

Regular City Council Meeting
August 27, 2018
7:00 p.m.
City Hall

Members present were Nelson, Sexton, Maas, Merritt, and Dempsey.

Members absent were: none.

City staff and consultants in attendance were Andy Welti, Elizabeth Jackson, Scott Prestegard, Mark Rahrick, and Joe Duncan.

Others in attendance were Kelly Schwartz, Chad Langeslag, Rick Hager, Chris Baldwin, and Annie Granlund.

Mayor Nelson called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

Concerns/Requests from the General Public and Organizations: None.

Agenda – Motion by Sexton, seconded by Dempsey to approve the agenda as presented. All members voted aye for approval. Motion carried.

Consent Agenda – Agenda items are approved by one motion unless a Council member requests separate action.

Approval of the July 23, 2018 regular and special meeting minutes.

Approval of the July and August city and liquor store bills.

Approval of the July check register numbers E3262-E3295, 46612-46689, and 14838-14887.

Resolution 2018-20 Accepting Donation from Luella Heim (\$10.00) for the Medford Park Endowment Fund.

Motion by Merritt, seconded by Maas to approve the consent agenda as presented. All members voted aye for approval. Motion carried.

Mayor's Report – City Council had no questions concerning Mayor Nelson's report.

Planning and Zoning Board – did not meet.

EDA Board – Administrator Welti presented the minutes from the August 8, 2018 EDA board meeting.

Administrator Welti stated Medford Senior Care had been sold and the EDA loan had been paid in full.

Park Board – did not meet.

Fire Department – Chief Hager stated the Medford Fire Department had received a \$4,500 grant. The grant was used for hoses and nozzles on the new truck.

City Attorney – none.

City Engineer –

2018 Street Project Update – City Engineer Joe Duncan stated the 2018 Street Project was nearly complete. Duncan stated there is some turf repair that needs to be finished.

Pay Request – Motion by Merritt, seconded by Dempsey to approve the 2018 Street Project Contractor Pay Request in the amount of \$259,605.31. All members voted aye for approval. Motion carried.

Wastewater connection study – Administrator Welti presented a memo. Welti stated Bolton & Menk would complete the Wastewater Treatment Regionalization Study for a cost of \$12,400. Motion by Merritt, seconded by Sexton to authorize the Wastewater Treatment Regionalization Study for a cost of \$12,400 to be completed by Bolton & Menk. All members voted aye for approval. Motion carried.

City Administrator – Administrator Welti presented a memo. Administrator Welti gave an update on the Co Rd 12 reconstruction project, west of the West Frontage Road. Administrator Welti stated the owner of the Lazy U Community agreed to pay for the engineering analysis to determine potential right of way acquisition for a potential Lazy U utility corridor and whether the City should acquire any right of way at this time. City Engineer, Joe Duncan completed the analysis and no additional right of way needs to be acquired.

Welti stated the 2018 Street Project has progressed well.

Welti stated August 24, 2018 was the last day of the 2018 pool season. Swimming lesson registrations and revenue were similar to 2017. Family memberships and daily passes were down from 2017. A summary of the 2018 pool season will be presented at a future Council meeting.

Administrator Welti stated the easements for the City signs being constructed by the CGI sign group had been drafted and the signs should be constructed soon.

Administrator Welti stated the end of summer Muni street dance would be August 25, 2018.

City Clerk – City Clerk Jackson gave a brief update on the Primary. Jackson stated 104 voters participated in the 2018 Primary held on August 14, 2018. Jackson stated 3 candidates had filed for the two open Council member terms. The candidates are Chad Langeslag, Corey Samora, and Grace Bartlett.

Public Works – Scott Prestegard stated fire hydrant painting had begun.

Unfinished Business –

Former school football field site development – Mayor Nelson stated the School Board had tabled any further discussions during the August 20, 2018 School Board Meeting, to see what the developer's response may be, as the purchase agreement is expiring in early September.

New Business – Administrator Welti reviewed the 2019 Preliminary Budget and Levy with the Council. Administrator Welti stated no changes had been made since the budget work session.

Approval of the 2019 Preliminary Budget – Motion by Sexton, seconded by Maas to approve the 2019 Preliminary Budget. All members voted aye for approval. Motion carried.

2019 Preliminary Tax Levy

General Fund	\$574,605
Fire Relief	\$20,000
2014 Central Ave	\$19,250
2015 Scenic Heights	\$1,200
2018 Street Project	\$15,924
EDA	<u>\$13,285</u>
Total	\$644,264

Resolution 2018-21, Resolution Adopting 2019 Preliminary Tax Levy – Motion by Dempsey, seconded by Sexton to approve Resolution 2018-21. All members voted aye for approval. Motion carried.

Motion by Maas, seconded by Dempsey to set the Truth and Taxation meeting for December 17, 2018 at 7:00 p.m. during the regular City Council meeting. All members voted aye for approval. Motion carried.

Approval of Ordinance 2018-03 Amending Section 2.58 Mayor and Council Member Salaries – Motion by Nelson, seconded by Merritt to approve Ordinance 2018-03. All members voted aye for approval. Motion carried.

Biosolids Application – Administrator Welti presented a memo. Welti stated the City of Medford obtained two quotes from area biosolids applicators. Welti stated City staff recommended awarding biosolids application to Buscho Enterprises, LLC for a rate of approximately \$.052 per gallon. Motion by Maas, seconded by Dempsey to award fall biosolids application to Buscho Enterprises, LLC. All members voted aye for approval. Motion carried.

Water and wastewater operator contract – Administrator Welti presented a memo. Welti stated Mr. Olson has asked that his monthly wastewater operator rate be increased from \$644.88 to \$718.58 per month and his monthly water operator rate be increased from \$230.12 to \$256.42 per month. The compensation for unscheduled operator services will remain at \$29 per hour. Motion by Merritt, seconded by Sexton to approve the updated contract with Richard Olson, with the increased rates taking effect October 1, 2018. All members voted aye for approval. Motion carried.

Public Works Vacancy – Administrator Welti presented a memo. Administrator Welti made a recommendation for the City to proceed with reposting the public works worker position and hiring a third public works worker is the Supervisor position remained unfilled. Council consensus was to table this until the September meeting.

Regular City Council Meeting – Monday, September 24, 2018, 7:00 p.m.

Motion by Maas, seconded by Merritt to adjourn the regular city council meeting at 8.15 p.m. All members voted aye for approval. Motion carried.

Minutes approved at _____ meeting.

Submitted by _____ City Clerk.

Signed by _____ Mayor.