2010

Members Present: Theresa Sierakowski, Naomi Jirele, Julie Bruessel, Malonna Krogh and Sharon Van Esch.

Members Absent: None

Also Present: City Council Person, Marie Sexton

The meeting was called to order at 7:08 PM.

A motion was made to accept the July agenda. 1st by Julie, 2nd by Sharon. **MOTION CARRIED.**

A motion was made to accept the June 2010 minutes. 1st by Naomi, 2nd by Malonna. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None.

OLD BUSINESS

CHANGES TO THE MEDFORD CITY CODE: The City Council approved the changes.

PARK:

PERMIT FOR USE OF AMPLIFIER AT PARK: The lady that wanted the permit for the use of an amplifier in park supplied the city council with the information that was required and the city council approved the permit.

PLAYGROUND EQUIPMENT: Bill Goldy, City Administrator, left us a catalog with playground equipment to look at. Wilma Mueller would like to help donate to a baby swing for the playground in memory of her daughter. We looked it over and agreed that Wilma should look at the catalog and decide what she would like to see at the park. We like the piece of equipment that looks like a bee. It is a 2 seat yellow and black bug that is rocks back and forth. We want to make sure that this would be ok with Wilma first.

POOL: None

NEW BUSINESS

PARK:

IDEAS FOR STEELE COUNTY GRANT FUNDING: The Park Board discussed ideas. Some of the ideas we came up with are:

1. A water fountain near the tennis courts or volleyball courts.

2. More of the stone garbage cans for more areas of the park.
3. Shades to cover the big pavilion for shade.
4. New pedestal grills for more areas in the park.
5. Marker at Central Park about the city and its history.

POOL:

IDEAS FOR STEELE COUNTY GRANT FUNDING: We did not have any ideas but feel that Chelsey would be the best person to ask and we can discuss it at the next meeting.

ADDITIONAL PARK BOARD CONCERNS: None

A motion was made to adjourn the meeting. 1st by Malonna, 2nd by Naomi. **MOTION CARRIED.**

The meeting was adjourned at 7:48 PM.

NEXT MEETING: AUGUST 3, 2010 7PM.

City of Medford Park Board Meeting
August 3, 2010

MEMBERS PRESENT: Theresa Sierakowski, Sharon Van Esch, Julie Bruessel.

MEMBERS ABSENT: Naomi Jirele, Malonna Krogh.

ALSO PRESENT: City Council Person, Marie Sexton.

The meeting was called to order at 7:12 PM.

A motion was made to accept the August agenda. 1st by Sharon, 2nd by Theresa.
MOTION CARRIED.

A motion was made to accept the July 2010 minutes. 1st by Theresa, 2nd by Julie.
MOTION CARRIED.

CONCERNS FROM THE PUBLIC: None.

OLD BUSINESS

PARK:

BABY SWING AND YELLOW/BLACK BUG ROCKER: We read over the memo that Bill Goldy, City Administrator sent us stating that the equipment has been ordered. Sharon presented the Park Board with the \$1000 from Wilma Mueller. She will drop off the money to Bill Goldy at city hall on Wednesday the 4th of August. The Park Board would like to see a dedication sign put up at the new swing area in Pam's memory. Sharon will talk to Wilma and see what she would like the sign to say. We will discuss it at next month's meeting.

GRANT FUNDING IDEAS: We discussed the list of potential projects that we came up with at the July meeting and suggestions that Rich Kucera came up with for

potential projects. The Park Board listed the ideas in order of importance and would like to receive estimates for each of these projects.

1. The water fountain in the tennis/volleyball courts area
2. Stone garbage can for the east part of the park.
3. Lights for the softball diamond area.
4. Concrete extension around the basketball courts.

We will review the estimates at the September meeting and decide which projects we would like to try and receive grant money for.

WALK THROUGH SEPTEMBERS MEETING: We would like to have the walk through September 14 at 6PM and then have the regular park board meeting at 7PM at the Chalet. Julie will email Amber and make sure the Chalet is available on the 14th. We will be starting at the pool at 6PM. The park board request that Rich Kucera and Bill Goldy be at the walk through.

POOL: None

NEW BUSINESS

PARK: Theresa said that there has been a problem at the park with people parking on the grass. We will discuss this with Rich and Bill at our walk through in September.

