

Minutes of the Medford Park Board
March 11, 2019
7:00 p.m.

Present: Jerry Paschke, Ben Goodwin, Nick Sorensen

Absent: Missy Underdahl, Tim Finley

Also Present: Lois Nelson, Marie Sexton

1. Meeting was called to order by Jerry Paschke at 7:07 pm
2. Approval of the agenda: motion to approve by Goodwin, seconded by Sorensen. Motion carried.
3. Approval of Minutes: motion to approve by Goodwin, seconded by Sorensen. Motion carried.
4. Election of Officers
 - a. Postponed
5. Old Business
 - a. None
6. New Business
 - a. Marie Sexton provided a review of the parks and Park Board history. Topics covered included the Frank Woodfill Wildlife Refuge and current status of the former water tower greenspace project proposal.
7. Next Regular Park Board Meeting is rescheduled for Thursday, May 23rd, 2019 at 6:00 p.m. at the Frank Woodfill Wildlife Refuge.
8. Motion by Goodwin, seconded by Paschke to adjourn the regular meeting at 8:34 p.m.

Medford Park Board
July 8th Meeting
7:00pm

Present: Jerry Paschke, Missy Underdahl, Nick Sorensen, Ben Goodwin

Absent: Tim Finley

Also Present: Marie Sexton

1. Meeting began at 7:15 pm
2. Approval of the agenda: motion to approve by B Goodwin, seconded by N Sorensen. Motion carried.
3. Old Business: Frank Woodfill Wildlife Refuge. Loris Wilke has sold his land next to the Refuge, but will continue to mow the Refuge grounds until the end of the year. Recommendation to have City Maintenance maintain the grounds for next year. Motion by M Underdahl, seconded by N Sorensen. Motion carried.
4. New Business
 - a. Discussed e-mail from Mayor Nelson regarding applications for University of Minnesota's Resilient Communities Project (RCP). Discussed that project would be a good way to potentially develop a comprehensive Parks Plan for Medford. Deadline for applications is March 2, 2020, with a selection to be made later that month. Recommendation to have Medford's CETA Person look into a potential application. Motion by B Goodwin, seconded by M Underdahl. Motion carried.
 - b. Discussed application for Steele County Park Board Grant for Capital Outdoor Recreation Improvements. Grant is up to \$5,000 and application is due by November 15, 2019. Both of the large and small Lifeguard stands at the pool need to be replaced, and the total cost would be well under the grant limit. Recommendation that the City of Medford make an application for this grant by November 15. Motion by M Underdahl, seconded by N Sorensen. Motion carried.
 - c. Discussed \$15,000 that was donated by Todd Nelson for the parks. Also discussed the possibility of using a DNR Outdoor Recreation Grant to assist in acquiring outdoor recreation equipment, especially for the Old Water Tower Park. The DNR Grant is a matching Grant, and the deadline for applications is usually in March. Recommendation to use that money as seed money for outdoor recreation equipment with potential assistance from DNR Outdoor Recreation Grant. Motion by N Sorensen, seconded by B Goodwin. Motion carried.
5. Election of Officers: The following officers were selected by unanimous decision: Chair – J Paschke, Vice Chair – N Sorensen, Secretary – B Goodwin.

6. Next Regular Park Board Meeting is Monday, September 9th, 2019 at 7:00 p.m.

7. Motion by B Goodwin, seconded by N Sorensen to adjourn the regular meeting at 8:08 pm.



**City of Medford
Park Board
Regular Meeting**

September 9, 2019 at 7:00 pm

Present: Jerry Paschke, Nick Sorenson, Ben Goodwin

Absent: Missy Underdahl, Tim Finley

Also Present: Mayor Nelson, Marie Sexton, Donna M

1. Meeting called to Order at 7:05
2. Approval of Agenda: motion to approve by B Goodwin, seconded by N Sorenson
3. Old Business

A. Steele County Outdoor Rec Grant

1. Pool Area – Chad and Morgan S presented options and for new benches to improve safety and ongoing maintenance.
2. General park- Chad and Morgan S also presented options for ADA-compliant picnic tables in picnic shelters for improved accessibility.

Motion to move forward on proposal of Rec Grant by N Sorenson, Seconded by B Goodwin

B. Follow-up on Maintenance of Frank Woodfill Wildlife Refuge for future

1. Mowing being done by city employees through remainder of season, undetermined who will mow in 2020.

C. Donna from CEDA provided a programmatic overview of the 2020-21 Resilient Communities Project Partnership with the U of MN.

1. There is a significant time and resource ask as part of the program that would be difficult for Medford to provide at the current time. No action will be taken at this time on this proposal.

D. Follow-up on Donation from T Nelson & application for DNR Outdoor Recreation Grant

1. Park Board assessing options for usage of donation for park equipment. Park Board reviewing several vendor catalogs for pricing estimates

E. Pool area Lifeguard stands & Bathroom mats

1. Chad and Morgan S presented options for new Lifeguard stands that meet current safety requirements and are constructed with more durable materials for a longer overall life. The Bathroom mats are also completely worn and the rubber is disintegrating. Estimates to bring forward to City Council for 2020 budget inclusion are Lifeguard stands @ ~\$1400 & Bathroom Mats @ ~\$90.

Motion to bring forward estimates to City Council for 2020 budget by J Paschke, seconded N Sorenson.

4. New Business

A. Review Aerial Images of Parks and Greenspaces – reviewed by Park Board

B. Proposal to formally name park at former water tower site as “Old Water Tower Park” discussed by Park Board.

Motion to propose to City Council as “Old Water Tower Park” by B Goodwin, seconded by N Sorenson

5. Next Regular Park Board Meeting is Monday, November 4, 2019 at 7:00 p.m. Second Monday of November is Veterans’ Day.

6. Adjourn- Motion by B Goodwin, seconded by N Sorenson to adjourn at 8:45 PM