

Regular Council Meeting
September 24, 2018
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Merritt, Maas, and Dempsey.

Members absent were: None.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Scott Prestegard, and Mark Rahrlick.

Others attending were Kelly Schwartz, Richard Quiring, Chad Langeslag, Grace Bartlett, Rick Hager, Annie Granlund, and Cory Samora.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Mayor Nelson presented a press release for disposal of tree branches from the September 20, 2018 storm. Residents of Sunrise Drive must pile brush on the curb by Sunday, September 30, 2018. Residents in the remainder of the City must take their brush to Medford City Hall parking lot by Sunday, September 30, 2018.

Motion by Dempsey, seconded by Merritt to proceed with the disposal of tree brush from the September 20, 2018 storm. All members voted aye for approval. Motion carried.

Concerns/Requests from the General Public and Organizations – none.

Agenda – Motion by Sexton, seconded by Dempsey to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the August 27, 2018 regular council meeting minutes.

Approval of the August and September city and liquor store bills.

Approval of the August check register numbers E3296-E3312, 14888-14937, and 46690-46778.

Motion by Sexton, seconded by Merritt to approve consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – Mayor Nelson presented her memo.

Planning & Zoning Board – Chairman Quiring presented the minutes from the September 17, 2018 Planning & Zoning Board meeting.

EDA Board – did not meet.

Park Board – Grace Bartlett presented the minutes from the September 10, 2018 meeting. Bartlett stated the Park Board is encouraging a nonprofit for proposed trail system in Medford. Bartlett stated the Park Board will be proceeding with a public open house to discuss options for development of Water Tower Park.

Bartlett stated the Medford Civic Club would like to cover the cost of installing horseshoe pits at Straight River Park. Motion by Sexton, seconded by Maas to approve the installation of horseshoe pits at Straight River Park to be paid for by the Medford Civic Club. All members voted aye for approval. Motion carried.

Fire Department –

Fire Contracts – Chief Hager presented a memo. Hager stated the Medford Fire Department recommended Council approve the following township fire service contract rate for one year:

Medford Township – 10.4% increase from \$5,525.00 to \$6,100.00 for the year 2019.

Deerfield Township – 10.25% increase from \$5,850.00 to \$6,400.00 for the year 2019.

Motion by Merritt, seconded by Maas to approve the Medford Fire Department's recommendation for the increase in fire protection contract rates. All members voted aye for approval. Motion carried.

City Attorney – none.

City Engineer – 2018 street project update – Administrator Welti presented a memo from Bolton & Menk. Welti stated Bolton & Menk continues to respond to minor questions, requests, and concerns from residents along the 2018 Street Project.

Resolution 2018-22, Resolution for Hearing on Proposed Assessment – Motion by Merritt, seconded by Dempsey to approve Resolution 2018-22. All members voted aye for approval. Motion carried. The 2018 Street Project assessment hearing will be held at the Medford School Choir Room on October 22, 2018 at 6:00 p.m.

City Administrator – Administrator Welti presented a memo. Welti stated the easements for the City signs being constructed by the CGI sign group have been drafted and signed, the signs should be constructed soon.

Welti stated he would be attending the MAOSC meeting in Grand Marais on October 5.

Welti stated the CSAH 45 cooperative agreement is nearly complete and will likely be presented for Council review at the October council meeting.

Welti stated the Wastewater Connection Study will likely be completed toward the end of October or early November.

City Clerk – none.

Public Works – Scott Prestegard presented a memo. Prestegard stated tree trimming, line jetting, and fire hydrant painting had begun. Prestegard stated the walk path was completed with dirt and seed. The pool was drained and ready to be winterized. Prestegard stated there are blower issues at the WWTF that are being worked on.

New Business –

MMBA Resolution 2018-23 Opposing legislation allowing the sale of strong beer, spirits, and wine in grocery and convenience stores. Administrator Welti presented a memo. Welti stated if a convenience store began selling strong beer, spirits, and wine, sales may be negatively impacted at the Medford Municipal Liquor Store.

Motion by Merritt, seconded by Sexton to approve Resolution 2018-23. All members voted aye for approval. Motion carried. The resolution will be sent to the City’s State Representative and Senator.

Liquor Store Update – Administrator Welti presented a memo from Liquor Store Manager, Craig O’Hearn. The Straight River Days street dance was a success, with \$16,933.00 in total gate and bar sales. The “end of summer” street dance produced \$4,306.75 in total gate and bar sales. The Liquor Store will likely only organize one summer street dance in the future.

Snow Blower – Administrator Welti presented a memo. Welti stated the Public Works crew is requesting a snow blower attachment for the skid loader. Welti stated the v plow attachment is fine for light snow but the snow blower attachment is needed for heavy snow. Welti stated the public works staff is recommending the City purchase a used Erskine 73” attachment in very good condition from Northland Farm Systems for \$4,150. Welti stated the Streets Department budget has funds available to cover the cost of the purchase.

Motion by Merritt, seconded by Dempsey to approve the purchase of the Erskine 73” attachment for \$4,150 for Northland Farm Systems. All members voted aye for approval. Motion carried.

Policy Work Group – Mayor Nelson requested Councilmember Sexton and Mayor Nelson review the City’s purchasing policy and report back to Council.

Mayor Nelson requested the HR Work Group review the vacant Public Works position and report back to Council.

Proposed Assessment Hearing - Monday, October 22, 2018, 6:00 p.m. - Medford School Choir Room.

Regular City Council Meeting – Monday, October 22, 2018 , 7:00 p.m. – Medford School Choir Room

Truth In Taxation Meeting – Monday, December 17, 2018, 7:00 p.m.

Motion by Merritt, seconded by Dempsey to adjourn the regular city council meeting at 8:15 p.m.

Minutes approved at _____meeting.

Submitted by _____City Clerk.

Signed by _____Mayor.