POOL: We reviewed a memo that Bill Goldy put together on the pool activity/financials. (See attached) We are very pleased with the numbers so far and hope that Chelsey Stadler, pool manager is coming back next year.

ADDITIONAL PARK BOARD CONCERNS: The Park Board appreciates the packet that Bill Goldy puts together for us each month.

A motion was made to adjourn the meeting. 1st by Sharon, 2nd by Theresa. **MOTION CARRIED.**

The meeting adjourned at 7:55 PM.

NEXT MEETING: September 14 at 6 PM for walk through starting at the pool. 7 PM at the chalet.

City of Medford Park Board Meeting **September 14, 2010**

MEMBERS PRESENT: Theresa Sierakowski, Malonna Krogh, Julie Bruessel, Sharon Van Esch, Naomi Jirele.

MEMBERS ABSENT: None

ALSO PRESENT: City Council Person, Marie Sexton.

The meeting was called to order at 7:10 PM.

A motion was made to accept the agenda. 1st by Theresa, 2nd by Malonna. **MOTION CARRIED**

A motion was made to accept the August 2010 minutes. 1st by Theresa, 2nd by Malonna. **MOTION CARRIED.**

CONCERNS FROM THE PUBLIC: None

OLD BUSINESS

PARK

BABY SWING DONATION: The swing is up and so is the bee. They look great. We need to get the dedication sign up. We would like it to be placed on the sign in the front of the playground equipment. The Park Board requests that a thank you be sent to Wilma Mueller for her donation to the park.

SWINGS: Theresa brought up that she is concerned about the handicapped swing. It has a tendency to tip over and we do not believe the proper safety harness is installed on the swing. We would like to see it updated. Marie said she would call Jay Weber from Miracle Playground Equipment and see what a new swing would cost.

POOL: Chelsey Stadler did a wonderful job this year as the pool manager. The Park Board requests to see the final numbers on the pool when they are in.

NEW BUSINESS

PARK: We had the park/pool walk through tonight. We have a list of things that need to be addressed. (See attached)

POOL: We had the park/pool walk through tonight. We have a list of things that need to be addressed. (See attached)

GRANT: Marie and Theresa spoke to us about a grant for equipment called S.H.I.P. They will present more information at the October meeting.

ADDITIONAL PARK BOARD CONCERNS: Theresa and Malonna may be gone from the November meeting. We will discuss the November meeting at the October meeting.

At the end of this year Naomi and Julie's terms will be up and Malonna is going to resign.

A motion was made to adjourn the meeting. 1st by Sharon, 2nd by Malonna. **MOTION CARRIED.**

The meeting adjourned at 7:51 PM.

NEXT MEETING: October 5th at 7 PM.

PARK BOARD WALK THROUGH
SEPTEMBER 14, 2010

POOL:

1. A new bike rack.
2. Concrete around the pool is in terrible shape. We need to have it fixed.
3. Paint and repair benches.
4. New pool cover.
5. Repaint life guard stands.
6. New lockers.
7. New carpet in the life guard shack. (Theresa's parents own a carpet store. She said if you tell her what size you need she will get it for us for free.)

PARK:

1. Replace missing plaque on bench. It should say the same thing as the rest of the plaques. The Women's Club of Owatonna donated the bench.
2. Repair diggers in the sand box. They have the wrong size bolts in them.
3. We need new wood chips.
4. Change swings around so that both baby swings are side by side.
5. Plaque in memory of Pam Mueller to be put up on sign in front of the playground equipment.
6. Repair water fountain by the chalet.
7. Place restroom sign on or near the pavilion with an arrow pointing to the bathrooms on the hill.
8. Put a light on the light pole to the left of the chalet for the lighting of the boat launch.

BIG PAVILLION:

1. Fix light in pavilion. It is the second one from the end that is not working.

2. Fix bottom of the pillars that are rotting.
3. Fix broken board on left side of the pavilion by the outlets.

ICE HOUSE:

1. Put down cow mats on the floor and stairs.

CHALET:

1. A microwave would be nice to have in the chalet.
2. Put Exit sign back up on inside of front door. Currently it is placed in the corner of the door frame. It has come off the door.