

**CITY OF MEDFORD**  
**Pool Permit**

APPLICANT \_\_\_\_\_ E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (FAX) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PARCEL # \_\_\_\_\_

Permit Fee \$25.00 Cash \_\_\_\_\_ Check \_\_\_\_\_

A Zoning Permit is required for all pools above or below grade with a capacity of 1,100 – 5,000 gallons. A Zoning Permit and a Building Permit are required for all pools with a capacity greater than 5,000 gallons.

All pools must be enclosed with nonclimbable fencing at least 5 feet, but not exceeding 6 feet, in height with self-closing and self-latching gates.

Pools must be located at least 10 feet (horizontally) from any above or below ground utility lines. Pools must not be located within any private or public easement.

***Set Back Requirements for Private Pools of a Single-Family Dwelling:***

Side Yards: 10 Feet Rear Yard: 10 Feet Front Yards: Not Allowed Frost Footings: 10 Feet

*Filters, pumps, heating units or any other noisemaking mechanical equipment shall be located at least 25 feet from any adjacent residential structure and at least 10 feet from any property line.*

***Set Back Requirements for Private Pools of a Multi-Family Dwelling:***

No part of any water surface, pumps, filters or other apparatus shall be closer than 50 feet to any property line

Adequate screening, including landscaping, shall be placed between the pool area and adjacent single-family district lot lines. All deck areas, patios, or other similar areas used in conjunction with the pool must be at least 30 feet from adjacent single-family district lot lines.

Please fill in the following information:

Type of Pool (brief description) \_\_\_\_\_

Size of Pool (gallons) \_\_\_\_\_

Number of Feet from proposed pool to the front property line \_\_\_\_\_

Number of Feet from proposed pool to the rear property line \_\_\_\_\_

Number of Feet from proposed pool to the side property line \_\_\_\_\_

Number of Feet from proposed pool to the side property line \_\_\_\_\_

Number of Feet from proposed pool to the nearest utility line (above or below ground) \_\_\_\_\_

Height of Fence around the proposed pool \_\_\_\_\_

**REQUIRED SUBMITTALS:**

- Site plan
- Survey of area

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SIGNATURE OF CITY OFFICIAL** \_\_\_\_\_ **DATE** \_\_\_\_\_

\*The property owner is responsible for locating property pins/markers. If for any reason, it is found that incorrect information was given to the City, it will be the property owner's responsible to rectify the situation.

\*It is the responsibility of the property owner to be aware of any all easements that may be located on their property.