

Regular Council Meeting
September 26, 2016
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Dusek, and Merritt.

Members absent: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Jed Petersen, and Mark Rahrlick.

Others attending were Jerry Paschke, Ashley Stewart, Matt Dempsey, Casey Goff, Kristin Haberman, and Matt Walerius.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations. None.

Agenda. Add flood updates to City Administrator reports. Motion by Sexton, seconded by Dusek to approve the agenda as amended. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the August 22, 2016 regular meeting minutes.

Approval of the August and September city and liquor store bills.

Approval the August check register numbers E2755-E2780, 13884-13916, and 44773-44840.

Resolution 2016-41 Accepting Donation Award from Webber Recreational Design in the amount of \$200.00 for the Medford Fire Department.

Resolution 2016-42 Accepting Donation from Russ & Theresa Cumberland in the amount of \$150.00 for the Medford Veterans Memorial.

Resolution 2016-43 Accepting Donation from Patrick Jeher (\$5.00), Dan Bowe (\$10.00), Matthew William (\$5.00), and Lewis Wiclka (\$5.00) for the Medford Park Endowment Fund.

Juan Villarreal Jr. Memorial Temporary Liquor License Application Request

Councilmember Sexton and Councilmember Merritt asked for a couple of updates.

Motion by Dusek, seconded by Merritt to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Planning & Zoning Board – Administrator Welti presented the minutes from the Planning & Zoning Board. The board made a recommendation to Council to adopt Ordinance 2016-05, Opting-out of the requirements of MN Statute, Section 462.3593. Motion by Sexton, seconded by Dusek to approve Ordinance 2016-05. All members voted aye for approval. Motion carried.

Planning and Zoning Board also made a recommendation to Council to approve a two-foot fence(retaining wall) and impervious surface variance requests for all of Lot 8, and part of Lot 9, Block 34 for Casey Goff Property located at

211 Sunrise Drive. Casey Goff was present, made a statement and answered questions. Motion by Dusek, seconded by Maas to grant both variance requests. All members voted aye for approval. Motion carried.

EDA – Administrator Welti presented the minutes from the EDA board meeting. Bill Owens Executive Director from Owatonna Area Business Development Center spoke about what they offer. Administrator Welti gave a brief overview of the referendum to EDA and the Park Board.

Park Board – Chairperson Jerry Paschke presented the minutes from the September 19, 2016 regular meeting.

Jerry Paschke thanked Sexton for the efforts in obtaining the bike racks for Central Park. Sexton needed the paid bill by October 1, 2016 to get reimbursement. Motion by Sexton, seconded by Maas to authorize payment of bike rack invoice. All members voted aye for approval. Motion carried.

Park Board made a recommendation that 2 yards of concrete be installed under the bike racks next spring.

Chairperson Jerry Paschke gave updates on pickle ball courts.

Veterans Memorial Committee – did not meet.

City Administrator – Administrator Welti presented a memo.

Administrator Welti presented that FEMA did award the storm sewer outfall project. The award covers the full cost overrun of the project.

Administrator Welti and Petersen met with Mike Johnson, Owatonna's Fire Chief, to review emergency response procedures for natural disasters.

Administrator Welti and Mayor Nelson met with the new owners of the Outlet Center to receive an update on their plans.

Administrator Welti stated that referendum presentations, election preparations, and working with new staff to transition to fall and winter will be the main priorities in the next month.

Administrator Welti presented a memo on the debt service schedules for the City's outstanding bonds.

City Clerk – Jackson presented Resolution 2016-44 Designating Election Judges for the 2016 General Election.

Motion by Merritt, seconded by Sexton to approve resolution 2016-44 designating election judges for the 2016 General Election. All members voted aye for approval. Motion carried.

Public Works Department – Jed Petersen, Public Works Supervisor, presented a memo.

Public Works Supervisor Petersen gave updates on the light pole, seal coating, streets/trails, and parks/pools.

Public Works Supervisor Petersen stated preparations are being done for fall bio solids land application.

Public Works Supervisor Petersen stated the vac truck had been repaired by Sirek Hydraulic for a cost of \$1,100.00.

New Business

John Deere Loader Lease – Administrator Welti presented a memo on options of either entering into a new lease for a new loader or paying off the current lease (purchase the loader).

Public Works Supervisor Petersen feels the current loader is in good condition and could be used for the next 10-15 years.
Petersen and Administrator Welti recommend paying off the current lease.

Councilmember Merritt stated the loader is worth more than what is owed against it currently. Sexton stated leasing is a "known cost" and is easier to budget for.

Motion by Merritt, seconded by Dusek to pay off current lease and purchase current loader. All members voted aye for approval. Motion carried.

Monarch Pledge – Mayor Nelson asked for support of the Monarch Pledge. Motion by Merritt, seconded by Dusek to support Monarch Pledge. All members voted aye for approval. Motion carried.

Referendum Open House that was cancelled on September 22, 2016 is rescheduled for October 6, 2016 from 6:30 to 8:30 p.m.

City Council regular meeting will be held on Monday, October 24, 2016 at 7:00 p.m.
Truth in Taxation and Regular City Council Meeting – Monday, December 19, 2016 at 7 p.m.
LMC Regional Meeting – North Mankato – Wednesday, October 26, 2016.

Motion by Dusek, seconded by Maas to adjourn the regular city council meeting at 8:25 p.m.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor