

Planning & Zoning Board
City of Medford
Public Hearing for Lot Split/Combination Request
September 18, 2017 – 7:00 PM

Chairman Quiring opened the hearing at 7:00 PM.

Members present: Kris Stinocher, Rich Quiring and Matt Rosenbaum

Members absent: Ivan Cowell and Rob Barbeau

Others Attending: Andy Welti, Rick Hager and Karol Milbrath

Introduction:

The purpose of this public hearing is for the citizens of Medford to address any questions or concerns regarding the administrative land survey lot split/combination request for the property located at Medford, Steele County, Minnesota, Lots 1, 2 and 3, Block 3, Scenic Heights; Parcels 16-117-0301, 16-117-0302, 16-117-0303.

Chairman Quiring explained the formal procedure and that everyone will be given the opportunity to participate and ask questions.

1. Staff presentation-Andy Welti presented to the board the reason for the lot split/combination. Jean and Paul Gillis (Marie J. Gillis Trust) own the property at Medford, Steele County, Minnesota, Lots 1, 2 and 3, Block 3, Scenic Heights; Parcels 16-117-0301, 16-117-0302, 16-117-0303. They intend to build a single family home on one of the lots. A survey has been conducted to create two lots out of the three existing lots. The newly created lots would meet the City's minimum lot size for a buildable residential lot (75' x 120'). The land is currently zoned R-1 and the lots are intended to be used for residential home construction.
2. Applicant's presentation-Rick Hager was present for Jean and Paul Gillis. He just stated they wanted to combine lots and split into two larger ones.
3. Statements from the public-None
4. Concluding the public hearing-Chairman Quiring asked for a motion to conclude the public hearing.

Motion by Rosenbaum, seconded by Stinocher to conclude the public hearing.

Discuss the proposal among board members-

5. Action-Recommendations made to City Council.

A. Motion by Rosenbaum, second by Stinocher to make a recommendation to City Council to approve the administrative land survey lot split/combination and vacation of utility easement request as presented/amended. Motion passed.